

MINUTES OF THE 488th MEETING OF THE BOARD OF GOVERNORS OF DAWSON COLLEGE HELD ON WEDNESDAY, SEPTEMBER 28, 2017 AT 6:00 P.M. IN THE BOARDROOM 5B.13, 3040 SHERBROOKE STREET WEST, MONTREAL, QUEBEC

PRESENT: Anila Asghar Michael Goldwax Jean Nagy
Sonya Branco Igor Gorelyshev Sylvain Richard, Chair
Richard Filion Azra Khan Ralph Rimokh
Cheranda Fraser Williams Fiona Hanley Anna Villalta
Ioana Geles Steve Hatajjo Anthony Williams

REGRETS: Diane Gauvin Jamie Singerman
Anna Gagliardi

College Officers: Ray Boucher Pascahl Scott
François Paradis Wai Bong Shum
Glenys Ronnie

Chair of Senate: Jonathon Sumner

Also Present: Jaleel Ali Karen Gabriele Kelly-Ann Morel
Leanne Bennett Carmela Gumelli Vasiliki Rahimzadeh
Ray Bourgeois Catherine Loiselle Johanne Rocheleau
Andréa Cole Johanne Messier Daniel Tesolin

Secretary to the Board: Janet Pakulis

Agenda

- 488.1 ADOPTION OF THE AGENDA OF THE 488th MEETING**
- 488.2 ADOPTION OF THE MINUTES OF THE 487th MEETING**
- 488.3 CORRESPONDENCE & PRESENTATIONS**
- 488.4 REPORTS**
 - .1 Report of the Executive Committee
 - .2 Report of the Chair of the Board
 - .3 Report of the Director General
 - .4 Report of the Academic Dean
 - .5 Report of the Chair of Senate
- 488.5 BUSINESS ARISING FROM THE MINUTES**
- 488.6 NEW BUSINESS**
 - .1 CRISPESH – Plan of Action 2017-18
 - .2 Research Ethics Board (REB) Annual Report 2016-17
 - .3 Annual Management Plan 2017-18
 - .4 *Long-Term Financing – Régime d'emprunts (tabled)*
 - .5 Winter 2017 Graduates
 - 1. Diplomas
 - 2. Attestations
 - .6 Re-appointment of Pre-University Graduate Board member
 - .7 Accounting for Information Resources
 - .8 Project – Redesign of Eastside of Dawson Grounds
- 488.7 VARIA**
- 488.8 DATE OF NEXT MEETING**
- 488.9 ADJOURNMENT**

Sylvain Richard, Board Chair welcomed all members to the meeting. He also introduced the following new members: Igor Gorelyshev, Faculty; Cheranda Fraser-Williams, pre-university student; new Parent representatives Ioana Geles and Ralph Rimokh. The Chair also announced that we received from the Ministry today the following appointment and re-appointment confirmations: Michael Goldwax, Socio-Economic representative (formerly Parent rep); Sonya Branco, re-appointment Enterprise; Jamie Singerman, Enterprise representative, formerly socio-Economic and new member Alex McComber, Socio-Economic representative was appointed. The Board is now at its full membership of 19 members.

Richard Fillion introduced and welcomed Johanne Rocheleau, Dean of Continuing Education and Community Services.

François Paradis informed the Board members that a Board Orientation session will take place and that perhaps it could be in the form of a Webinar. More information will follow.

488.1 ADOPTION OF THE AGENDA OF THE 488th MEETING

The Chair asked for the following changes to the agenda: Agenda items 488.6.1 and 488.6.2 to follow 488.3.1 under Correspondence & Presentations. Item 488.6.4 to be tabled, as the supporting Ministry documents have not yet been received. Under Varia, add Ombudsperson selection process

It was moved by Anthony Williams, seconded by Sonya Branco, **THAT THE AGENDA OF THE 488th MEETING BE ADOPTED AS AMENDED.**

The motion was adopted unanimously.

488.2 ADOPTION OF THE MINUTES OF THE 487th MEETING

It was moved by Michael Goldwax seconded by Anna Villalta, **THAT THE MINUTES OF THE 487th MEETING BE ADOPTED.**

The motion was adopted unanimously by those entitled to vote.

488.2 CORRESPONDENCE & PRESENTATIONS

.1 Biomedical Laboratory Technology Program Accreditation.

Karen Gabriele, Department Chairperson, Program Coordinator of the Biomedical Laboratory Technology Program presented this item and stated that this is a three year program accredited by the Canadian Medical Association. Further to the Institutional Policy on the Evaluation of Programs, this program report and summary are being presented to the Board.

