

# MLA WORKS CITED: COURSE MATERIALS

How to reference course manuals, lectures, notes, and teacher communications

Check with your teacher to see whether formal references to course materials are acceptable. If your teacher does not want you to cite course material, find and cite the original, published source.

## A LIVE CLASS LECTURE:

- Often, you can find the title to your lecture in the course outline.
- If the lecture does not have a specific title, write "Lecture on" followed by the topic discussed.
- Write "Lecture" at the end of the reference.

Peters, Ginette. "Lecture on the Ecology of the Saint Laurence Valley." *Environmental Science 101*, 14 Nov. 2020, Dawson College. Lecture.

## A TEXT IN YOUR COURSE MANUAL:

- If your course manual already tells you the MLA references to the text's original source, then copy those into your Works Cited.

Poe, Edgar Allan. "Annabel Lee." *The Complete Poetry of Edgar Allan Poe*, Signet Classics, 2008, pp. 116–117.

- If an MLA reference is not given to you, whenever possible, track down the original source of the text and reference it in your Works Cited.
- If the text's original source is difficult to retrieve, or if the text has been retyped instead of photocopied directly from a book, you can reference the course manual itself. Course manual titles are not italicized. Use the name of the school instead of the publisher.

Poe, Edgar Allan. "Annabel Lee." *English 102 Course Manual*, compiled by Prof. B. Harris, Dawson College, 2016, pp. 34–42.

## A CLASS SLIDESHOW PRESENTATION:

- Provide the full title of the slideshow presentation and then the name of your course.
- Record the date of the class and the name of the college.
- Write the name of the slideshow app or software followed by "presentation." Then, if the slideshow is accessible through Moodle or Léa, you can add a URL.
- The same method is used for referencing publicly available slideshows found online. After the name of the website (such as Slideshare), just write the date and the URL.

Peters, Ginette. "ENV 101: Week 5: The Ecology of the Laurentians." *Léa*, Environmental Science 101, 7 Oct. 2020, Dawson College. Microsoft PowerPoint presentation, [lea.dawsoncollege.qc.ca/my/ecology/GinettePeters](http://lea.dawsoncollege.qc.ca/my/ecology/GinettePeters).



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## A TEACHER'S LECTURE NOTES:

- After the lecture title, mention the learning platform's name, followed by the name of the class.
- Write "Lecture notes." Then you can include a link to the correct page.

Peters, Ginette. "The Ecology of the Saint Lawrence Valley." *Moodle*, Environmental Science 101, 14 Nov. 2020, Dawson College. Lecture notes, [moodle.dawsoncollege.qc.ca/my/ecology/GinettePeters](https://moodle.dawsoncollege.qc.ca/my/ecology/GinettePeters).

## A LÉA / MOODLE / MIO / EMAIL COMMUNICATION:

- Indicate if it is a reply by using "Re:".
- Capitalize the subject line, even if the original subject line was not written with capital letters.
- You can reference emails in the same general format as Léa, Moodle, or MIO communications.

Peters, Ginette. "Re: Your Question." *MIO*, received by Zainab Sharif, 30 Nov. 2020.

David, Louis. "More Information on Neoclassical Art." *Léa*, received by Patrick Wong, 15 Mar. 2019.

David, Louis. "Your Question about Allegory in Painting." *Gmail*, received by Alessio Conti, 21 Apr. 2019.

## A MEETING WITH YOUR TEACHER / A PERSONAL INTERVIEW:

- You can reference personal one-on-one meetings with teachers.
- Use the same reference format for any interview that you conduct personally.

David, Louis. *Personal interview*. 20 Dec. 2019.

- Use this format to reference any kind of information you have that the **public** cannot access.
- For example, readers outside of Dawson College will not have access to **Léa** or **Moodle**. If you need to reference a teacher communication for a paper that the public will read, you must thus reference the communication as a "personal interview."

For more information, consult the *MLA Handbook* or contact the Academic Skills Centre.