

Dawson
COLLEGE

WINTER 2027

CONTINUING EDUCATION INFORMATION AND REGISTRATION GUIDE

Contact

Continuing Education Office

4001 de Maisonneuve West

Suite 2H.1

t. 514 933 3771

dawsoncollege.qc.ca/conted

Registrar's Office

4001 de Maisonneuve West

Suite 2D.6

t. 514 933 1234

dawsoncollege.qc.ca/registrar

Please Note

The College reserves the right to make changes to the information contained in this publication without prior notice, including the revision or cancellation of particular courses.

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To view the WINTER 2027 CREDIT COURSE SCHEDULE, please consult the schedule here.

FREQUENTLY ASKED QUESTIONS

What is a permanent code?

The **Quebec Permanent Code** is a government ID number created by the **Quebec Ministry of Education**. It is a unique identifying **code** assigned by the Ministry to all students who attend an educational institution in **Quebec** regardless of where they come from and regardless of their residency status.

How do I create a temporary permanent code?

In order to access the registration system you will need your Dawson ID number and your Permanent Code. If you have not studied in a Quebec high school or CEGEP, you will not yet have a Permanent Code. You can use the following as a "temporary" Permanent Code: Enter the first three letters of your last name, the first letter of your first name (as it appears on your Birth Certificate) and your birthday (day/month/year). **For students born in the year 2000 or later make sure to add 62 to the day of birth and add 25 to their birth month. Women born prior to 2000 must add 50 to their birth month.**

Example:
John Smith 09-05-1986 = SMIJ090586
Alex Smith 09-05-2000 = SMIA713000

Example:
Joanne Smith 07-09-1990 = SMIJ075990
Melanie Smith 07-09-2000 = SMIM693400

What is the deadline to withdraw or drop a course?

You may officially **withdraw** from a course until **Friday, February 12, 2027**. Courses withdrawn by this date will not appear on your record. In order to withdraw from a course, you must fill out a Course Withdrawal Form online. Please consult your MyDawson Portal under "Registration and Course Change / Course or College Withdrawal / Drop Form".

You may **officially drop** a course until **Wednesday, April 7, 2027**. Courses dropped by this date will appear on your transcript with an AE remark (Abandon Etude). In order to drop a course, you must fill out a Course Drop Form online. Please consult your MyDawson Portal under "Registration and Course Change / Course or College Withdrawal / Drop Form".

When do classes begin?

Classes begin on **Wednesday, January 20, 2027.**

How much time do I have to pay my fees?

Fees must be paid in full upon registration. Students who do not pay their fees will have their **course registration cancelled and will remain liable for nonrefundable fees. Access to Omnivox services and waitlists will be blocked.** If a student registration is cancelled for nonpayment of fees, **the student must reapply in order to return in a subsequent semester.**

When does registration begin and end?

Registration begins **January 11, 2027** at your given appointment time and ends **January 19, 2027 at NOON.**
See details on page 3.

How do I get help if I have a problem registering?

If you are having difficulty with your online registration, please fill out a REGISTRATION HELP FORM found in the MyDawson Portal, under "Registration and Course Change/Registration Help Form". An operator or advisor will contact you as soon as possible and no later than two working days after your request is submitted.
Begins Monday, January 11, 2027 at 1:30 p.m. and ends on Tuesday, January 19, 2027 at NOON.

FREQUENTLY ASKED QUESTIONS

How will Law 14 impact my studies?

IMPORTANT: Students beginning a NEW DEC program must meet the requirements of Law 14 as follows:

If you hold a Certificate of Eligibility for English Instruction (COE-Y):

- You must pass the English Exit Exam (EEE) to graduate.
- You need to take three program courses in French OR three additional French language courses to improve your French skills, depending on your level of ability. These courses are in addition to the two French second language courses required as part of General Education requirements, totaling five courses.
- You can register for the EEE when you are taking your third English course (603-101, 603-102, or 603-103) and have successfully completed the other two courses. See ***Chart 1*** below.

If you do not hold a Certificate of Eligibility for English Instruction (COE-N):

- You must pass the French Exit Exam, known as "Épreuve Uniforme de Français" (EUF), to graduate.
- To prepare for the EUF, you will complete three French literature courses. Additionally, you need to take two program courses in French, totaling five courses. Depending on your placement level, you may also be required to complete additional preparatory French courses before taking the required French literature courses.
- You can register for the EUF when you have successfully completed your first two French courses (602-UF0-MQ and 602-UF1-MQ) and are taking your third French course (602-UF2-MQ). See ***Chart 2*** below.

For more information, please go to: https://www.dawsoncollege.qc.ca/admissions/bill-96-law-14-what-does-it-mean-for-you/

Students without a COE in the evening division (in the Springboard to a DCS program - 081.25/28) that are intending to apply to a DEC program either in the Day or Evening division MUST be eligible to take the 602-CR1 course or higher to be admitted to the DEC. Students who place at a lower level, can pursue their studies through the evening division Springboard to a DCS program (081.25/28) to take additional courses to attain this level. See ***Chart 3*** below for sequence of courses.

Placement information can be found at: https://www.dawsoncollege.qc.ca/registrar/english-french-placement-tests/

CHART 1

Course #1 Bloc A (according to placement)	Course #2 Bloc B (according to placement)	Course #3 Bloc C or Program course (according to placement)	Course #4 Bloc D or Program course (according to placement)	Course #5 Bloc E or Program course (according to placement)
[1] 602-A01 602-A02 602-A03 602-A04	602-0B1 602-0B2 602-0B3 602-0B4	602-C01 602-C02 Program course IN French Program course IN French	602-D01 602-D02 Program course IN French Program course IN French	602-E01 602-E02 Program course IN French Program course IN French

[1] Some students may be required to take additional courses before qualifying for 602-A01 (Français langue seconde niveau 1).
602-FR1, 602- FR2, 602-FR3 and 602-001 count towards the five required French courses.
Please find the list, of French courses in the right order to respect prerequisite:

602-FR1, 602-FR2, 602 FR3 → 602-001 → 602-A0* → 602-0B* (See chart above)

CHART 2

Course #1 Préparation à l'EUF 1 : **602-UF0-MQ** (Replaces a complementary course)	Course #2 Préparation à l'EUF 2 : **602-UF1-MQ** (Replaces the Bloc A French course)	Course #3 Préparation à l'EUF 3 : **602-UF2-MQ** (Replaces the Bloc B French course)	Course #4 Program course IN French	Course #5 Program course IN French

Some students may be required to take additional courses before qualifying for 602-UF0-MQ. **This will depend on your placement level**. Please find the list, of French courses in the right order to respect prerequisite:

602-CR1 → 602-CR2 → 602-UF0 → 602-UF1 → 602-UF2

CHART 3

Some students may be required to take additional courses before qualifying for 602-CR1-DW. **This will depend on your placement level**.

602-FR1 / 2 / 3 → 602-001 → 602-A01* → 602-CR1 → 602-CR2 → 602-UF0 → 602-UF1 → 602-UF2

**Non-COE holders registered in the Springboard program may be required to take additional courses to be able to register for 602-CR1*

If you would like to obtain further information on Law 14, please consult the admissions FAQ's webpage here.

