

MINUTES OF THE 498th MEETING OF THE BOARD OF GOVERNORS OF DAWSON COLLEGE HELD ON WEDNESDAY APRIL 10, 2019 AT 6:00 P.M. IN THE BOARDROOM 5B.13, 3040 SHERBROOKE STREET WEST, MONTREAL, QUEBEC

PRESENT: Anila Asghar Michael Goldwax, Chair Maurice Hughes
Samantha Ashby Igor Gorelyshev Alex McComber
Diane Gauvin Sarah-Lena Grogg Jean Nagy
Richard Filion Azra Khan Anna Villalta
Anna Gagliardi Steve Hatajlo
Ioana Geles

REGRETS: Sonya Branco
Ralph Rimokh
Franck Runcie
Jamie Singerman

College Officers: Monique Magnan Pascahl Scott
François Paradis Wai Bong Shum
Glenys Ronnie

Chair of Senate: Jonathon Sumner

Also Present: Chris Adam Andréa Cole Kelly-Ann Morel
Leanne Bennett Carmela Gumelli Jaya Nilakantan
Sameer Bhatnagar Wolfgang Krotter Christina Parsons
Ray Bourgeois Catherine LeBel Carl Saucier-Bouffard
Dan Boyer Francis Lessard Joel Trudeau
Isabelle Carrier Johanne Messier Wilson Wong

Secretary to the Board: Janet Pakulis

Agenda

- 498.1 ADOPTION OF THE AGENDA OF THE 498th MEETING**
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- 498.3 CORRESPONDENCE & PRESENTATIONS**
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 - .1 Report of the Executive Committee
 - .2 Report of the Chair of the Board
 - .3 Report of the Director General
 - .4 Report of the Academic Dean
 - .5 Report of the Chair of Senate
 - .6 Report of the Director of Finance
 - .1 Projected Operating Surplus 2018-19
- 498.5 BUSINESS ARISING FROM THE MINUTES**
- 498.6 NEW BUSINESS**
 - .1 Research Ethics Board (REB) Appointments
 - .2 Policy to Prevent and Counter Sexual Violence
 - .3 Fall 2018 Graduates
 - 1. Diplomas
 - 2. Attestations
 - .4 Appropriation of Surplus – A.I 3 Year Plan
 - .5 Preliminary Capital Budget 2019-20
 - .6 Ombudsperson Selection Committee
 - .7 Whistleblower Policy
 - .8 Mandate for Servers

- .9 Purchase of Computers
- .10 Mandate for Computers 2019-22
- .11 Renovation of Student Services Centre
- .12 Renovation of Health Clinic – Phase II
- .13 Renovation of Biomed Labs 5A.04, 5A.07
- .14 Dawson College Foundation Activity Report 2017-18
- .15 Bill 21
- .16 Director General’s Mandate Extension (Article 12)

498.7 VARIA

- .1 Artists in Bloom April 18
- .2 Golf Tournament June 12

498.8 DATE OF NEXT MEETING

498.9 ADJOURNMENT

498.1 ADOPTION OF THE AGENDA OF THE 498th MEETING

It was agreed to address items 498.6.1, 498.6.2, 498.6.4 and 498.6.14 following the adoption of Minutes. Two items were added.

It was moved by Steve Hatajlo, seconded by Diane Gauvin, **THAT THE AGENDA OF THE 498th MEETING BE ADOPTED AS AMENDED.**

The motion was adopted unanimously.

498.2 ADOPTION OF THE MINUTES OF THE 497th MEETING

It was moved by Steve Hatajlo, seconded by Jean Nagy, **THAT THE MINUTES OF THE 497th MEETING BE ADOPTED WITH AMENDMENTS.**

The motion was adopted by those eligible to vote with one vote against.

498.3 CORRESPONDENCE & PRESENTATIONS

498.4 REPORTS

.1 Report of the Executive Committee

The Chair of the Executive Committee, Richard Filion reported that the Committee met on March 27 and the following were adopted:

The Executive committee approved the final enrolment projection of 8213 for Fall 2019.

