

**MINUTES OF THE 496<sup>th</sup> MEETING OF THE BOARD OF GOVERNORS OF DAWSON COLLEGE HELD ON WEDNESDAY NOVEMBER 26, 2018 AT 6:00 P.M. IN THE BOARDROOM 5B.13, 3040 SHERBROOKE STREET WEST, MONTREAL, QUEBEC**

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PRESENT:                    Richard Filion                    Michael Goldwax                    Jean Nagy  
                                 Cheranda Fraser-Williams                    Igor Gorelyshev                    Frank Runcie  
                                 Anna Gagliardi                    Azra Khan                    Jamie Singerman  
                                 Diane Gauvin                    Steve Hatajlo                    Anna Villalta  
                                 Ioana Geles                    Maurice Hughes

REGRETS:                    Anila Asghar                    Alex McComber  
                                 Sonya Branco                    Ralph Rimokh

College Officers:                    Monique Magnan                    Pascahl Scott  
                                 François Paradis                    Wai Bong Shum  
                                 Glenys Ronnie

Chair of Senate:                    Jonathon Sumner

Also Present:                    Chris Adam                    Roch Ducharme                    Vasiliki Rahimzadeh  
                                 Daniel Blanchet                    Carmela Gumelli                    Christine Regimbal  
                                 Dan Boyer                    Katherine McWhaw                    Alan Stewart  
                                 Isabelle Carrier                    Johanne Messier                    Donna Varrica  
                                 Andréa Cole                    Ann Piggott                    Wilson Wong

Secretary to the Board:                    Janet Pakulis

**Agenda**

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- 496.1      ADOPTION OF THE AGENDA OF THE 496<sup>th</sup> MEETING**
- 496.2      ADOPTION OF THE MINUTES OF THE 495<sup>th</sup> MEETING**
- 496.3      CORRESPONDENCE & PRESENTATIONS**
- 496.4      REPORTS**
  - .1      Report of the Executive Committee**
  - .2      Report of the Chair of the Board**
  - .3      Report of the Director General**
  - .4      Report of the Academic Dean**
  - .5      Report of the Chair of Senate**
- 496.5      BUSINESS ARISING FROM THE MINUTES**
- 496.6      NEW BUSINESS**
  - .1      Annual Financial Statements 2017-18**
  - .2      Research Ethics Board (REB)**
    - .1      REB 2017-18 Annual Report**
    - .2      Appointments to the Research Ethics Board**
  - .3      CRISPESH Annual Report 2017-18**
  - .4      CRISPESH Mission – Amendment to Wording**
  - .5      Revised Strategic Plan 2016-21**
  - .6      Dawson College Annual Report 2017-18**
  - .7      Draft of the Policy to Prevent and Counter Sexual Violence**
- 496.7      VARIA**
- 496.8      DATE OF NEXT MEETING**
- 496.9      ADJOURNMENT**

Prior to the adoption of the agenda, the Board Chair welcomed all to the meeting and announced that Trey Gopy, Student Board member has resigned from the Board.

#### **496.1 ADOPTION OF THE AGENDA OF THE 496<sup>th</sup> MEETING**

It was agreed to address items 496.6.1, 496.6.2, 496.6.3 and 496.4 immediately following the adoption of the minutes. A member requested to add an item concerning LED lighting under Varia. This item will be addressed immediately following the adoption of the minutes prior to the other items.

It was moved by Igor Gorelyshev, seconded by Frank Runcie, **THAT THE AGENDA OF THE 496<sup>th</sup> MEETING BE ADOPTED AS AMENDED.**

The motion was adopted unanimously.

#### **496.2 ADOPTION OF THE MINUTES OF THE 495<sup>th</sup> MEETING**

It was moved by Diane Gauvin, seconded by Anna Gagliardi, **THAT THE MINUTES OF THE 495<sup>th</sup> MEETING BE ADOPTED AS AMENDED WITH ONE CORRECTION.**

The motion was adopted unanimously by those eligible to vote.

#### **496.3 CORRESPONDENCE & PRESENTATIONS**

#### **496.4 REPORTS**

##### **.1 Report of the Executive Committee**

The Chair of the Executive Committee, Richard Filion reported that the following motions were adopted at the regular meeting of the Executive Committee meeting on November 14, 2018.

Vacant position CECS-206 abolished effective immediately due to the change in needs in the department.

Vacant position ISIT-434, 60% abolished effective immediately and a new computer technician position at 100% be created to replace this position.