ACADEMIC CALENDAR – WINTER 2027 – IMPORTANT DATES

Sunday, January 3, 2027	Last day to apply for admission to a Continuing Education DEC program for the winter semester.
Tuesday, January 19, 2027	End of Online Registration.
Wednesday, January 20, 2027 to Monday, May 17, 2027	**Classes.** See class schedule below.
Wednesday, January 27, 2027	Deadline for Late Registration and Course Change.
Wednesday, January 27, 2027	Deadline to report grades for incomplete course work from the fall semester.
Friday, February 12, 2027	Last day for students to withdraw from courses or the College.
Monday, March 1, 2027	Last day to apply for admission and program transfer for the fall semester. (Regular Day Division).
Friday, March 12, 2027	Mid-term assessment deadline.
Monday, March 15, 2027 to Saturday, March 20, 2027	Study break. No classes.
Thursday, March 25, 2027	Day change: Friday schedule.
Friday, March 26, 2027	Statutory holiday.
Saturday, March 27, 2027	No classes.
Monday, March 29, 2027	Statutory holiday.
Wednesday, April 7, 2027	Last day for students to drop courses (with mention on transcript).
Friday, April 16, 2027	Study Day. No Classes. EUF Simulation Day.
Wednesday, May 12, 2027	English and French exit examination for D.E.C. students.
Tuesday, May 18, 2027	Study Day. No Classes.
Wednesday, May 19, 2027, Friday, May 21, 2027, Saturday, May 22, 2027 and Tuesday, May 25, 2027	**Final examination period.**
Monday, May 24, 2027	Statutory holiday.
Monday, May 31, 2027	Reserve examination date.
Friday, June 4, 2027 **	Grade deadline.
PLEASE NOTE:	Thursday, March 25 is a Friday schedule.

** The contractual deadline for all grade submissions is Friday, June 4, 2027. However, it greatly facilitates the process of providing students with information (university entrance, pre-registration, off-site registration, etc.) if grades are submitted as early as possible.

CONTINUING EDUCATION CLASSES

Wednesday, January 20	First Wednesday class; first Monday/Wednesday class
Thursday, January 21	First Thursday class; first Tuesday/Thursday class
Friday, January 22	First Friday class
Saturday, January 23	First Saturday class
Monday, January 25	First Monday class
Tuesday, January 26	First Tuesday class

You are expected to be available for one week after your last scheduled class or until the end of the final exam period, if applicable.

Wednesday, May 5	Final Wednesday class
Tuesday, May 11	Final Tuesday class
Thursday, May 13	Final Thursday class; final Tuesday/Thursday class
Friday, May 14	Final Friday class
Saturday, May 15	Final Saturday class
Monday, May 17	Final Monday class; final Monday/Wednesday class

FINAL EXAMINATIONS

Wednesday, May 19	6:30 p.m. - 9:30 p.m.	Examinations for Monday/Wednesday classes
Friday, May 21	6:30 p.m. - 9:30 p.m.	Examinations for Friday classes
Saturday, May 22	9:30 a.m. - 12:30 p.m.	Examinations for Saturday classes
Tuesday, May 25	6:30 p.m. - 9:30 p.m.	Examinations for Tuesday/Thursday classes
Monday, May 31	6:30 p.m. - 9:30 p.m.	Reserve Examination Date

Teachers will announce at the beginning of term whether or not courses have final exams. **Students writing exams will be required to show their Dawson ID card**. The location of final exams will be confirmed in April and posted on the website.

WINTER 2027 REGISTRATION

Please refer to the categories below to know how to proceed.

Students registered in the day division in Fall 2026

If you were registered in the Day division in Fall 2026 but now wish to study in Continuing Education, you must complete a ***Program Transfer Form*** through the Omnivox portal prior to registration.

Students with a "*commandite*" from other colleges

The advisor from your home college must submit a virtual commandite through the Online System by **Thursday, January 14, 2027**. Only once admitted by Dawson College will you receive an email invitation for registration.

Continuing Education students registered in Fall 2026
and
Students who apply by January 12, 2027 and are admitted for Winter 2027

Online Registration **ONLY** ..... p 3
Online Course Change ..... p 5

Students who apply between January 13, 2027 and January 17, 2027 and are admitted for Winter 2027

Late Online Registration ..... p 4
Online Course Change ..... p 5

CLASSES BEGIN WEDNESDAY, JANUARY 20, 2027

**Please note: The Registrar's Office will close for the holidays on December 23, 2026 and will reopen on January 4, 2027.*
**Please refer to The Continuing Education & Community Services (CECS) webpage for office hours and office closures.*
https://www.dawsoncollege.qc.ca/continuing-education/continuing-education-contact-us

ONLINE REGISTRATION



Begins January 11 at 1:30 p.m. and ends January 19 at NOON for:

- Continuing Education **DEC program students**

Begins January 12 at your given appointment time and ends January 19 at NOON for:

- All other returning Continuing Education students registered in Fall 2026
- New and former students who apply online by 11:30 p.m., January 12, 2027
- Students who submit a "commandite" by January 14, 2027.

Begins January 13 at your given appointment time and ends January 19 at NOON for:

- **AEC program students** (Independent Video Game Design)

To find out at what time your personal registration begins, go to the Dawson College website and log on to MYDAWSON and consult My Omnivox Services, Course Registration.

REMINDER: YOU WILL NOT BE ABLE TO REGISTER AFTER NOON ON JANUARY 19, 2027!

The earlier students register, the better chance they have to find space in the course(s) of their choice.

For step-by-step instructions on how to register, please see page 8.

HELP DURING REGISTRATION



If you are having difficulty with your online registration, please fill out a REGISTRATION HELP FORM found in the MyDawson Portal, under "Registration and Course Change / Registration Help Form". An operator or advisor will contact you as soon as possible and no later than two working days after your request is submitted.

Begins Monday, January 11 at 1:30 p.m. and ends Tuesday, January 19, 2027 at NOON

ONLINE REGISTRATION GUIDE



New students are invited to view an online presentation about:

- Services available
- Course selection
- The registration process

The presentation is available at: **http://www.dawsoncollege.qc.ca/credit/winter/**

IMPORTANT INFORMATION ABOUT FEES AND PAYMENT



Fees must be paid in full upon registration. Students who do not pay their fees will have their **course registration cancelled and will remain liable for nonrefundable fees.**

Access to Omnivox services and waitlists will be blocked. If a student registration is cancelled for nonpayment of fees, **the student must reapply in order to return in a subsequent semester.**

LATE ONLINE REGISTRATION



Students who apply between January 13 and January 17, 2027 by 11:30 p.m. and are admitted for Winter 2027 will be invited to Late Online Registration:

- from **January 25 at 1:00 p.m. to January 26 at 11:30 p.m.**

Please note that limited space may still be available for students registering at Late Online Registration. **There is no guarantee of access to any specific course or section. Please consult your *My Dawson* portal under "*Registration and Course Change /Course Seats Available*" for the list of courses still available**. For step-by-step instructions on how to register, please see page 8.