The Operating Budget (Revision #1) was presented by Glenys Ronnie and the following resolutions were approved: a) that the Operating Budget (Rev #1) with revenues of \$94,838,253 and expenses of \$95,746,253 for a 2018-19 budgeted deficit of \$908,000 was approved.

b) That an increase from 110,000 to \$135,000 of the centralized non-transferable budget for Travel, Representation and Catering budget was approved.

The new position of STSV-104, Coordinator Student Services will be created as a second Coordinator in Student Services in order to ensure that the needs of the service are met.

The Executive Committee authorized payment of \$150,000 to Réseau Notaires Inc. as a deposit held in trust for the new property purchase.

.2 Report of the Chair of the Board

The Chair, Michael Goldwax stated that a Foundation fundraiser featuring Bowser & Blue will be held on March 30. He reported that the renewal of the Academic Dean's mandate is underway and that Senate adopted a workplan. Lastly, agenda item 498.6.16 will address the Director General's Extension of Mandate.

.3 Report of the Director General

Mr. Filion had nothing to report.

.4 Report of the Academic Dean

The Academic Dean reported that the final enrolment for Winter 2019 day students is 7,731 with a projection of 7,650, which is 80 more than projected. The increase is due to the number of returning students. In ContEd it is 2,527, 13 less than projected. Course seats are 7,024, which is an increase of 300 over last year. She also stated that we are still waiting from the Ministry on the Ultrasound program. She also announced that the Dean of Continuing Education, Johanne Rocheleau will be resigning.

.5 Report of the Chair of Senate

The Chair of Senate, Jonathon Sumner had the following to report from their meeting of April 9.

Senate greatly appreciated the visit from the Chair of the Board, Michael Goldwax.

A motion was passed to update the complementary course grid. The end result is that most students in the fall will have a larger selection of complementary courses to choose from.

Senate adopted a motion regarding Bill 21. The Academic Dean will present this motion as item number 498.6.15 on the agenda. The motion coincided with the "Day to Support Religious Freedom" event hosted by the DSU, DSSU and the ADP, and echoes similar motions either passed or being considered by the following departments: Humanities, Political Science, Sociology, Geography, Religious Studies, Psychology, Anthropology, English, History, Social Service and Physical Education.

.6 Report of the Director of Finance

.1 Projected Operating Surplus 2018-19

Glenys Ronnie reported that the accumulated surplus was budgeted to be \$8.6 million at June 30, 2019. As at March 27, 2019, the anticipated surplus is expected to be \$9.3 million at June 30, 2019.

Major causes for the favorable variance are additional contributions from Continuing Education and of prior year Ministry adjustments. In addition, operating expenses are expected to be lower than budgeted. Collective Agreement costs are expected to be higher than budget mainly due to increases in vacation accruals that will reflect the integration of salary scales in April 2019. An amount unspent that was allocated to the Strategic Plan in 2017-18 was carried forward. *For information only.*

498.5 BUSINESS ARISING FROM THE MINUTES

There was nothing to report.

498.6 NEW BUSINESS

.1 Appointments to the Research Ethics Board (REB)

Diane Gauvin stated that two new members need to be appointed to the REB.

A) It was moved by Anna Gagliardi, seconded by Azra Khan, **THAT THE BOARD OF GOVERNORS APPOINT, DR. HÉLÈNE NADEAU TO THE DAWSON COLLEGE RESEARCH ETHICS BOARD AS MEMBER KNOWLEDGEABLE IN METHODS RELATED TO THE NATURAL SCIENCE/STATISTICS, WITH HER FIRST YEAR OF APPOINTMENT ENDING ON JUNE 30, 2019, EFFECTIVE APRIL 10, 2019.**

The motion was adopted unanimously.

b) It was moved by Jean Nagy, seconded by Steve Hatajlo, **THAT THE BOARD OF GOVERNORS APPOINT, LYNDON ENTWISTLE TO THE DAWSON COLLEGE RESEARCH ETHICS BOARD AS MEMBER KNOWLEDGEABLE IN THE LAW, WITH HER FIRST YEAR OF APPOINTMENT ENDING ON JUNE 30, 2019, EFFECTIVE APRIL 10, 2019.**

The motion was adopted unanimously.