It was moved by Michael Goldwax, seconded by Fiona Hanley, **THAT THE BOARD OF GOVERNORS RECEIVES THE BIOMEDICAL LABORATORY TECHNOLOGY PROGRAM REPORT.**

The motion was adopted unanimously.

488.3 REPORTS

.1 Report of the Executive Committee

Richard Filion reported on the following:

Special meeting July 5 2017

The Executive Committee approved a payment to the McGill University health Centre in the amount of \$177,724.04 for internships in hospitals and clinics for 2016-17.

Amendment to contract with Adobe: An 11 month extension and \$67,357 increase to the 20154 Adobe Contract was approved for a total estimated value of \$253,101 before tax and the Executive Committee approved a duration over three years for this contract.

The Executive Committee authorized the College to award a contract for the acquisition of Apple computer to COOP Zone Laval in the amount of \$148,096 excluding taxes.

The Executive Committee approved the appointment of Johanne Rocheleau as Dean of Continuing Education & Community Services effective August 7, 2017.

Special meeting August 11 2017

The Executive Committee authorized the college to award a contract for the acquisition of Vertical Machining Centers to “Haas Automation Inc.” in the amount of \$131,013 excluding taxes.

Special meeting August 29 2017

The Executive Committee approved a contract for the “Réfection des toitures F-2, F-3, F-7, F-8, F-15 & H-2 be awarded to “Couverture Montreal Nord Ltée” in the amount of \$517,450 excluding taxes.

The Committee also authorized the College to award a contract for the Acquisition of Electro Tech equipment to “GAP Wireless Inc.” in the amount of \$125,496 excluding taxes.

Regular meeting September 13 2017

The proposed list of Signing Authorities was approved effective September 13, 2017.

The Annual Management Plan 2017-18 was approved for recommendation to the Board for adoption.

A payment to the Fédération des cégeps for membership fees in the amount of \$133,499 excluding taxes was approved.

The Revised Operating Budget with revenues of \$89,370,850 and expenses of \$90,693,316 for a 2017-18 budgeted deficit of \$1,322,466 was approved.

Contract between the Fédération des cégeps and Copibec was approved.

Special meeting September 22 2017

The Executive Committee approved the appointment of Catherine Lebel as Dean of Academic Development of Dawson College, effective October 13, 2017.

.2 Report of the Chair of the Board

The Chair reported that the Audit Committee met today with the external auditors, Raymond Chabot Grant Thornton (RCGT). RCGT presented their audit plan and will begin their audit next week. Their mandate had been suspended for two years as a result of the Vérificateur général du Québec (VGQ) conducting their audit for this time period.

.3 Report of the Director General

Mr. Filion reported that a solution to the space deficit project is underway. A committee headed by Ray Bourgeois and includes Wai Bong Shum, Paul Bourque (external consultant) and Mr. Filion is moving ahead with the search of 10,000 square metres of space. The Committee presently has a short list of options and will submit a recommendation to the Ministry by end of October.

Mr. Filion also reported that the Ministry held a meeting in mid-August to formulate a strategy on Sexual Harassment on campuses. Mme David, the Minister of Education will submit a policy to the National Assembly.

.4 Report of the Academic Dean

Carmela Gumelli, Dean of Academic Systems presented the report in the absence of the Academic Dean. Ms. Gumelli reported that as at September 20 the number of students confirmed is 8187 and that the projection was 8166. She then reviewed the numbers by sector. In Continuing Education, after late registration, the number of students registered is 2652 with 7232 course seats. The number of students decreased by 88 compared to last year, although the number of course seats increased by 166.

.5 Report of the Chair of Senate

Jonathon Sumner, Chair of Senate had the following to report:

Senate held two meetings, most notably a special meeting this past week to discuss complementary courses. The debate focused on three issues:

The first, related to access: Although there was widespread support for maintaining the status quo, there seemed to be general agreement that the current model is too restrictive.

The second was related to scheduling. During debate it became apparent that the choices of complementary courses available to some students in career programs are at times limited to just a handful of options.

The third concerned substitutions. Representatives from career programs proposed to substitute university pre-req courses as complementaries in order to lighten the course load of careers students taking university pre-req courses in addition to their normal (heavy) loads in an effort to improve student success.

No motions were passed, but Senate will formulate recommendations on these issues before the end of the semester.

488.5 BUSINESS ARISING FROM THE MINUTES

There was nothing to report.