If you are having difficulty with your late online registration, please see instructions below.

HELP DURING LATE ONLINE REGISTRATION



If you are having difficulty with your online registration join the **Online Course Change Chat on Tuesday, January 26, from 1:30 p.m. to 3:00 p.m. OR on Wednesday, January 27, from 1:30 p.m. to 3:00 p.m.** You will be able to find the link to the **Online Course Change Chat** in your MyDawson Portal under "Registration and Course Change/Continuing Education Course Change Chat".

ONLINE REGISTRATION GUIDE



New students are invited to view an online presentation about:

- Services available
- Course selection
- The registration process

The presentation is available at: **http://www.dawsoncollege.qc.ca/credit/winter/**

IMPORTANT INFORMATION ABOUT FEES AND PAYMENT



Fees must be paid in full upon registration. Students who do not pay their fees will have their **course registration cancelled and will remain liable for nonrefundable fees.**

Access to Omnivox services and waitlists will be blocked. If a student registration is cancelled for nonpayment of fees, **the student must reapply in order to return in a subsequent semester.**

ONLINE COURSE CHANGE

ADD, DROP OR CHANGE A COURSE OR SECTION



Course Add and Course Change is **ONLY** for:

• New and returning students **already registered in at least one course for the Winter 2027 semester. There is no guarantee of access to any specific course or section. Please consult your My Dawson portal under "Registration and Course Change /Course Seats Available" for the list of courses still available.**

If you qualify as one of the two previous categories of student mentioned above, follow the steps below for the various actions:

ONLINE COURSE CHANGE



If you wish to make changes to your existing registration or you want to add one or more courses to an already existing schedule, please join the **Online Course Change Chat on Tuesday, January 26, from 1:30 p.m. to 3:00 p.m. OR on Wednesday, January 27, from 1:30 p.m. to 3:00 p.m.** You will be able to find the link to the **Online Course Change Chat** in your MyDawson Portal under "Registration and Course Change/Continuing Education Course Change Chat".

ONLINE COURSE WITHDRAWAL AND ONLINE COURSE DROP

You may officially withdraw from a course until **Friday, February 12, 2027**. Courses withdrawn by this date will not appear on your record. In order to withdraw from a course, you must fill out a Course Withdrawal Form online. Please consult your MyDawson Portal under "Registration and Course Change / Course or College Withdrawal / Drop Form". Failure to attend a course does not constitute an official course withdrawal and will result in receiving a failing grade unless dropped by the Drop Deadline.

You may officially drop a course until **Wednesday, April 7, 2027**. Courses dropped by this date will appear on your transcript with an AE remark (Abandon Etude). In order to drop a course, you must fill out a Course Drop Form online. Please consult your MyDawson Portal under "Registration and Course Change / Course or College Withdrawal / Drop Form".

IMPORTANT INFORMATION ABOUT FEES AND PAYMENT



Fees for additional courses must be paid online in full during Course Change.



REMINDER:

- **Students who have been withdrawn for nonpayment of fees will NOT be permitted to register.**
- **There is no given appointment time for Online Course Change; it is on a first-come, first-served basis.**
- **Limited space may still be available. Please consult your My Dawson portal under "Registration and Course Change/Course Seats available".**

GENERAL INFORMATION

CONTINUING EDUCATION OVERVIEW

The Continuing Education Office for credit courses is located in room 2H.01 at 4001 de Maisonneuve Blvd. West, near Atwater Avenue, with direct access underground from the Atwater metro station. Online registration for most credit courses is done before the start of classes in the fall and winter sessions. There are three different categories of students who register for Continuing Education credit courses: students in Springboard to a DCS (Tremplin DEC), students who already have a college diploma or equivalent and need to take university prerequisite courses, and students who have applied and been admitted to a DEC or AEC program. Below you will find a brief description of each category.

For more information, please call or drop by the Continuing Education & Community Services (CECS) Office at:
4001 de Maisonneuve Blvd. W., Montreal
Room 2H.01
Telephone: 514 933-3771
E-mail: cecs@dawsoncollege.qc.ca
Website: www.dawsoncollege.qc.ca/conted

SPRINGBOARD TO A DCS (TREMPLIN DEC) TRANSITION PROGRAM



Springboard to a DCS (Tremplin DEC) is designed for students who want to take CEGEP credit courses in order to:

- explore CEGEP studies;
- complete prerequisites required for admission to a CEGEP program;
- upgrade their academic record to improve chances of admission or readmission to a CEGEP program;
- upgrade language skills; or
- complete a CEGEP program. (For Dawson DEC students, once they have completed all their courses, they will need to reapply to their original program in order to graduate).

You cannot graduate from Springboard to a DCS (Tremplin DEC).

ADMISSION REQUIREMENTS – SPRINGBOARD TO A DCS (TREMPLIN DEC)

To be admissible to Springboard to a DCS (Tremplin DEC), students must have the Quebec Diploma of Secondary Studies (D.E.S.) or equivalent.

STUDENT STATUS – SPRINGBOARD TO A DCS (TREMPLIN DEC)

Students may register in Springboard to a DCS (Tremplin DEC) for a **maximum of three (3) consecutive semesters**. After three consecutive semesters students may remain in Continuing Education but must be admitted to a different program of studies. Students registered in Springboard to a DCS (Tremplin DEC) can be either part-time or full-time. **Note: Full-time status cannot be guaranteed**.

Students expelled and denied permission to register in any DEC or AEC program must improve their academic record to return to studies in any DEC or AEC program. Students can improve their academic record by taking part-time courses through the Springboard to a DCS (Tremplin DEC) program offered in Continuing Education.

If you were formerly in a program and have now completed all the required program courses through Springboard to a DCS (Tremplin DEC), you must apply to graduate. Please contact the Graduation Officer at 514-931-8731, ext. 1153 as soon as possible. The graduation will only take effect the following semester.

UNIVERSITY PREREQUISITES

UNIVERSITY PREREQUISITES
08004 (08040)

Students who **already have a DEC or equivalent** and who wish to complete courses **specifically** required by a university for admission to a program must register in 08004 (08040). Students registered in 08004 (08040) can be either part-time or full-time.
Note: Full-time status cannot be guaranteed.

