

MINUTES OF THE 522nd MEETING OF THE BOARD OF GOVERNORS OF DAWSON COLLEGE HELD ON WEDNESDAY APRIL 13, 2022 AT 6:00 P.M. BY VIDEOCONFERENCE

PRESENT: Michelle Carangi Michael Goldwax, Chair Kelly Ann Morel
Alexandrah Cardona Angie Gugliotti Alex McComber
Rob Cassidy Steve Hatajlo Émilie Richer
Francesca Cuffaro Nathalie Lachance Sean Smith
Daniela Diaz-Jimenez Cynthia Martin Anna Villalta
Diane Gauvin

REGRETS: Stéphane Beaudet Jamie Singerman

College Officers: Monique Magnan Pascahl Scott
François Paradis Wai Bong Shum
Glenys Ronnie

Chair of Senate: Marianne Pelton

Also Present: Leanne Bennett Max Jones Jonathon Sumner
Isabelle Carrier Ani Kotchounian Donna Varrica
Claire Elliott Catherine LeBel Wilson Wong
Carmela Gumelli Louise Shiller

Recording Secretary to the Board: Janet Pakulis

Agenda

- 522.1 ADOPTION OF THE AGENDA OF THE 522nd MEETING**
- 522.2 ADOPTION OF THE MINUTES OF THE 521st MEETING**
- 522.3 CORRESPONDENCE & PRESENTATIONS**
 - .1 Correspondence from Dawson Teachers Union (DTU)**
- 522.4 REPORTS**
 - .1 Report of the Executive Committee**
 - .2 Report of the Chair of the Board**
 - .3 Report of the Director General**
 - .4 Report of the Academic Dean**
 - .5 Report of the Chair of Senate**
 - .6 Report of the Director Finance**

- 522.5 BUSINESS ARISING FROM THE MINUTES**
 - .1 Resolutions from Montreal area cities in support of Dawson Infrastructure Project**

- 522.6 NEW BUSINESS**
 - .1 Fall 2021 Graduates**
 - .1 Diplomas of College Studies**
 - .2 Attestations**
 - .2 Preliminary Capital Budget 2022-23**
 - .3 Revisions to Bylaw Number 10**
 - .4 Cleaning Services Contract**
 - .5 Delegation of Signing Authority – Dust Collection System**
 - .6 Academic Calendar Summer 2022 Revision**

- 522.7 VARIA**

- 522.8 DATE OF NEXT MEETING**

- 522.9 ADJOURNMENT**

The Chair, Michael Goldwax welcomed all to the meeting.

522.1 ADOPTION OF THE AGENDA OF THE 522nd MEETING

Dawson Foundation Golf tournament and Artists in Bloom are added under Varia.

It was moved by Steve Hatajlo, seconded by Rob Cassidy, **THAT THE AMENDED AGENDA OF THE 522nd MEETING BE ADOPTED.**

The motion was adopted unanimously.

522.2 ADOPTION OF THE MINUTES OF THE 521st MEETING

It was moved by Sean Smith, seconded by Angie Gugliotti, **THAT THE MINUTES OF THE 521st MEETING BE ADOPTED.**

The motion was adopted unanimously by those eligible to vote.

522.3 CORRESPONDENCE & PRESENTATION

.1 Correspondence from Dawson Teachers Union (DTU)

François Paradis, Director of Corporate Affairs presented the letter from the DTU regarding the on-line petition in response to the government cancelling the funding for Dawson's building project.

522.4 REPORTS

.1 Report of the Executive Committee

Diane Gauvin reported on the March 30, 2022 meeting of the Executive Committee at which the following motions were adopted:

1. The revised 2021-22 Capital Budget with cumulative revenues of \$34,502,000 and expenses of \$12,344,000;
2. the final enrolment projections of 8075 for Fall 2022;
3. a construction contract to “Groupe Atwill-Morin Inc” for the restoration of main entrance stone walls in the amount of \$789,536 excluding taxes;
4. and the College mandated the *Centre d’Acquisitions Gouvernementales* with the Adobe Creative Cloud contract for teaching purposes, from June 29, 2022 to June 28, 2025, for a total value of \$263,625 before tax.

.2 Report of the Chair of the Board

Michael Goldwax thanked everyone for their efforts in supporting the movement in Quebec City initiated by the students on the Infrastructure project. Many cities passed resolutions in support.

.3 Report of the Director General

Diane Gauvin stated that the government will most likely ask to abandon the Devis de Réserve on the Infrastructure Project. We are presently looking at options.

Regarding Bill-96, we are very involved to mitigate the impact of the amendment related to students having to take three core courses in French. This amendment would impact a large portion of our community, and would create particular issues for groups such as indigenous and accessibility.

.4 Report of the Academic Dean

Rob Cassidy, Academic Dean reported that applications for Fall 2022 have increased by 3% with 13,00 applicants. Offers have been sent to 5,500 students and to date 3,900 confirmations have been received.

.5 Report of the Chair of Senate

Marianne Pelton, Chair of Senate stated that Senate met on March 22, 2022 and reported that Subcommittee work continues, which includes the Institutional Student Evaluation Policy (ISEP) committee and the subcommittee to look at Bylaw Number 6, and the composition of Senate

522.5 BUSINESS ARISING FROM THE MINUTES

.1 Resolutions from Montreal area cities in support of Dawson Infrastructure Project

Michael Goldwax thanked the cities in the Montreal area who adopted resolutions in support of the Dawson Infrastructure project, namely Côte-St-Luc, Dorval, Westmount, Baie-d'Urfé, Kirkland and the English Montreal School Board.