488.6 NEW BUSINESS

.1 CRISPESH – Plan of Action 2017-18

Catherine Loiselle, Director of CRISPESH, outlined the mission, purpose and vision of CRISPESH (Centre de recherche pour l'inclusion scolaire et professionnelle des personnes en situation de handicap). She also reviewed the highlights of their Action Plan focusing on Business development, their objectives, as well as revenues and expenses.

It was moved by Azra Khan, seconded by Anna Villalta, **THAT THE BOARD OF GOVERNORS APPROVES THE CRISPESH ANNUAL ACTION PLAN 2017-18.**

The motion was adopted unanimously.

.2 Research Ethics Board 2016-17 Annual Report

Richard Filion introduced Daniel Tesolin, Coordinator of the Research Ethics Board (REB). Mr. Tesolin reviewed the report, its activities and membership. Vasiliki Rahimzadeh, the REB Interim Chair spoke about the future of the REB and research.

It was moved by Jean Nagy, seconded by Anna Villalta, **THAT THE BOARD OF GOVERNORS ACCEPTS THE REB 2016-2017 ANNUAL REPORT.**

The motion was adopted unanimously.

.4 Annual Management Plan 2017-18

The Director General outlined how this plan is constructed annually and elaborated on the consultation process that is inherent in its development. Mr. Filion explained the key actions for each section and how the Annual Management Plan is derived and related to the Strategic Plan.

It was moved by Michael Goldwax, seconded by Jean Nagy **THAT THE ANNUAL MANAGEMENT PLAN FOR 2017-18 BE ADOPTED.**

The motion was adopted unanimously with one abstention.

.5 Winter 2016 Graduates

.1 Diplomas of College Studies

In the absence of the Academic Dean, Carmela Gumelli reported that it is the Ministry who awards the diplomas on the recommendation of the College.

It was moved by Steve Hatajlo, seconded by Sonya Branco, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED TO RECOMMEND TO THE MINISTER OF HIGHER EDUCATION TO AWARD A DIPLOMA OF COLLEGE STUDIES TO EACH OF THE 1671 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION.**

The motion was adopted unanimously.

.2 Attestations of College Studies

In the absence of the Academic Dean, Carmela Gumelli reported that the College is solely responsible for awarding attestations.

It was moved by Michael Goldwax, seconded by Anna Villalta, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED THAT THE 111 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION BE AWARDED AN ATTESTATION OF COLLEGE STUDIES.**

The motion was adopted unanimously.

.6 Board Member Mandate Renewal

François Paradis, Director of Corporate Affairs requested that the Board approves the mandate renewal of Anna Gagliardi, Pre-University graduate representative, for another 3 year term. Ms. Gagliardi's term ends on September 29, 2017. According to the College's Act, a graduate member may renew his/her mandate once for an additional three-year term.

It was moved by Michael Goldwax, seconded by Fiona Hanley, **THAT THE BOARD OF GOVERNORS RE-APPOINTS MS. ANNA GAGLIARDI AS A PRE-UNIVERSITY GRADUATE REPRESENTATIVE FOR A THREE-YEAR TERM, STARTING SEPTEMBER 29, 2017.**

The motion was adopted unanimously.

.7 Accounting for Information Resources

François Paradis, Director of IST & Corporate Affairs, presented this item and stated that the college must report their IT spending expenditures to the Ministry, as prescribed by the IT governance law.

It was moved by Jean Nagy, seconded by Michael Goldwax, **THAT THE BOARD APPROVES THE PTPARI 2017 REPORT FOR SUBMISSION TO THE MINISTRY.**

The motion was adopted unanimously.

.8 Project Redesign of Eastside of Dawson Grounds

Richard Filion stated that the College was approached by the Arrondissement de Ville Marie to enter into a partnership in the creation of a garden with public access on our grounds. This project is known as Accès Jardin, with planned circuits of this kind throughout the city. The area in mind is the eastside of our grounds. Wai Bong Shum Director of Plant and Facilities presented a more detailed overview of the plans. For the moment this is a plan only and no firm decision has been taken.

488.7 VARIA

A Board member had questions on the status of recruitment of the Ombudsperson position. Mr. Filion stated that the Selection Committee will soon be meeting with a short list of candidates. In the meantime, the Ombudsperson currently in place is carrying on with the services.

488.8 DATE OF NEXT MEETING

The next regular meeting of the Board of Governors is scheduled for October 23, 2017.

488.9 ADJOURNMENT

The meeting adjourned at 8:50 p.m.

Signatures:

Sylvain Richard
Chair

François Paradis
Director, Corporate Affairs