The courses offered in this category for the Winter 2027 semester are:

Course #	Course Title
101-SN1-RE	Cellular Biology
101-B12-DW	Biological Basis of Bahaviour
201-MA1-DW	Calculus I: Differential Calculus for Social Sciences
201-SN1-RE	Probability and Statistics
201-SN2-RE	Differential Calculus
201-SN3-RE	Integral Calculus
201-SN4-05	Linear Algebra and Vector Geometry
202-SN1-RE	General Chemistry
202-SN2-RE	Chemistry of Solutions
202-SNU-RE	Organic Chemistry
203-SN1-RE	Mechanics
203-SN2-RE	Electricity and Magnetism
203-SN3-RE	Waves and Modern Physics
300-QA1-DW	Quantitative Analysis
300-QL1-DW	Qualitative Methods
350-1N1-DW	Introduction to Psychology
383-1N1-DW	Introduction to Economics

CONTINUING EDUCATION DEC PROGRAMS

Programs Leading to a Diploma of College Studies *(Diplôme d'études collégiales* - DEC)

- *Science* 200.B1 (200.PC)
- *Social Science* 300.A1 (300.CG)

DEC Admission Requirements
The basic requirement for admission to any DEC program at Dawson College is a Quebec Diploma of Secondary Studies *(Diplôme d'études secondaires or D.E.S.).* Applicants with an academic background judged equivalent to the D.E.S. may also apply. For certain programs, specific prerequisites are required.

Students in a pre-university DEC program may register on a part-time or a full-time basis. A full-time course load is 180 course hours or four courses. **There is no guarantee of a full-time course load** as this is subject to scheduling and space restrictions. It may not be possible to complete all courses required for graduation through Continuing Education.

If you are in a DEC program (any program code beginning with 200, 300, 500) you will be expected to register for courses in your program and you should be aware of your program requirements. Please see page 15 for the Science Program requirements and page 16 for the Social Science Program requirements. You can also refer to your progression chart in Omnivox. Feel free to meet with an academic Advisor should you require additional information.

CONTINUING EDUCATION AEC PROGRAMS

Programs Leading to an Attestation of College Studies
(*Attestation d'études collégiales* - AEC*)*
AEC programs are designed to provide adults with the training they need for today's job market. The AEC program descriptions can be found on page 17 of this information and registration guide.

Application Deadlines
Please consult the Continuing Education & Community Services (CECS) Office or the AEC website for more information about AEC programs.

Continuing Education & Community Services (CECS) Office:
4001 de Maisonneuve Blvd. W., Montreal
Room 2H.01
Telephone: 514 933-5307
E-mail: aec@dawsoncollege.qc.ca
Website: www.dawsoncollege.qc.ca/conted or
Website: www.dawsoncollege.qc.ca/aec/

APPLICATION PROCEDURES

Returning Continuing Education students registered in Winter 2026 can register at a given appointment time through the Online Registration system **WITHOUT** completing an online application for Continuing Education.

Former Dawson College students who have not been registered for one or more semesters as well as new Continuing Education students must complete a Continuing Education Application online prior to registering.

For additional information regarding this procedure, please contact the Continuing Education Office, room 2H.01, or visit our website at: https://www.dawsoncollege.qc.ca/credit/

REGISTRATION INFORMATION

Please refer to pages 2, 3, 4, and 5 for your registration eligibility.

For additional information regarding registration, please contact the Registrar's Office in room 2D.06 at 514 933-1234, or visit our website at: https://www.dawsoncollege.qc.ca/credit/winter/

Timetable updates, including sections of courses taken off reserve and any sections added, will be posted on the College website at: http://www.dawsoncollege.qc.ca/credit/general-information/course-schedules/

Step by Step Online Registration:

1. Access Dawson's website at: www.dawsoncollege.qc.ca, then click on MYDAWSON (top right).

If you haven't yet set up your password, you will need your Dawson College student number, your permanent code and your date of birth. Scroll down and log in using this information to create a password. Your permanent code appears on most of the official documents (e.g. transcripts) that have been sent to you by any Quebec educational institution and it also appears on your student ID card. Once you have entered the correct information you will be prompted to choose a security question (which will be used in case you forget your password) and then you can create your Password.

2. Click on Course Registration (under **My Omnivox Services**).

To add a course you will need the 8-character course number and the section number. If no seats are available in a given section of a course, try another section, if applicable.

To be added to a **waiting list** please complete the REGISTRATION HELP FORM found in the MYDawson Portal, under "Registration and Course Change/Registration Help Form".

3. Don't forget to finalize.

Finalize your registration only when you are sure that you do not wish to add or drop any more courses and when you are ready to pay, but no later than NOON on January 19 (11:30 p.m. on January 26 if you are eligible for Late Online Registration).

You can **only finalize once**, and when you finalize, **all your selected courses are finalized at the same time.**

If you are having difficulty with your online registration please fill out a REGISTRATION HELP FORM found in the MYDawson Portal, under "Registration and Course Change/Registration Help Form". An operator or advisor will contact you as soon as possible and no later than two working days after your request is submitted. Help with registration begins Monday, January 11, at 1:30 p.m. and ends Tuesday, January 19, 2027 at NOON.

You will know you have finalized your registration when you see a message confirming your registration.

The REGISTRATION HELP FORM is not available during Late Online Registration. If you are having difficulty with your online registration join the **Online Course Change Chat on Tuesday, January 26, from 1:30 p.m. to 3:00 p.m. OR on Wednesday, January 27, from 1:30 p.m. to 3:00 p.m.** You will be able to find the link to the **Online Help Chat** in your MyDawson Portal under ""Registration and Course Change/Continuing Education Course Change Chat".

4. **Fees must be paid in full upon registration.** See pages 10-11 for fees information.

Important Information about Fees and Payment: Fees must be paid in full upon registration. Students who do not pay their fees will have their **course registration cancelled and will remain liable for nonrefundable fees. Access to Omnivox services and waitlists will be blocked.** If a student registration is cancelled for nonpayment of fees, **the student must reapply in order to return in a subsequent semester.**

ENGLISH & FRENCH ONLINE PLACEMENT

Information on **English & French Placement Testing** can be found at: https://www.dawsoncollege.qc.ca/registrar/english-french-placement-tests/.

NOTE ON COURSE CREDIT

It is the student's responsibility to ensure that he or she is officially registered and attending the correct course and section, i.e. the same course and section that appear on the student's registration form or individual schedule. **Students who do not attend the correct course and section will not receive credit for work done.**

CANCELLATION OF COURSES

The College reserves the right to cancel any course sections for which enrolment does not reach the required number of students. Should a course be cancelled students will be contacted and informed of alternative courses that are still available, or offered a full refund.

COURSE WITHDRAWAL

You may officially withdraw from a course until Friday, February 12, 2027. Courses withdrawn by this date will not appear on your record. In order to withdraw from a course, you must fill out a Course Withdrawal Form online. Please consult your MyDawson Portal under "Registration and Course Change / Course or College Withdrawal / Drop Form". Failure to attend a course does not constitute an official course withdrawal and will result in receiving a failing grade unless dropped by the Drop Deadline.

COURSE DROP

You may officially drop a course until Wednesday, April 7, 2027. Courses dropped by this date will appear on your transcript with an AE remark (Abandon Etude). In order to drop a course, you must fill out a Course Drop Form online. Please consult your MyDawson Portal "Registration and Course Change / Course or College Withdrawal / Drop Form".

ATTENDANCE VALIDATION

All students must confirm their attendance each semester after the course drop deadline. Failure to attend a course or courses may affect your status and may result in part-time fees being applied as per the Ministry of Education regulations. Please note that indicating that you are not attending a class is not the same as dropping a course. The course drop form must be completed to drop a course.