522.6 NEW BUSINESS

.1 Fall 2021 Gradutes

.1 Diploma of College Studies

Rob Cassidy presented this item and stated the Minister awards the Diploma of College Studies.

It was moved by Steve Hatajlo, seconded by Francesca Cuffaro, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED TO RECOMMEND TO THE MINISTER TO AWARD A DIPLOMA OF COLLEGE STUDIES TO EACH OF THE 481 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION.**

The motion was adopted unanimously.

.2 Attestations

Rob Cassidy presented this item and stated that College awards the Attestation of College Studies.

It was moved by Kelly Ann Morel, seconded by Michelle Carangi, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED THAT THE 38 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION BE AWARDED AN ATTESTATION OF COLLEGE STUDIES.**

The motion was adopted unanimously.

.2 Preliminary Capital Budget 2022-23

Glenys Ronnie, Director of Finance stated that two separate budgets are brought to the Board, namely the Capital Budget and then the Operating Budget at the June Board meeting.

For the upcoming year, department requests are received for computers, software, office and specialized equipment as well as furnishings. All requests are vetted as to need. Renovation projects begin following the end of the winter semester and continue throughout the summer. Any renovations over \$300K are brought to the Board for approval.

Ms Ronnie reviewed the documents.

It was moved by Sean Smith, seconded by Steve Hatajlo, **THAT THE PROPOSED PRELIMINARY CAPITAL BUDGET 2022-23 WITH REVENUES OF \$31,029,000 AND EXPENSES OF \$8,458,000 BE APPROVED.**

The motion was adopted unanimously.

.3 Revision to Bylaw Number 10

François Paradis, Director of Corporate Affairs stated that this Bylaw defines the principles and rules for Procurement in accordance with the Contracts Act.

Over the years the government threshold for public tenders for goods and services has increased from the initial \$100,000 to \$121,200 as of January 1, 2022. It is proposed to define the thresholds in the policy rather than the Bylaw, so that they can be adjusted more frequently. We would also remove an obligation to use public tenders when the estimated costs are within 15% of the threshold, as this is no longer recommended by the Treasury Board.

With the changes to the policy, a form has been introduced for employees involved in contract management, the 'Conflict of Interest Statement', to ensure the obligations are understood and potential or apparent conflicts disclosed. For this reason, we propose to remove the exceptions in article 8.05, so that all situations get disclosed.

It was moved by Anna Villalta, seconded by Francesca Cuffaro, **THAT THE MODIFICATIONS TO BYLAW 10 BE ADOPTED AS THEY APPEAR IN THE DOCUMENT "BYLAW 10 – PROPOSED AMENDMENTS".** (attached at the end of the minutes)

The motion was adopted with one abstention.

.4 Cleaning Services Contract

Wai Bong Shum, Director of Facilities Management stated that the present cleaning services contract ends on June 30, 2022. A public call for tenders was posted on February 25, 2022 with a closing date of March 28, 2022. Eight companies picked up the documents and two submitted bids. The Selection committee met on April 5, 2022 and qualified one bidder.

It was moved by Angie Gugliotti, seconded by Anna Villalta, **THAT THE CONTRACT FOR CLEANING SERVICES BE AWARDED TO LES ENTREPRISES FERVEL INC., FROM JULY 1, 2022 TO JUNE 30, 2025, WITH TWO POSSIBLE ANNUAL EXTENSIONS, AND FOR A TOTAL VALUE OF \$6,741,774 BEFORE TAX.**

The motion was adopted unanimously.

.5. Delegation of Authority – Dust Collection System

Wai Bong Shum stated that the Industrial Workshop is being renovated to accommodate the installation of a new dust collection system and a new 3D rapid prototyping room. The awarding of this contract was delegated to the Director General at the June 8, 2021 Board meeting but the renovations could not be done within the timeframe. A public call for tenders is scheduled to be posted on April 14, 2022 with a closing date of May 2, 2022.

It was moved by Sean Smith, seconded by Anna Villalta, **THAT THE BOARD OF GOVERNORS DELEGATES TO THE EXECUTIVE COMMITTEE THE AUTHORITY TO AWARD THE CONTRACT FOR THE INSTALLATION OF A NEW DUST COLLECTION SYSTEM AND THE IMPLEMENTATION OF NEW 3D RAPID PROTOTYPING ROOM.**

The motion was adopted unanimously.

.6 Academic Calendar Summer 2022 Revision

Rob Cassidy stated that due to the summer hours schedule set by the department of Human Resources, the Academic Calendar for the Summer 2022 semester must be revised.

It was moved by Francesca Cuffaro, seconded by Kelly Ann Morel, **THAT THE TEACHING AND EVALUATION DATES PRESENTED IN THE REVISED SUMMER 2022 ACADEMIC CALENDAR BE APPROVED.**

The motion was adopted unanimously.

522.7 VARIA

Donna Varrica, Coordinator of Communications informed the Board of two upcoming events. First being “Artists In Bloom” in support of students with special needs, and second, the Dawson Foundation Golf Tournament in support of Financial Aid for students. The tournament will be held on June 7, 2022 at Summerlea Golf course. Honorary Chair for the golf tournament is Peter McAuslin.

522.8 DATE OF NEXT MEETING

The next regular meeting of the Board of Governors is scheduled for June 9, 2022 which may be held in person.

522.9 ADJOURNMENT

The meeting adjourned at 7:25 p.m.

Signatures:

Michael Goldwax
Board Chair

François Paradis
Director, Corporate Affairs

