

CHEAT SHEET:

WHICH DEPARTMENT IS THE RIGHT PLACE FOR YOUR QUESTIONS?

Dawson
COLLEGE



FOR QUESTIONS ABOUT:

English & French placement level:

- placementtest@dawsoncollege.qc.ca

Student fees:

- Room 4B.5
- studentfees@dawsoncollege.qc.ca

Submitting an authorized absence request:

- authorizedabsence@dawsoncollege.qc.ca

Awards and scholarships:

- awards@dawsoncollege.qc.ca

Loans and bursaries:

- financialaid@dawsoncollege.qc.ca

Student Job Bank:

- Via Omnivox, under the **Student Services** section

FOR OTHER STUDENT SERVICES DEPARTMENTS
CLICK [HERE](#)



CAREER RESOURCE CENTRE

Common Questions:

- What occupations can my university program lead to?
- I want to be a ____, what pathway/program should I pursue?
- I am no longer interested in my current program, but I want to stay in a similar field, what can I do?
- Where can my current program lead me?

What we cover:

- Individual career counselling (formulating career pathways through exploration around identity development)
- Career assessments (available in workshops and in appointments)
- Outreach (ex. intercollegiate Career Q&As)
- Career workshops
- Drop-ins (for general questions)
- Career resources (available on our website)

How to contact us:

Room: 6D.05 (upstairs in the library)
crc@dawsoncollege.qc.ca
Click [here](#) for the CRC department site



Can I drop a course without messing everything up?

What are my options if I change direction?

I missed a deadline, what can I do now?



I don't think I'm in the right program, what can I do?

ACADEMIC ADVISING

Common Questions:

- How do I apply to university?
- Do I have the pre-requisites for the program I am interested in?
- How do I do a program transfer?
- If I change programs, what happens to my current accumulated courses/credits?
- How do I transfer schools?
- How does summer school work?
- I am failing a course, what are my options?
- How do I go about reducing my course load?
- How do I drop a course?

What we cover:

- Support services available to students
- College policies and processes like registration, course change, course drop
- Follow up on mid-term assessments
- The academic calendar for the semester, the final exam schedule and other key dates & deadlines
- Course load, course sequencing and graduation requirements
- Summer school offerings
- What an authorized absence is and how to request one
- Transferring to a different program/college
- The specific course prerequisites for a particular college or university program and where, when and how to take them
- The admission requirements for a particular college or university program, including R Score
- How to apply to a college or university program
- Making strategic applications

How to contact us:

Room 2D.4
advsecretary@dawsoncollege.qc.ca
Click [here](#) for the Academic Advising department site

