

Spring  
2022\*

# Non-credit Online Courses



\*Schedules subject to change, please consult website

Centre for Training and Development  
4001 de Maisonneuve Blvd. West  
suite 2H.1  
Montreal, Quebec H3Z 3G4  
514-933-0047

[www.dawsoncollege.qc.ca/ctd](http://www.dawsoncollege.qc.ca/ctd)

**DAWSON**  
C O L L E G E

## Registration Information

The Centre for Training & Development (CTD) is pleased to be offering Online Courses. Registration for these courses must be done through our [Online Registration](#).

Students can check the CTD course schedule, select the course(s) they wish to register for and register online. Accepted methods of payments are Visa/Mastercard. The deadline to register for online CTD courses is 48 hours prior to the start date of the course. Instruction fees must be paid in full upon registration; a receipt will be issued to students upon registration. Where applicable, sales taxes are included in the tuition fees.

## Prerequisites

Students are responsible for ensuring they have the required prerequisites or equivalent knowledge, as listed in the course descriptions, prior to registering. In order to participate in the online courses students must have the following:

- Headphones and an external microphone.
- A stable high speed internet connection.
- A Computer with a minimum of Windows 7 or Mac G5.

Students registering for the first time in a language course at Dawson College should consult the Self-Evaluation to determine their level. During the first class, the teacher will evaluate students to make sure they are attending the right level or to recommend a transfer to a more appropriate level.

There is a written admission test (no fee) for Basic English Writing Skills.

## Discounts

Applicants 60 years of age or older are eligible for a 10% reduction of fees. Seniors must provide a valid ID to [ctd@dawsoncollege.qc.ca](mailto:ctd@dawsoncollege.qc.ca) by the second class to validate their eligibility for the discount.

Current Dawson employees can contact [ctd@dawsoncollege.qc.ca](mailto:ctd@dawsoncollege.qc.ca) for eligibility.

## Refunds

- 100% of tuition fees will be refunded if the College cancels the course.
  - 100% of tuition fees will be refunded if the College receives written notification five (5) business days prior to the start of the course.
  - For Emploi-Quebec Subsidized courses, there will be no refund or withdrawal after the start of the course.
  - For all other courses, 80% of the tuition fees will be refunded if student withdraws from a course and notifies the College in writing before the beginning of the second class.
  - In all other cases, fees are non-refundable.
- NOTE: Please allow up to six (6) weeks for the processing of refunds.

## Course Cancellations

The CTD reserves the right to cancel a course in case of low enrollment or other unforeseen circumstances; in such cases, registration fees will be fully reimbursed. CTD does not accept any liability except for fees paid to Dawson College. In cases of cancellation, students will be notified by email or by phone.

## Teacher and Schedule Changes

CTD reserves the right to make changes to teaching staff without notification of students. Students are notified about schedule and room changes by email or phone.

## Certificates

Students who attend 80% of a course for which they have registered will receive a certificate attesting to their participation in that non-credit course. In all other cases, certificates will not be issued.

## CTD Inquiries

[ctd@dawsoncollege.qc.ca](mailto:ctd@dawsoncollege.qc.ca)

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# Computer & Technology

[For more technology courses please see our Emploi-Quebec page.](#)

Course Title	Level	Hours	Days	Dates	Time	Price
Microsoft Excel	Intermediate	30	Thu	May 19 to Jul 21	18:00 to 21:00	\$720

# Languages

[Click here for Language Self-Evaluation and Online Placement Test](#) Taking the "Online Placement Test" is strongly recommended to ensure level accuracy.