INCOMPLETE (IN) FOR AN AUTHORIZED ABSENCE

Once the official course drop deadline has passed, students may request an authorized absence to obtain an incomplete (IN) on their transcript. An authorized absence request must meet both of the following criteria:

a. The situation was due to a medical or other issue of a grave and serious nature that was beyond the student's control (e.g., illness, accident, illness or death of an immediate family member).
b. The situation prevented the student from attending or participating in classes:
   i. for at least three consecutive weeks of a regular course (including the final examination period, if applicable); or
   ii. for at least 20% of a summer, intensive, or AEC course; the affected classes must be consecutive.

Students must provide appropriate documentation to support their request. Authorized Absence request forms are available on the Dawson website. Students must submit their request before the end of the semester concerned (i.e., by the Grade Deadline date for that semester or term) or, for reasons judged exceptional, no later than one year after the end of the semester concerned. See Appendix IX of ISEP (Institutional Student Evaluation Policy).

CHANGE OF ADDRESS

Please advise the College of any change to your address at www.dawsoncollege.qc.ca. Click on MYDAWSON, then on Personal file under My Omnivox Services. This will allow us to update your Dawson student file, and also to contact you should there be any change to your course schedule (e.g. course cancellation).

CLASS CANCELLATIONS

If a teacher has to cancel an individual class during the semester the cancellation is usually posted on the Dawson website. Check the course and section number under Class Cancellations on the home page.

CONTINUING EDUCATION FEES WINTER 2027

Registration Payment

- **ALL FEES ARE DUE IN FULL UPON REGISTRATION.**
- Students who do not pay their fees will have their course registration cancelled and **will remain liable for the non-refundable fees**.
- **Late payment fees of $25.00 will be applied to overdue accounts.**

Methods of Payment

- Mastercard or Visa through the Payment Centre of your MyDawson portal.
- Bank site online at all major banks in Canada (please allow three (3) working days for processing when making payment at an authorized banking institution). **Payment must be received by the due date.**
- In person at the Student Fees Counter located in room 4B.5 (by cash, debit card, Visa, Mastercard, money order or cheque) Please consult our website Finance-Student Fees-Counter Hours for our opening hours.
- By dropping your cheque, money order, Mastercard or Visa payment remittance slip in the Fees Drop Box located on the wall next to room 4B.5. Do **NOT** leave cash.
- Mail (cheque, money order).
- **Postdated cheques are NOT accepted.**

In addition to fees below, all applicants to Continuing Education will be charged a non-refundable application fee of $30.00.

PART-TIME [1]

		Refund Deadline
Registration Process Fee	$5.00/course Max. $20.00	Non Refundable
Mandatory Instructional Services Fees	$6.00/course Max. $25.00	Jan.22 [2]
Student Services Fee	$30.25/course Max. $121.00	Jan.22 [2]
Dawson Student Union Fee	$13.15	Non Refundable
Courses In Program Hourly Fee	$2.00/hr [1]	Feb. 12 [3]
Courses Outside of Program Hourly Fee	$2.00/hr	Jan.22 [2]
Convocation Fee (if applicable)	$20.00 (See next page)	Feb. 12 [3]
Canadian Non-Quebec Resident Student Fees	$7.40/course hr (See next page)	Feb. 12 [3]
International Student Fees	(See next page)	Feb. 12 [3]
Voluntary Donation to the Dawson Foundation	$10.00	Jan.22 [2]
DSU Student Dental Insurance Premium	$54.00	Jan.22 [2] [4]
DSU Student Health Insurance Premium	$68.00	Jan.22 [2] [4]

FULL-TIME IN A PROGRAM[1]
(MIN. 4 COURSES OR 180 HOURS IN PROGRAM)

		Refund Deadline
Registration Process Fee	$20.00	Non Refundable
Mandatory Instructional Services Fees	$25.00	Jan.22 [2]
Student Services Fee	$121.00	Jan.22 [2]
Dawson Student Union Fee	$26.30	Non Refundable
Courses In Program	No charge	N/A
Courses Outside of Program Hourly Fee	$2.00/hr	Jan.22 [2]
Convocation Fee (if applicable)	$20.00 (See next page)	Feb. 12 [3]
Canadian Non-Quebec Resident Student Fees	$1,926.00 (See next page)	Feb. 12 [3]
International Student Fees	(See next page)	Feb. 12 [3]
Voluntary Donation to the Dawson Foundation	$10.00	Jan.22 [2]
DSU Student Dental Insurance Premium	$54.00	Jan.22 [2] [4]
DSU Student Health Insurance Premium	$68.00	Jan.22 [2] [4]

[1] Exemption for hourly course fees applies only to: (a) students registered full-time in a program taking courses in their program; (b) students qualified for the status of Fin de DEC; (c) AEC students; (d) students with major functional disabilities. Note that all students registering for Independent Studies (08072) are charged hourly course fees, regardless of the number of courses they are following.

[2] Only if a student officially withdraws from courses by Friday, January 22, 2027. No request for refunds will be approved afterwards.

[3] Only if a student officially withdraws from courses by Friday, February 12, 2027. No request for refunds will be approved afterwards.

[4] For further information please go to the Alumo website.

EXAMPLES OF PRICES PER COURSE FOR PART-TIME

Note that these examples do not include the Non-Quebec Resident fee, the International Student fee, the Convocation fee nor the $30.00 Application fee. See the table above if these fees apply to you.

30 hour course:	$114.40	60 hour course:	$174.40	90 hour course:	$234.40
45 hour course:	$144.40	75 hour course:	$204.40		

Application Fee

All applicants shall be charged a $30.00 non-refundable application fee.

International Document Analysis Fee

All applicants presenting academic credentials from international jurisdictions will be required to pay an additional non-refundable fee of $50.00 for the analysis of their files.

Hourly Fee

Students who register part-time (fewer than 180 hours or four courses in their program) must pay $2.00 per course hour upon registration. All students registering for Independent Studies (08072) are charged hourly course fees, regardless of the number of courses they are registered for.

Late Attendance Validation Fee

A fee of $25 will be applied to students who do not validate their attendance by the Attendance Validation deadline.

Fees for Students Residing Outside Quebec

Canadian Students*:* Canadian citizens and landed immigrants who register for out-of-program courses or who are part-time in a program, and who are not Quebec residents, pay an additional amount of $7.40* per course hour for part-time studies. The fee is in addition to all other applicable fees including other hourly course fees and other fees listed.

Full-time students in a program pay an amount of $1,926.00* per semester. This amount is in addition to other applicable fees (excluding hourly course fee).

**Refundable if a student officially withdraws from his/her course(s) by Friday, February 12, 2027.*

International Students: International students who register for out-of-program courses or who are part-time in a program pay an additional amount of $34.83* to $55.11 per course hour depending on their program/course. The International Student fee is in addition to all other applicable fees including hourly course fees and other fees listed.