.2 Bill 151 Policy to Prevent and Counter Sexual Violence

Pascahl Scott, Director of Human Resources presented this item and stated that to ensure that the College is a safe work environment for all and that the policy met all the necessary requirements, the College worked on a critical path for this policy, met with stakeholders and reviewed the terminology processes.

A Board member had concerns about the wording and proposed the following motions.

It was moved by Igor Gorelyshev, **to change the definition of Respondent in Article 3 to: Respondent is a member of the College community accused of sexual violence.**

The motion was neither seconded nor carried.

It was moved by Igor Gorelyshev **to replace Article 9 with text proposed in the Bill 151 supporting documents page 72.**

The motion was neither seconded nor carried.

It was moved by Igor Gorelyshev, seconded by Alex McComber, **TO ADD A BULLET**

POINT IN ARTICLE 10.4.3.1, IN THE CASE OF AN ALLEGATION AGAINST AN EXTERNAL BOARD MEMBER THE COMPLAINT WILL BE SUBMITTED TO THE DIRECTOR OF CORPORATE AFFAIRS.

The motion was adopted with thirteen in favour and one abstention.

It was moved by Igor Gorelyshev **to replace Director General with Board in the second paragraph of article 17.**

The motion was neither seconded nor carried.

It was moved by Steve Hatajlo, seconded by Anna Gagliardi, **THAT THE POLICY ON SEXUAL VIOLENCE BE ADOPTED AS AMENDED WITH AN EFFECTIVE DATE OF SEPTEMBER 1, 2019.**

The motion was adopted with twelve in favour and one abstention. The abstention recoded as Igor Gorelyshev.

Mr. Filion thanked the committee for the excellent work on this policy.

.3 Fall 2018 Graduates

.1 Diplomas

Diane Gauvin presented this item and stated that the Ministry of Higher Education grants these diplomas.

It was moved by Steve Hatajlo, seconded by Anna Gagliardi, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED TO RECOMMEND TO THE MINISTER TO AWARD A DIPLOMA OF COLLEGE STUDIES TO EACH OF THE 475 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION.**

The motion was adopted unanimously.

.2 Attestations

Diane Gauvin stated that the College awards the Attestation of College Studies.

It was moved by Jean Nagy, seconded by Steve Hatajlo, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED THAT THE 63 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION BE AWARDED AN ATTESTATION OF COLLEGE STUDIES.**

The motion was adopted unanimously.

.4 APPROPRIATION OF ACCUMULATED SURPLUS

Richard Filion introduced this item by stating that the Provincial and Federal governments are investing big sums of money into the development of Artificial Intelligence. At last September's Board meeting, \$60,000 of accumulated surplus was appropriated to fund research. To this end, a task force was created composed of faculty members and supported by the Director of IST and the Dean of Academic

Initiatives, Ray Bourgeois. The three-year plan outlines various ways for the College to enhance its offering in order to better achieve its education mission and the funding requested aims to provide the resources for the successful deployment of the three-year plan. Mr. Bourgeois introduced the task force members and they presented their plan.

- 1) It was moved by Steve Hatajlo, seconded by Diane Gauvin, **THAT THE BOARD OF GOVERNORS APPROVES AN APPROPRIATION OF \$1,050,000 FROM THE ACCUMULATED SURPLUS TO SUPPORT PHASE II OF THE DAWSON A.I. PROJECT COVERING THE 2019-22 ACADEMIC YEARS.**

The motion was adopted 10 in favour, 1 against and one abstention.

- 2) It was moved by Steve Hatajlo, seconded by Diane Gauvin, **THAT A PROGRESS REPORT BE PROVIDED TO THE BOARD OF GOVERNORS CONCERNING THE USE OF THESE AMOUNTS ON AN ANNUAL BASIS NO LATER THAN NOVEMBER 30 OF EACH YEAR.**

The motion was adopted with 12 in favour and one abstention.

.5 Preliminary Capital Budget 2019-20

Glenys Ronnie stated that the Board is asked to approve the preliminary capital budget for the 2019-20 academic year so that equipment can be ordered, received and installed before classes begin in August.

The 2019-20 Ministry allocations represent estimates and will be confirmed by the Ministry later on. Also included in the Capital budget are the College projections of unused 2018-19 balances to be carried forward.