Course Title	Level	Hours	Days	Dates	Time	Price
French second language or English Second Language	Beginner & Level 1 to 6	40	Mon Wed	Mar 30 to May 30	18:00 to 20:30	\$290
		40	Sat	Apr 9 to Jun 18	09:30 to 13:30	\$290
		40	Mon Tue Wed Thu	Apr 27 to May 25	18:00 to 20:30	\$290
		40	Mon Tue Wed Thu	Jun 1 to Jun 28	18:00 to 20:30	\$290
IELTS Preparation (Online)		42	Tue Thu	Apr 14 to May 31	18:00 to 21:00	\$385
Pre IELTS (Online)		21	Tue Thu	Apr 14 to May 5	18:00 to 21:00	\$225
Public Speaking (Online)		20	Wed	Apr 13 to Jun 1	18:00 to 20:30	\$220
TOEFL IBT (Online)		42	Mon Wed	Apr 13 to Jun 16	18:00 to 21:00	\$385
Book club/Film club (Online)		20	Sat	Apr 9 to Jun 4	14:30 to 17:00	\$220
Business English (Online)		40	Sat	Apr 9 to Jun 18	09:30 to 13:30	\$385
English Conversation Workshop	Advanced (Online)	25	Sat	Apr 23 to Jul 16	09:00 to 11:30	\$250
	Beginner (Online)	25	Sat	Apr 23 to Jul 16	09:00 to 11:30	\$250
	Intermediate (Online)	25	Sat	Apr 23 to Jul 16	09:00 to 11:30	\$250
ESL Private Tutoring (Online)		1	Mon	Apr 4 to Apr 4	13:00 to 14:00	\$50
		1	Tue	Apr 5 to Apr 5	13:00 to 14:00	\$50
		1	Wed	Apr 6 to Apr 6	13:00 to 14:00	\$50
		1	Thu	Apr 7 to Apr 7	13:00 to 14:00	\$50
		1	Mon	Apr 11 to Apr 11	13:00 to 14:00	\$50
		1	Tue	Apr 12 to Apr 12	13:00 to 14:00	\$50
		1	Wed	Apr 13 to Apr 13	13:00 to 14:00	\$50
		1	Thu	Apr 14 to Apr 14	13:00 to 14:00	\$50
		1	Tue	Apr 19 to Apr 19	13:00 to 14:00	\$50
		1	Wed	Apr 20 to Apr 20	13:00 to 14:00	\$50
		1	Thu	Apr 21 to Apr 21	13:00 to 14:00	\$50
		1	Mon	Apr 25 to Apr 25	13:00 to 14:00	\$50
		1	Tue	Apr 26 to Apr 26	13:00 to 14:00	\$50
		1	Wed	Apr 27 to Apr 27	13:00 to 14:00	\$50
		1	Thu	Apr 28 to Apr 28	13:00 to 14:00	\$50
		1	Mon	May 2 to May 2	13:00 to 14:00	\$50
		1	Tue	May 3 to May 3	13:00 to 14:00	\$50
		1	Wed	May 4 to May 4	13:00 to 14:00	\$50
		1	Thu	May 5 to May 5	13:00 to 14:00	\$50
		1	Mon	May 9 to May 9	13:00 to 14:00	\$50
	1	Tue	May 10 to May 10	13:00 to 14:00	\$50	