Full-time students in a program pay an amount of $7,575* to $11,740* per semester depending on their program. This amount is in addition to other applicable fees (excluding hourly course fee). For detailed information, see the International Students Fees link at the following address: https://www.dawsoncollege.qc.ca/finance/student-fees/

International students in Continuing Education must have a visa valid until the end of May 2027 for the institution they are attending.

**Refundable if a student officially withdraws from his/her course(s) by Friday, February 12, 2027.*

Commandite Students

All *commandite* students will be assessed all fees, including hourly fees, paid by part-time students in a program, as well as the application fee (if applicable). In the case of full-time or *Fin de DEC commandite* students, they will be reimbursed their $2.00 hourly course fee, subject to a final confirmation of their status from their college of origin after the drop deadline. Only students from public colleges (not private colleges) are entitled to the above refund.

For more information, see the following link: https://www.dawsoncollege.qc.ca/finance/student-fees/commandite-student-fees/

Convocation Fee

A convocation fee is charged once per diploma or attestation. All potential graduates in the Winter 2027 semester will be assessed a $20.00 convocation fee.

Assessment of Fees

The fees are determined by Government regulations and College Bylaws and are subject to change without prior notice. Up-to-date information on fees is available from the College Student Fees Web page: https://www.dawsoncollege.qc.ca/finance/student-fees/

Refunds

All applicable refunds over $500.00 will be issued by cheque and mailed to the address on file. Please ensure that your mailing address is up to date. Refunds must be requested in writing at: studentfees@dawsoncollege.qc.ca

Tuition Tax Receipts

For tax compliant receipts, please ensure that you have added your S.I.N. to your account prior to printing your tax receipts. Tax receipts for 2027 will be available by Tuesday, February 29, 2028, via our student web-portal at: https://dawsoncollege.omnivox.ca

SERVICES

Some contacts to get you started!
For a full list of services at Dawson College visit: https://www.dawsoncollege.qc.ca/first-year/



ACADEMIC ADVISING (2H.1)
https://www.dawsoncollege.qc.ca/conted-advising/
514 933-3771

CAMPUS LIFE (2E.4)
https://www.dawsoncollege.qc.ca/campus-life-leadership/

CAREER DEVELOPMENT (6D.5)
https://www.dawsoncollege.qc.ca/career-resource-centre/

COUNSELLING (4E.2)
https://www.dawsoncollege.qc.ca/counselling/

FINANCIAL AID (4E.5)
https://www.dawsoncollege.qc.ca/financial-aid/

FIRST-YEAR STUDENTS' OFFICE (2D.0)
https://www.dawsoncollege.qc.ca/first-year/



ID CARDS (2E.01)
https://www.dawsoncollege.qc.ca/facilities-management/auxiliary-services/dawson-id-card/

LEARNING CENTRE (6D.2)
https://www.dawsoncollege.qc.ca/learning-centre/
514 931-8731 ext. 1740

LIBRARY (5C.1)
https://library.dawsoncollege.qc.ca/



STUDENT ACCESSABILITY CENTRE (2E.6)
https://www.dawsoncollege.qc.ca/student-accessibility/
514 931-8731 ext. 1195

STUDENT EMPLOYMENT CENTRE (4E.2)
https://www.dawsoncollege.qc.ca/student-employment/

STUDENT HEALTH SERVICES (2D.2)
https://www.dawsoncollege.qc.ca/health-services/

COMPLEMENTARY COURSES FOR DEC PROGRAMS

Complementary courses must be selected from domains (or areas) considered to be outside the student's field of concentration or specialization. Some domains are only open to certain programs. Within each domain there are two ensembles. Only one course per ensemble can be chosen from each domain.

Please note that due to Law 14 not all students will take complementary courses. Students should consult with an Academic Advisor.

This semester we are offering complementary courses in the following ensembles:

Ensemble I	Ensemble II
109-FWT-DW - La Performance Sportive	530-FXA-DW - Esthétiques du cinéma : Styles du Cinéma

The first three numbers of the course identify the subject (discipline).

ENGLISH EXIT EXAM (EEE) & L'ÉPREUVE UNIFORME DE FRANÇAIS (EUF)

You must hold a *Certificate of Eligibility to English Instruction* to write the English Exit Exam (EEE). All other students must write l'épreuve uniforme de français (EUF).

The English Exit Exam (EEE) is a four-hour examination that takes place twice a year, in May and December, with a make-up test in August. All students completing a program of study are required to pass one of these examinations in order to obtain a DEC.

Students are eligible to write the English Exit Exam (EEE) after they have successfully passed the three Block A English courses: 603-101, 603-102, and 603-103. However, students may register for the exam if they have only 603-103 left to complete and are currently taking it.

L'épreuve uniforme de français (EUF) is a 4.5-hour examination that takes place twice a year, in May and December, with a make-up test in August. All students completing a program of study are required to pass one of these examinations in order to obtain a DEC.

Students are eligible to write l'épreuve uniforme de français (EUF) after they have successfully passed two of the three preparatory courses (602-UF0-MQ, 602-UF1-MQ) and be in the process of completing the third (602-UF2-MQ) at the time of registration or have passed all three courses.

The next EEE and EUF will take place on Wednesday, May 12, 2027. All students wishing to write the exam must register on-line between March 15 and April 9, 2027. For more information about the EEE or EUF, please contact the Exit Test Coordinator by email at eet@dawsoncollege.qc.ca, or visit the webpage https://www.dawsoncollege.qc.ca/registrar/exit-exam/.

SCIENCE COURSE PREREQUISITES & COREQUISITES

Please consult an Academic Advisor if you have questions about prerequisites and corequisites.