##### **.2 Report of the Chair of the Board**

Michael Goldwax reported that he and the other members of the Audit Committee, Sonya Branco and Ralph Rimokh met with the external auditors, Raymond Chabot Grant Thornton along with members of the college to review the audit results and financial statements.

##### **.3 Report of the Director General**

Mr. Filion reported that last September an amount of \$60,000 was appropriated to support the Artificial Intelligence Project (AI) that the College has undertaken. Four faculty members have been given release from this envelope for the Winter semester. An AI plan will be presented to the Board in April.

**.4 Report of the Academic Dean**

The Academic Dean reported that last spring we applied for the Ultrasound program. Our application is still under review. The cégeps of Rimouski, Ste-Foy and Ahuntsic have been granted the Ultrasound program, but no English College for the moment.

Carmela Gumelli, Dean of Academic Systems reported on fall enrolment with 8,264 day students; 2,694 in Conted with 7,140 course seats which is an increase of .6%. For Winter 2019, 1,779 applications have been received which is a 7% increase over last year.

**.5 Report of the Chair of Senate**

The Chair of Senate, Jonathon Sumner had the following to report on their November 13<sup>th</sup> meeting.

The Director General and Katherine McWhaw presented the revised strategic plan which, with one minor amendment, was adopted unanimously and the Dean of Academic Systems presented a revised admissions policy, which was also adopted unanimously.

**496.5 BUSINESS ARISING FROM THE MINUTES**

There was nothing to report.

**496.6 NEW BUSINESS**

**.1 Annual Financial Statements 2017-18**

Glenys Ronnie, Director of Finance reported on highlights of the statements and provided information pursuant to the 2017-18 operating fund results.

Michael Goldwax, in the absence of the Chair of the Audit Committee, Sonya Branco, stated that he, Sonya Branco and Ralph Rimokh, members of said committee, met the external auditors, Raymond Chabot Grant Thornton (RCGT). He stated they were satisfied with the auditors work, recommendations and management responses. Mr. Goldwax reported that the Audit Committee is recommending the adoption of the financial statements. Michael Goldwax also wanted it to be noted that RCGT stated that collaborations between all Dawson departments concerned and the RCGT team went exceptionally well.

Christine Regimbal, partner at RCGT explained the auditors' mandate and stated that they were very satisfied with the cooperation they received by members of the College.

After all questions had been answered, it was moved by Diane Gauvin, seconded by Azra Khan, **THAT THE FOLLOWING DOCUMENTS WHICH CONSTITUTE THE DAWSON COLLEGE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2018 BE APPROVED:**

- État des résultats
- État de l'évolution des soldes de fonds
- État des gains et pertes de réévaluation
- État de la situation financière
- État des flux trésorerie
- Annexes 1 à 6
- Notes complémentaires

The motion was adopted unanimously.

## **.2 Research Ethics Board (REB)**

### **.1 Research Ethics Board (REB) 2017-18 Annual Report**

Diane Gauvin introduced the REB Chair, Vasiliki Rahimzadeh. The Chair explained the REB's purpose and reported on their activities.

It was moved by Diane Gauvin, seconded by Steve Hatajlo, **THAT THE BOARD OF GOVERNORS ACCEPTS THE REB 2017-18 ANNUAL REPORT.**

The motion was adopted unanimously.

### **.2 Appointments to the Research Ethics Board (REB)**

The REB Chair, Vasiliki Rahimzadeh stated that two new members need to be appointed to their Board.

It was moved by Anna Gagliardi, seconded by Jean Nagy, **THAT THE BOARD OF GOVERNORS APPOINT KATIE SAULNIER AND SOPHIA SIEDLIKOWSKI TO THE DAWSON COLLEGE RESEARCH ETHICS BOARD AS MEMBERS KNOWLEDGEABLE IN THE LAW, ETHICS AND SOCIAL SCIENCE RESEARCH METHODS, WITH THEIR FIRST YEAR OF APPOINTMENT ENDING ON JUNE 30, 2019, EFFECTIVE NOVEMBER 26, 2018.**

The motion was adopted unanimously.

## **.3 CRISPESH Annual Report 2017-18**

Richard Filion introduced Roch Ducharme, the new Director of CRISPESH. Mr. Filion also gave background information on CRISPESH for the benefit of those who were not familiar with its mission. Mr. Ducharme reviewed the report and summarized the report's key points. This report also includes a summary of the impact on college education and an audited financial statement which shows an increase of 24% in revenues.

It was moved by Jean Nagy, seconded by Anna Villalta, **THAT THE BOARD OF GOVERNORS APPROVES THE CRISPESH ANNUAL REPORT 2017-18.**

The motion was adopted unanimously.