ESL Private Tutoring (Online)	1	Wed	May 11 to May 11	13:00 to 14:00	\$50
	1	Thu	May 12 to May 12	13:00 to 14:00	\$50
	1	Mon	May 16 to May 16	13:00 to 14:00	\$50
	1	Tue	May 17 to May 17	13:00 to 14:00	\$50
	1	Wed	May 18 to May 18	13:00 to 14:00	\$50
	1	Thu	May 19 to May 19	13:00 to 14:00	\$50
	1	Tue	May 24 to May 24	13:00 to 14:00	\$50
	1	Wed	May 25 to May 25	13:00 to 14:00	\$50
	1	Thu	May 26 to May 26	13:00 to 14:00	\$50
	1	Mon	May 30 to May 30	13:00 to 14:00	\$50
	1	Tue	May 31 to May 31	13:00 to 14:00	\$50
	1	Wed	Jun 1 to Jun 1	13:00 to 14:00	\$50
	1	Thu	Jun 2 to Jun 2	13:00 to 14:00	\$50
	1	Mon	Jun 6 to Jun 6	13:00 to 14:00	\$50
	1	Tue	Jun 7 to Jun 7	13:00 to 14:00	\$50
	1	Wed	Jun 8 to Jun 8	13:00 to 14:00	\$50
	1	Thu	Jun 9 to Jun 9	13:00 to 14:00	\$50
	1	Mon	Jun 13 to Jun 13	13:00 to 14:00	\$50
	1	Tue	Jun 14 to Jun 14	13:00 to 14:00	\$50
	1	Wed	Jun 15 to Jun 15	13:00 to 14:00	\$50
	1	Thu	Jun 16 to Jun 16	13:00 to 14:00	\$50
	1	Mon	Jun 20 to Jun 20	13:00 to 14:00	\$50
	1	Tue	Jun 21 to Jun 21	13:00 to 14:00	\$50
	1	Wed	Jun 22 to Jun 22	13:00 to 14:00	\$50
	1	Thu	Jun 23 to Jun 23	13:00 to 14:00	\$50
	1	Mon	Jun 27 to Jun 27	13:00 to 14:00	\$50
	1	Tue	Jun 28 to Jun 28	13:00 to 14:00	\$50
	1	Wed	Jun 29 to Jun 29	13:00 to 14:00	\$50
1	Thu	Jun 30 to Jun 30	13:00 to 14:00	\$50	
FLS Tutorat Individuel (Online)	1	Mon	Apr 4 to Apr 4	13:00 to 14:00	\$50
	1	Tue	Apr 5 to Apr 5	13:00 to 14:00	\$50
	1	Wed	Apr 6 to Apr 6	13:00 to 14:00	\$50
	1	Thu	Apr 7 to Apr 7	13:00 to 14:00	\$50
	1	Mon	Apr 11 to Apr 11	13:00 to 14:00	\$50
	1	Tue	Apr 12 to Apr 12	13:00 to 14:00	\$50
	1	Wed	Apr 13 to Apr 13	13:00 to 14:00	\$50
	1	Thu	Apr 14 to Apr 14	13:00 to 14:00	\$50
	1	Tue	Apr 19 to Apr 19	13:00 to 14:00	\$50
	1	Wed	Apr 20 to Apr 20	13:00 to 14:00	\$50
	1	Thu	Apr 21 to Apr 21	13:00 to 14:00	\$50
	1	Mon	Apr 25 to Apr 25	13:00 to 14:00	\$50
	1	Tue	Apr 26 to Apr 26	13:00 to 14:00	\$50
	1	Wed	Apr 27 to Apr 27	13:00 to 14:00	\$50
	1	Thu	Apr 28 to Apr 28	13:00 to 14:00	\$50
	1	Mon	May 2 to May 2	13:00 to 14:00	\$50
	1	Tue	May 3 to May 3	13:00 to 14:00	\$50
	1	Wed	May 4 to May 4	13:00 to 14:00	\$50