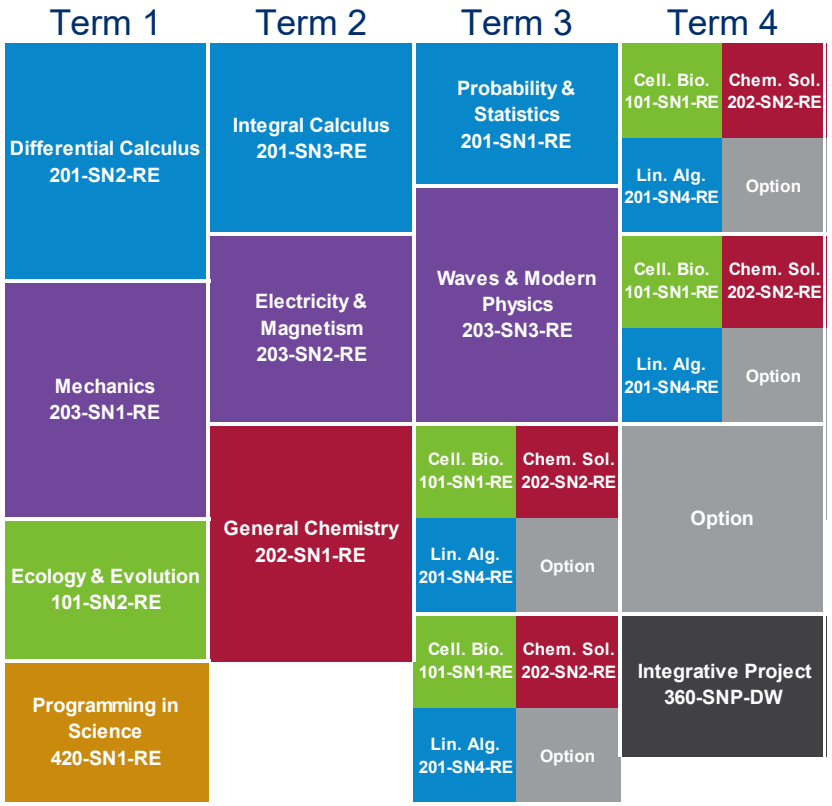
SCIENCE COURSES		OBJECTIVE	PREREQUISITES	COREQUISITES
Course Code	*Course Title*			
BIOLOGY				
101-SN1-RE	Cellular Biology	0B01	--	--
101-SN2-RE	Ecology & Evolution	0B02	--	--
101-SNU-RE	Human Anatomy and Physiology	0B0F	--	--
CHEMISTRY				
202-SN1-RE	General Chemistry	0C01	Sec. 5 Chemistry	--
202-SN2-RE	Chemistry of Solutions	0C02	General Chemistry	--
202-SNU-RE	Organic Chemistry	0C0F	General Chemistry	Chemistry of Solutions
COMPUTER SCIENCE				
420-SN1-RE	Programming in Science	0F01	**One** (**1**) of the following: Sec. 5 Chemistry Sec. 5 TS/SN Math Sec. 5 Physics	--
MATHEMATICS				
201-SN1-RE	Probability & Statistics	0M01	Sec. 5 TS/SN Math	--
201-SN2-RE	Differential Calculus	0M02	Sec. 5 TS/SN Math	--
201-SN3-RE	Integral Calculus	0M03	Differential Calculus	--
201-SN4-RE	Linear Algebra & Vector Geometry	0M04	Sec. 5 TS/SN Math	--
PHYSICS				
203-SN1-RE	Mechanics	0P01	Sec. 5 Physics	Differential Calculus
203-SN2-RE	Electricity & Magnetism	0P02	Mechanics **and** Differential Calculus	Integral Calculus
203-SN3-RE	Waves & Modern Physics	0P03	--	Electricity & Magnetism and Integral Calculus or Calculus II
COMPREHENSIVE ASSESSMENT / EVALUATION				
360-SNP-DW	Integrative Project	0NTC	<u>Concentration Courses</u>: Completed at least nine (9) Science courses, at least one in each domain <u>General Education</u>: Completed at least two (2) English, one (1) French, and one (1) Humanities courses	--

SCIENCE PROGRAM INFORMATION

Program 200.B1 (200.PC)

The following is a proposed sequence in which Science courses can be taken. Due to scheduling constraints in Continuing Education, it may not be possible to take all Science courses in a proposed term. It may not be possible to complete the Science program through Continuing Education due to limited course selection.

ContEd Science (200.PC)



General Education and Concentration Courses

As part of the general education component for graduation, a student must complete a total of 4 English courses, 3 Humanities courses and 3 Physical Education courses.

The number of French language courses a student will need to complete depends on whether they hold a Certificate of English Eligibility.

Complementary, Humanities and/or Concentration courses may need to be completed in French depending on whether a student holds a Certificate of English Eligibility.

As per Law 14, please verify your graduation requirements including French language courses and/or courses taught in French for your program with an Academic Advisor.

Please consult your Progression Chart in Omnivox for course graduation requirements.

Comprehensive Examination

The Comprehensive Examination is part of the Integrative Project course.

Ministerial Language Examination

You will find information on the Exam here: https://www.dawsoncollege.qc.ca/registrar/exit-exam/

SOCIAL SCIENCE PROGRAM INFORMATION

Program 300.A1 (300.CG)

The following is a proposed sequence in which Social Science courses can be taken. Due to scheduling constraints in Continuing Education, it may not be possible to take all courses in a proposed term. It may not be possible to complete the Social Science program through Continuing Education due to limited course selection.

ContEd Social Science (300.CG)

Term 1	Term 2	Term 3	Term 4
Intro to Social Science Research 300-1R1-DW	Quantitative Analysis 300-QA1-DW or Qualitative Methods 300-QL1-DW	Quantitative Analysis 300-QA1-DW or Qualitative Methods 300-QL1-DW	Integrative Seminar 300-1S1-DW
Compulsory: Intro to Global History 330-1N1-DW Intro to Economics 383-1N1-DW Intro to Psychology 350-1N1-DW	Compulsory: Intro to Global History 330-1N1-DW Intro to Economics 383-1N1-DW Intro to Psychology 350-1N1-DW	Intro Social Science	Intro Social Science
Compulsory: Intro to Global History 330-1N1-DW Intro to Economics 383-1N1-DW Intro to Psychology 350-1N1-DW	Intro Social Science or University Prerequisite	Analysis	Analysis
Intro Social Science or University Prerequisite	Analysis	Thematic or University Prerequisite	Observation

General Education and Concentration Courses

As part of the general education component for graduation, a student must complete a total of 4 English courses, 3 Humanities courses and 3 Physical Education courses.

The number of French language courses a student will need to complete depends on whether they hold a Certificate of English Eligibility.

Complementary, Humanities and/or Concentration courses may need to be completed in French depending on whether a student holds a Certificate of English Eligibility.

As per Law 14, please verify your graduation requirements including French language courses and/or courses taught in French for your program with an Academic Advisor.

Please consult your Progression Chart in Omnivox for course graduation requirements.

Comprehensive Examination

The Comprehensive Examination is part of the Integrative Seminar course.

Ministerial Language Examination

You will find information on the Exam here: https://www.dawsoncollege.qc.ca/registrar/exit-exam/

PROGRAMS LEADING TO AN ATTESTATION OF COLLEGE STUDIES

INDEPENDENT VIDEO GAME DESIGN (900 Hours)
NWE.33



The Independent Video Game Design Program has been designed to:

- Accelerate students toward a career in Independent Video Game Design.
- Provide training in entrepreneurship and self-promotion.
- Foster existing artistic and technical skills related to video game design.

The ideal candidate is one who wishes to pursue the artistic, technical and business training necessary to become an Independent Video Game Designer.

Program Admission Requirements:
● A Secondary V diploma or equivalent. ● English language skills equivalent to placement at Preparation for College English or higher. Applicants may be required to take an English placement exam. ● A letter of intent explaining the applicant's reasons for seeking admission to the program and demonstrating their interest in developing a career in independent video game design. ● Applicants must complete a guided game design exercise or portfolio, presenting an original game concept. Further information on this requirement, along with the form to complete to submit portfolio information, can be found on the Dawson college website. ● An interview will be required to assess the applicant's ability, motivation and communication skills.

Refer to the website: www.dawsoncollege.qc.ca/aec/programs/independent-video-game-design/ for other admission requirements and for application deadlines.

