

## Lea-Online Classes Instructions

Lea – Online classes is now available to all Dawson College teachers. The module can be accessed from your Omnivox Services Menu.

Omnivox Services	What's new?
<ul style="list-style-type: none"><li>• Léa, the Omnivox Classroom</li><li>• Documents &amp; Messages</li><li>• <b>Léa - Online classes</b></li><li>• Mio - Messaging In Omnivox</li><li>• My Finance Services</li></ul>	<p>4 new Mio Access your Mio</p>

For confidentiality purposes, you cannot access this module because you are currently identified as Super User.

Teachers will neither need to plan Zoom sessions nor manually invite their students. Simply activate the Remote Class option for the desired class (see yellow highlight in screenshot below) and Omnivox will notify your students automatically for each scheduled class.

**Léa - Online classes**  
Configure your online classes

### Imminent meeting

This meeting has started since 16 minutes  
Press here to access it

Applied Ethics  
345-BXH-DW sect. 00021  
11:30 AM to 1:00 PM

Cancel

### Classes

It is possible to activate the online mode for each of your classes using the switch below. To obtain more information on the 'Léa - Online classes' module or to familiarize yourself with the Zoom tool, please use the Support button below.

#### Winter 2020

Applied Ethics 345-BXH-DW sect. 00020 <a href="#">This class is given online</a>	<input checked="" type="checkbox"/>
Applied Ethics 345-BXH-DW sect. 00021 <a href="#">This class is given online</a>	<input type="checkbox"/>
Applied Ethics 345-BXH-DW sect. 00022 <a href="#">This class is given online</a>	<input type="checkbox"/>


A few minutes before the scheduled class session, a clickable link to the meeting will be available in Omnivox under “What’s new?” to direct teachers and their students to the Zoom class.

### Séance imminente

**Cette séance débute dans 5 minutes**  
Appuyez ici pour débiter.

**Chimie des solutions**  
202-NYB-05 gr: 20221  
Aujourd'hui, 18:55 à 20:00

[Annuler](#)



Here are some helpful tips:

1. Make sure you have activated **the Remote Class** option in the **Lea – Online class module**.
2. Test your computer hardware and the use of Zoom with the following link: [www.zoom.us/test](http://www.zoom.us/test).
3. Zoom meetings start 5 minutes before scheduled class time and ends on the scheduled time.
4. Zoom meetings can be recorded at the teacher’s discretion and posted for later viewing by students. It is recommended recordings be saved locally and uploaded to Microsoft Stream for distribution. Instructions are available on the Faculty Hub.

For technical support contact the computer helpdesk at [helpdesk@dawsoncollege.qc.ca](mailto:helpdesk@dawsoncollege.qc.ca)