FLS Tutorat Individuel (Online)		1	Thu	May 5 to May 5	13:00 to 14:00	\$50
		1	Mon	May 9 to May 9	13:00 to 14:00	\$50
		1	Tue	May 10 to May 10	13:00 to 14:00	\$50
		1	Wed	May 11 to May 11	13:00 to 14:00	\$50
		1	Thu	May 12 to May 12	13:00 to 14:00	\$50
		1	Mon	May 16 to May 16	13:00 to 14:00	\$50
		1	Tue	May 17 to May 17	13:00 to 14:00	\$50
		1	Wed	May 18 to May 18	13:00 to 14:00	\$50
		1	Thu	May 19 to May 19	13:00 to 14:00	\$50
		1	Tue	May 24 to May 24	13:00 to 14:00	\$50
		1	Wed	May 25 to May 25	13:00 to 14:00	\$50
		1	Thu	May 26 to May 26	13:00 to 14:00	\$50
		1	Mon	May 30 to May 30	13:00 to 14:00	\$50
		1	Tue	May 31 to May 31	13:00 to 14:00	\$50
		1	Wed	Jun 1 to Jun 1	13:00 to 14:00	\$50
		1	Thu	Jun 2 to Jun 2	13:00 to 14:00	\$50
		1	Mon	Jun 6 to Jun 6	13:00 to 14:00	\$50
		1	Tue	Jun 7 to Jun 7	13:00 to 14:00	\$50
		1	Wed	Jun 8 to Jun 8	13:00 to 14:00	\$50
		1	Thu	Jun 9 to Jun 9	13:00 to 14:00	\$50
		1	Mon	Jun 13 to Jun 13	13:00 to 14:00	\$50
		1	Tue	Jun 14 to Jun 14	13:00 to 14:00	\$50
		1	Wed	Jun 15 to Jun 15	13:00 to 14:00	\$50
		1	Thu	Jun 16 to Jun 16	13:00 to 14:00	\$50
		1	Mon	Jun 20 to Jun 20	13:00 to 14:00	\$50
		1	Tue	Jun 21 to Jun 21	13:00 to 14:00	\$50
	1	Wed	Jun 22 to Jun 22	13:00 to 14:00	\$50	
	1	Thu	Jun 23 to Jun 23	13:00 to 14:00	\$50	
	1	Mon	Jun 27 to Jun 27	13:00 to 14:00	\$50	
	1	Tue	Jun 28 to Jun 28	13:00 to 14:00	\$50	
	1	Wed	Jun 29 to Jun 29	13:00 to 14:00	\$50	
	1	Thu	Jun 30 to Jun 30	13:00 to 14:00	\$50	
Français des affaires (Online)		20	Sat	Apr 9 to Jun 4	09:00 to 11:30	\$220
Club de lecture en français (Online)		20	Thu	Apr 14 to Jun 2	18:00 to 20:30	\$220
Communiquer efficacement par courriel en milieu de travail (Online)		3	Thu	Apr 21 to Apr 21	09:00 to 12:00	\$185
Communiquer plus efficacement au téléphone en milieu de travail (Online)		3	Wed	Apr 20 to Apr 20	09:00 to 12:00	\$185
Cours de préparation au TEFAQ (Online)		30	Sat	Apr 23 to Jul 16	09:30 to 12:30	\$325
Atelier de conversation et de perfectionnement	Avancé (Online)	25	Sat	Apr 23 to Jul 16	09:00 to 11:30	\$250
	Débutant (Online)	25	Sat	Apr 23 to Jul 16	09:00 to 11:30	\$250



