



MENTOR-MENTEE AGREEMENT

Mentor (Faculty/Staff) Name:

Mentee (Student) Name:

The mentoring relationship offers guidance and support to the new student transitioning to college life. As such, the mentor is available to meet occasionally or regularly for brief meetings to address the student's questions and concerns pertaining to college life. The frequency, duration, and location of these meetings shall be decided by both individuals with special attention paid to the student's needs.

The **mentor** agrees to receive the student in an atmosphere of non-judgment and respect, and to advise the student to the best of their ability. The mentor agrees if certain requests surpass their field of knowledge, they will refer the student to the relevant college service(s) or back to the Mentor Program coordinators.

The **mentee** is aware the mentor is a volunteer who is committed to student success. They agree to engage with their mentor in a respectful manner. The mentee understands should they no longer wish to continue meeting their mentor, they can stop at any time. The mentee agrees to inform their mentor and the Mentor Program coordinators should they wish to stop meeting with their mentor.

By signing this contract, both mentor and mentee agree on a method of communication and have exchanged relevant contact information. Both parties agree to honour all scheduled meetings and to give advance warning in the case of a cancellation. Both mentor and mentee agree to keep sensitive information obtained in the course of these meetings confidential. In certain exceptional circumstances, confidentiality may be compromised when the mentor consults with the coordinators. Finally, both agree to contact the Mentor Program coordinators at any time with questions or concerns:

Valentina Solkin
Social Work Technician
mentorprogram@dawsoncollege.qc.ca
514-931-8731, ext. 1182

I have read and understood the above form and agree with it.

Signature of Mentor

Date

Signature of Mentee

Date

Original: to Mentee
Copies: to Mentor and Program Coordinators