Full-time evening Program

Scheduled to start: **Applications will be accepted in Winter 2027 for August 2027***

List of courses offered in Winter 2027:
Semester II
582-82F-DW
582-82G-DW
582-82D-DW
582-82E-DW

Semester IV
582-84F-DW
582-849-DW

*For additional information please refer to the website: www.dawsoncollege.qc.ca/aec

COLLEGE POLICIES

ACADEMIC STATUS

Continuing Education students, should they wish to become regular full-time day students, must apply through the Admissions Office before specified deadline dates.

STANDING AND ADVANCEMENT

Students in Regular Programs including AECs (full-time and part-time) and Daytime Springboard to DEC Programs

To be in good standing and to register unconditionally, students must meet the requirements of the College's Standing Policy, as per Bylaw 8, and the requirements of their particular program's Standing and Advancement Policy. If the program's policy is more stringent than the College's policy, it (DEC or AEC) takes precedence. The Bylaw 8 can be found on the College's website. https://www.dawsoncollege.qc.ca/credit/general-information/standing-and-advancement/

Students denied permission to register under either of these policies have a right to appeal to the College's Academic Standing Appeals Committee.

Students in Continuing Education Programs Not Leading to a DEC or an AEC

To be in good standing and to register (unconditionally), students must have passed 50% of their courses for the academic year (not including Summer School).
Students who do not meet the condition above will normally be permitted to register for a maximum of one course per term during the following academic year.
This restriction will be removed for the winter semester for students who pass the fall course.
Changes to a restricted course load can be authorized only by the Registrar or the appropriate dean (or delegate).
Students who are on a restricted course load and who do not pass their winter course may only register with the permission of the appropriate dean (or delegate).

PROMOTION OF ACADEMIC SUCCESS

The College's Board of Governors has approved Bylaw 8 concerning the promotion of academic success. This Bylaw addresses certain additional requirements that full-time students in a program will have to meet if they have failed courses. More information is available on the College's website under "About Dawson College".

INSTITUTIONAL STUDENT EVALUATION POLICY (ISEP)

Dawson College is committed to maintaining standards of academic excellence and promoting equitable and effective evaluation of student learning. The Institutional Student Evaluation Policy (ISEP) outlines the roles and responsibilities of students, teachers and administrators with regard to student evaluation, and sets out the rules about assessment, grades and academic standing.

The Dawson College Institutional Student Evaluation Policy (ISEP) can be found on the College's website.

https://www.dawsoncollege.qc.ca/governance/institutional-student-evaluation-policy/

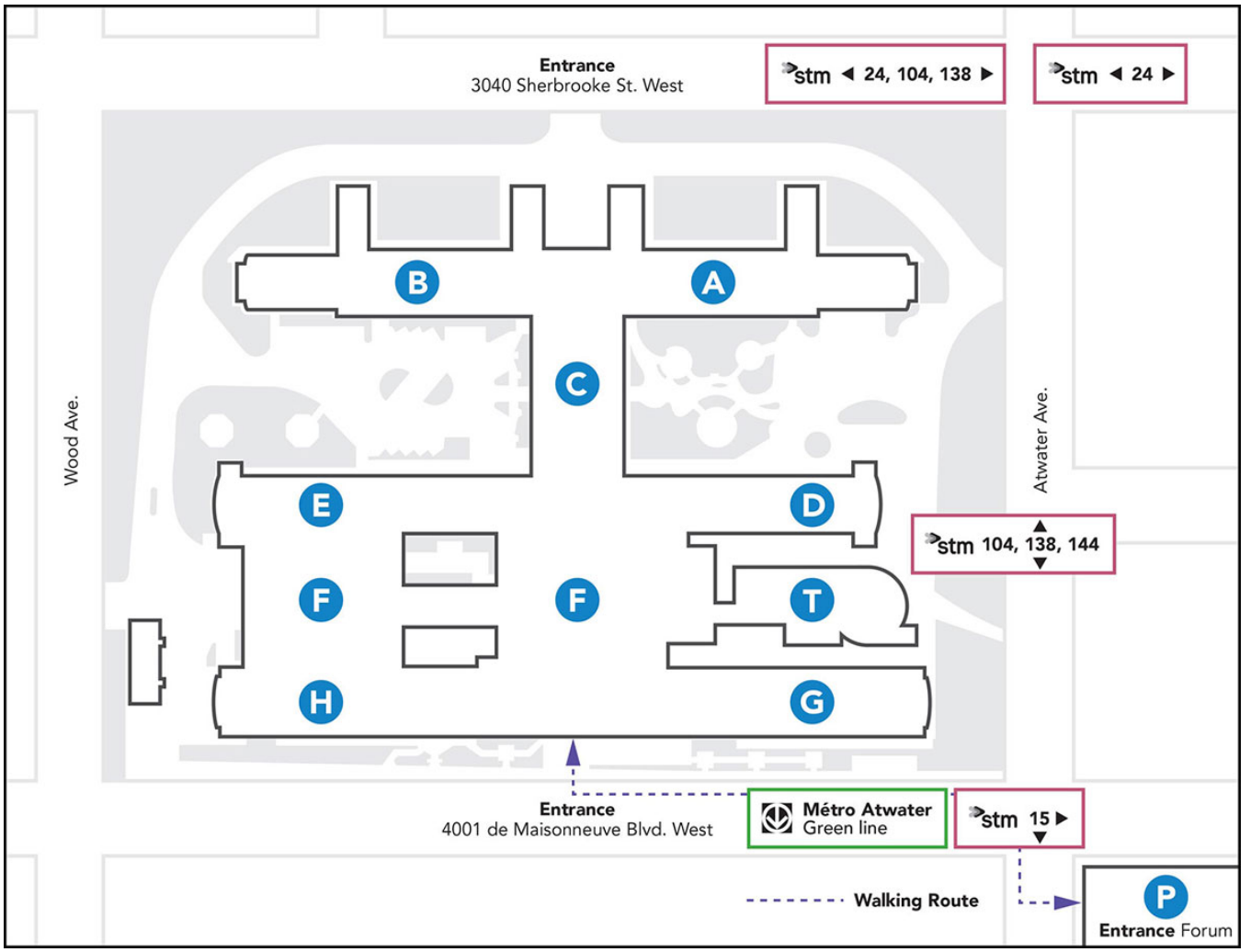
CODE OF CONDUCT

Everyone who comes to work, attends class or visits the College campus has a right to not only a safe and healthy environment, but to be treated with respect and civility.
These principles are the basis of Dawson's Code of Conduct Policy that applies to the entire Dawson Community, including students, employees, as well as visitors and contractors who come to the College.

The Code of Conduct can be found on the College's website.

https://www.dawsoncollege.qc.ca/respect/

Campus Map


Entrance
3040 Sherbrooke St. West
stm ◄ 24, 104, 138 ►
stm ◄ 24 ►
Wood Ave.
Atwater Ave.
B
A
C
E
D
stm 104, 138, 144
F
F
T
H
G
Entrance
4001 de Maisonneuve Blvd. West
Métro Atwater
Green line
stm 15 ►
Walking Route
P
Entrance Forum