It was moved by Jean Nagy, seconded by Steve Hatajlo, **THAT THE PROPOSED PRELIMINARY 2019-20 CAPITAL BUDGET WITH REVENUES OF \$26,592,000 AND EXPENSES OF \$7,778,000 BE APPROVED.**

The motion was adopted with twelve in favour and one abstention.

.6 Ombudsperson Selection Committee

Richard Filion presented this item and stated that the Ombudsperson resigned earlier this year. An interim Ombudsperson was hired on a temporary basis. As this position reports directly to the Board, it is deemed appropriate that members from this body are represented on the Selection Committee. Mr. Filion also noted that the Policy on Ombudservices will be updated in the near future.

It was moved by Diane Gauvin, seconded by Jean Nagy, **THAT THE BOARD OF GOVERNORS APPOINTS TWO EXTERNAL REPRESENTATIVES TO SIT ON THE OMBUDSPERSON SELECTION COMMITTEE, NAMELY ANNA GAGLIARDI AND STEVE HATAJLO.**

The motion was adopted with ten in favour and two abstentions.

.7 Whistleblower Policy

François Paradis, Director of Corporate Affairs stated that all cégeps are required to have a procedure to handle disclosure of wrongdoings. The College had a whistleblower hotline and protocol since 2010, however several aspects must be improved to be in line with the Act to facilitate the disclosure of wrongdoings relating to public bodies.

It was moved by Anna Gagliardi, seconded by Diane Gauvin, **THAT THE REVISED WHISTLEBLOWER POLICY BE ADOPTED EFFECTIVE IMMEDIATELY.**

The motion was adopted unanimously.

.8 Mandate for Servers

François Paradis, Director of IST stated that the College participates in a group purchase for servers and storage, which is due for renewal. Since the mandate was due April 9, and the projected amount was under \$500,000 it has been sent by the Director General, in accordance with Bylaw 10.

For information purposes only.

.9 Purchase of Computers

François Paradis stated that the early purchase of computer equipment is necessary so that it can be prepared over the summer in time for the Fall semester. The equipment is covered by Collecto mandates and therefore does not require tendering.

It was moved by Steve Hatajlo, seconded by Azra Khan, **THAT AN EXPENSE OF \$546,347 BEFORE TAX BE APPROVED FOR THE PURCHASE OF COMPUTERS AND MONITORS EQUIPMENT.**

The motion was adopted unanimously.

.10 Mandate for Computers 2019-22

François Paradis stated that the group purchase for computers and monitors terminates on September 30, 2019. The deadline to send a new mandate is May 17. The new contract begins October 1, 2019 for a duration of two years, with the possibility of a one year extension.

It was moved by Steve Hatajlo, seconded by Diane Gauvin, **THAT THE BOARD OF GOVERNORS AUTHORIZES THE COLLEGE TO JOIN THE GROUP PURCHASE OF COMPUTERS AND MONITORS (SAR-2019) WITH A PROJECTED COST OF \$1,235,640 BEFORE TAX FOR THE YEARS 2019-2021 AND \$757,700 FOR THE YEAR 2021-2022.**

The motion was adopted unanimously.

.11 Renovation of Student Services Centre

Wai Bong Shum, Director of Plant and Facilities presented this item and stated that a public call for tenders was posted for the renovation of the Student Services Centre with a closing date of April 1, 2019. Eight companies picked up the tendering documents and five companies submitted bids.

It was moved by Steve Hatajlo, seconded by Diane Gauvin, **THAT THE BOARD AUTHORIZES THE COLLEGE TO AWARD A CONSTRUCTION CONTRACT TO CONSTRUCTION MAGENTA INC. IN THE AMOUNT OF \$387,741.00 EXCLUDING TAXES.**

The motion was adopted with eleven in favour and one abstention.

.12 Renovation of Health Clinic – Phase II

Wai Bong Shum stated that a public call for tenders was posted for the renovation of the Health Clinic – Phase II with a closing date of April 1, 2019. Seven companies picked up the tendering documents and three companies submitted bids.

It was moved by Steve Hatajlo, seconded by Diane Gauvin, **THAT THE BOARD OF GOVERNORS AUTHORIZES THE COLLEGE TO AWARD A CONSTRUCTION CONTRACT TO CONSTRUCTION MAGENTA INC. IN THE AMOUNT OF \$99,031.00 EXCLUDING TAXES.**

The motion was adopted with twelve in favour and one abstention.