Atelier de conversation et de perfectionnement	Intermédiaire (Online)	25	Sat	Apr 23 to Jul 16	09:00 to 11:30	\$250
Atelier intensif d'expression orale TEFAQ (Online)		10	Tue	Apr 12 to May 3	18:00 to 20:30	\$120
Service à la clientèle (Online)		20	Tue	Apr 12 to May 31	18:00 to 20:30	\$220
Grammaire du français (révision et consolidation) (Online)		20	Wed	Apr 13 to Jun 1	18:00 to 20:30	\$220
Japanese Conversation	1(Online)	30	Tue	Apr 12 to Jun 14	18:00 to 21:00	\$240
	2 (Online)	30	Tue	Apr 12 to Jun 14	18:00 to 21:00	\$240
	3 (Online)	30	Mon	Apr 11 to Jun 27	18:00 to 21:00	\$240
	4 (Online)	30	Thu	Apr 14 to Jun 16	18:00 to 21:00	\$240
	5 (Online)	30	Sat	Apr 23 to Jul 16	09:30 to 12:30	\$240
Spanish Conversation	1 (Online)	30	Tue	Apr 12 to Jun 14	18:00 to 21:00	\$240
		30	Sat	Apr 23 to Jul 16	09:00 to 12:00	\$240
	2 (Online)	30	Tue	Apr 12 to Jun 14	18:00 to 21:00	\$240
		30	Sat	Apr 23 to Jul 16	09:00 to 12:00	\$240
	3 (Online)	30	Thu	Apr 14 to Jun 16	18:00 to 21:00	\$240
	4 (Online)	30	Thu	Apr 14 to Jun 16	18:00 to 21:00	\$240
	5 (Online)	30	Tue	Apr 12 to Jun 14	18:00 to 21:00	\$240
Italian Conversation	1 (Online)	30	Tue	Apr 12 to Jun 14	18:00 to 21:00	\$240
	2 (Online)	30	Thu	Apr 14 to Jun 16	18:00 to 21:00	\$240
German Conversation	1 (Online)	30	Tue	Apr 12 to Jun 14	18:00 to 21:00	\$240
	2 (Online)	30	Thu	Apr 14 to Jun 16	18:00 to 21:00	\$240
Korean Conversation	1 (Online)	30	Tue	Apr 12 to Jun 14	18:00 to 21:00	\$240
	2 (Online)	30	Mon	Apr 11 to Jun 27	18:00 to 21:00	\$240
	3 (Online)	30	Wed	Apr 13 to Jun 15	18:00 to 21:00	\$240
	4 (Online)	30	Thu	Apr 14 to Jun 16	18:00 to 21:00	\$240
	5 (Online)	30	Sat	Apr 23 to Jul 16	09:30 to 12:30	\$240
Russian Conversation	1 (Online)	30	Fri	Apr 8 to Jun 17	18:00 to 21:00	\$240
	2 (Online)	30	Sat	Apr 9 to Jun 18	09:30 to 12:30	\$240
	3 (Online)	30	Fri	Apr 8 to Jun 17	18:00 to 21:00	\$240

## Confucius Institute in Quebec

[Visit the Confucius Institute in Quebec Website](#)

Course Title	Level	Hours	Days	Dates	Time	Price
Chinese Elementary	1A (Online)	30	Tue	Apr 12 to Jun 14	18:30 to 21:30	\$240
	1B (Online)	30	Mon	Apr 11 to Jun 27	18:30 to 21:30	\$240
	2A (Online)	30	Tue	Apr 12 to Jun 14	18:30 to 21:30	\$240
	2B (Online)	30	Tue	Apr 12 to Jun 14	18:30 to 21:30	\$240
	3A (Online)	30	Mon	Apr 11 to Jun 27	18:30 to 21:30	\$240
	3B (Online)	30	Thu	Apr 14 to Jun 16	18:30 to 21:30	\$240
	4A (Online)	30	Mon	Apr 11 to Jun 27	18:30 to 21:30	\$240
	4B (Online)	30	Thu	Apr 14 to Jun 16	18:30 to 21:30	\$240
Chinese Characters	1A (Online)	30	Tue	Apr 12 to Jun 14	18:30 to 21:30	\$240
	2A (Online)	30	Wed	Apr 13 to Jun 15	18:30 to 21:30	\$240
	3A (Online)	30	Wed	Apr 13 to Jun 15	18:30 to 21:30	\$240

Chinese Characters	4B (Online)	30	Mon	Apr 11 to Jun 27	18:30 to 21:30	\$240
Chinese Intermediate Level	BoYa Section I (Online)	30	Wed	Apr 13 to Jun 15	18:30 to 21:30	\$240
	BoYa Section II (Online)	30	Thu	Apr 14 to Jun 16	18:30 to 21:30	\$240
	BoYa Section III (Online)	30	Mon	Apr 11 to Jun 27	18:30 to 21:30	\$240
Chinese Advanced Accelerated Level	BoYa Section I (Online)	30	Tue	Apr 12 to Jun 14	18:30 to 21:30	\$240
Chinese Advanced Level	BoYa Section I (Online)	30	Wed	Apr 13 to Jun 15	18:30 to 21:30	\$240
	BoYa Section II (Online)	30	Thu	Apr 14 to Jun 16	18:30 to 21:30	\$240
	BoYa Section III (Online)	30	Wed	Apr 13 to Jun 15	18:30 to 21:30	\$240