**.4 CRISPESH Mission – Amendment to Wording**

Roch Ducharme stated that the mission statement was reviewed and following the self-assessment and planning exercise, members of CRISPESH suggested that the mission be reformulated as stated in the following motion.

It was moved by Diane Gauvin, seconded by Azra Khan, **THAT THE BOARD OF GOVERNORS APPROVES THE NEW WORDING OF THE MISSION OF CRISPESH: *CONTRIBUER À L'INCLUSION DES PERSONNES EN SITUATION DE HANDICAP DANS LA SOCIÉTÉ QUÉBÉCOISE EN ACCOMPAGNANT LES ORGANISATIONS DANS L'AVANCEMENT DES CONNAISSANCES, LE DÉVELOPPEMENT ET LA PROMOTION DE PRATIQUES SOCIALES NOVATRICES.***

The motion was adopted unanimously.

**.5 Revised Strategic Plan 2016-21**

Katherine McWhaw, Coordinator of Quality Assurance and Planning reviewed the goals of the Strategic Plan in a power point presentation. She stated that the Plan went under a revision process to assess if all was on the right track with respect to the stated goals, implementation of strategies and indicators set two years ago. The exercise took into account the various changes within Senior Management and updated some of the strategic actions considering the new context of leadership that was shaped by changes in staffing. The revision process took place from September to November and benefited from input from main stakeholders.

It was moved by Steve Hatajlo, seconded by Jamie Singerman, **THAT THE BOARD OF GOVERNORS ADOPTS THE REVISED VERSION OF THE 2016-21 STRATEGIC PLAN.**

The motion was adopted with one against.

**.6 Annual Report 2017-18**

Richard Fillion presented the College's Annual Report 2017-18. He noted that this report is a legal requirement under the Colleges' Act, and must be submitted to the Ministry by December 1, 2018. The report has taken on a new format to follow a standardized template for all cégeps. The core of the report reflects full details of the Strategic Plan's goals.

It was moved by Diane Gauvin, seconded by Anna Villalta, **THAT THE BOARD OF GOVERNORS ADOPTS THE DAWSON COLLEGE ANNUAL REPORT 2017-18 AS AMENDED.**

The motion was adopted unanimously with one abstention.

**.7 Draft of the Policy to Prevent and Counter Sexual Violence**

Pascahl Scott, Director of Human Resources stated that our policy must be implemented by September 1, 2019. A committee has met weekly and has gathered information from existing policies from Colleges & Universities, as well as using a template from the Fédération des cégeps. A draft of the critical path for consultation

was presented. The Policy will be presented to the Board in February for adoption, at which time the results of the consultation process will also be presented. A discussion ensued, as a Board member proposed that members of the Board form a working group to work on building the policy. The Board Chair stated that the role and responsibility of the Board is not to create policies, but to approve them once presented.

Note: This agenda item was for information purposes only with no proposed resolution, although a Board member proposed the following motion:

It was moved by Igor Gorelyshev, seconded by Frank Runcie, **THAT GIVEN THAT IT IS NECESSARY TO HAVE THE NEW POLICY APPROVED AT THE NEXT BOG MEETING IN FEBRUARY, 2019, AN ONLINE MODERATED REVIEW AND DISCUSSION PANEL SHALL BE CREATED FOR THE BOG MEMBERS AND THE SENIOR MANAGEMENT STAFF OF THE COLLEGE AND THAT THE DIRECTOR OF CORPORATE AFFAIRS BE RESPONSIBLE FOR THE MODERATION PROCESS.**

A vote was held with 2 in favour and 9 against. The proposed motion was not carried.

#### **496.7 VARIA**

##### **LED lighting**

A Board member questioned the LED lighting project throughout the College, by stating that the lights are too bright. Mr. Filion stated that this was Board approved in 2017 as part of the Fonds d'investissement stratégique (FIS). Wai Bong Shum, Director of Plant & Facilities stated that an engineer will be returning to the college to re-evaluate the lighting. Mr. Filion stated that this matter is not a Board related item and should have been discussed with Plant & Facilities.

#### **496.8 DATE OF NEXT MEETING**

The next regular meeting of the Board of Governors is scheduled for February 20, 2019. The Chair reminded everyone about the Board Training Session to take place on January 30.

#### **496.9 ADJOURNMENT**

The meeting adjourned at 8:00 p.m.

Signatures:

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Michael Goldwax  
Chair

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François Paradis,  
Director, Corporate Affairs