.13 Renovation of Biomedical Laboratory (5A.04, 5A.07)

Wai Bong Shum stated that a public call for tenders was posted for the renovation of the Biomedical Laboratory with a closing date of April 1, 2019. Eight companies picked up the tendering documents and four companies submitted bids.

It was moved by Steve Hatajlo, seconded by Diane Gauvin, **THAT THE BOARD OF GOVERNORS AUTHORIZES THE COLLEGE TO AWARD A CONSTRUCTION CONTRACT TO CONSTRUCTION MAGENTA INC. IN THE AMOUNT OF \$223,721.00 EXCLUDING TAXES.**

The motion was adopted with eleven in favour and one abstention.

.14 Dawson College Foundation 2017-18 Activity Report

Francis Lessard, Executive Director of the Foundation presented the Foundation's Activity Report. He stated that the Foundation was able to increase its net assets by generating growth in revenue while sustaining significant increase in supporting College programs.

It was moved by Diane Gauvin, seconded by Anna Villalta, **THAT THE BOARD OF GOVERNORS RECEIVES THE DAWSON COLLEGE FOUNDATION 2017-18 ACTIVITY REPORT.**

The motion was adopted with eleven in favour and one abstention.

.15 Bill 21

Diane Gauvin presented this item following Senate's adoption of a motion.

WHEREAS Dawson College's values as enunciated in its 2016-21 Strategic Plan include the well-being of all students and employees by cultivating an "inclusive learning and working environment in which all members of our community feel respected, valued and supported in the pursuit of their personal and professional goals";

WHEREAS the disposition of the proposed legislation – Bill 21 An Act respecting the laicity of the States – are expected to have important consequences for our students in their future careers, particularly in the sectors of education, law and law enforcement;

It was moved by Anna Villalta, seconded by Alex McComber, **THAT THE BOARD OF GOVERNORS OF DAWSON COLLEGE REAFFIRMS THE RIGHT OF ALL COMMUNITY MEMBERS – FACULTY, STAFF AND STUDENTS – TO DRESS ACCORDING TO THEIR RELIGIOUS BELIEFS AND TO WEAR RELIGIOUS SYMBOLS IN THE EXERCISE OF THEIR FUNCTIONS, OR WHILE PURSUING THEIR ACADEMIC ENDEAVOURS**

The motion was adopted unanimously.

.16 Director General's Mandate Extension (Article 12) In Camera

The Board Chair addressed this item and explained the decision that the Director General has taken and what is proposed. The Chair also met with Senate in camera and there was no opposition to this proposal.

WHEREAS Richard Filion's current mandate as Director General began on January 1, 2015 for a 5 year duration;

WHEREAS Richard Filion does not wish to seek a renewal of mandate, following the process provide for in Bylaw 3;

WHEREAS Dawson College looks for a smooth transition for the director general position;

WHEREAS Richard Filion would accept an extension of his current mandate to ensure the viability of important projects for Dawson College;

WHEREAS the Board of Governors expresses its high level of satisfaction toward Richard Filion's main achievements since the beginning of his tenure as Director General of Dawson College;

WHEREAS article 2.02 of Bylaw 3 allows the Board to appoint an interim Director General for a specified General of Dawson College

It is moved by Michael Goldwax, seconded by Anna Gagliardi, **THAT THE BOARD OF GOVERNORS APPROVES THE APPOINTMENT OF RICHARD FILION AS INTERIM DIRECTOR GENERAL FROM JANUARY 1, 2020 UNTIL DECEMBER 31, 2020.**

The motion was adopted unanimously by those eligible to vote.

498.7 VARIA

It was noted that the two following events are approaching and asked that Board members attend if their schedules permit.

- .1 Artists in Bloom April 18
- .2 Golf Tournament June 12

498.8 DATE OF NEXT MEETING

The next regular meeting of the Board of Governors is scheduled for June 5, 2019..

498.9 ADJOURNMENT

The meeting adjourned at 9:20 p.m.

Signatures:

Michael Goldwax
Chair

François Paradis,
Director, Corporate Affairs