

MINUTES OF THE 501st MEETING OF THE BOARD OF GOVERNORS OF DAWSON COLLEGE HELD ON WEDNESDAY NOVEMBER 13, 2019 AT 6:00 P.M. IN THE BOARDROOM 5B.13, 3040 SHERBROOKE STREET WEST, MONTREAL, QUEBEC

PRESENT: Francesca Cuffaro Ioana Geles Maurice Hughes
Diane Gauvin Michael Goldwax, Chair Frank Runcie
Richard Filion Igor Gorelyshev Victoria Trim
Anna Gagliardi Azra Khan Anna Villalta

REGRETS: Samantha Ashby Alex McComber
Sonya Branco Jamie Singerman
Aya Chkirate David Wolfson
Steve Hatajlo

College Officers: Monique Magnan Pascahl Scott
François Paradis Wai Bong Shum
Glenys Ronnie

Chair of Senate: Jonathon Sumner

Also Present: Madeleine Bazerghi Roch Ducharme Kelly-Ann Morel
Leanne Bennett Carmela Gumelli Christina Parsons
Ray Bourgeois Max Jones Christine Regimbal
Laurel Breidon Wolfgang Krotter Martin Segal
Andréa Cole Catherine LeBel Daniel Tesolin

Recording Secretary to the Board: Janet Pakulis

Agenda

- 501.1 ADOPTION OF THE AGENDA OF THE 501st MEETING**
- 501.2 ADOPTION OF THE MINUTES OF THE 500th MEETING**
- 501.3 CORRESPONDENCE & PRESENTATIONS**
 - .1 Update Board Training Session**
- 501.4 REPORTS**
 - .1 Report of the Executive Committee**
 - .2 Report of the Chair of the Board**
 - .3 Report of the Director General**
 - .4 Report of the Academic Dean**
 - .5 Report of the Chair of Senate**
- 501.5 BUSINESS ARISING FROM THE MINUTES**
- 501.6 NEW BUSINESS**
 - .1 Annual Financial Statements 2018-19**
 - .2 Research Ethics Board (REB) Annual Report 2018-19**
 - .3 CRISPESH Annual Report 2018-19**
 - .4 Professional Photography Program Revision**
 - .5 Appointment of College External Auditors 2019-20**
 - .6 Dawson College Annual Report 2018-19**
 - .7 Summer 2019 Graduates**
 - .1 Diplomas of College Studies**
 - .2 Attestations of College Studies**
 - .8 Delegation of Authority – Acquisition of Diagnostic Imaging Equipment**
 - .9 Construction Contract – Copper Roof E-Wing**
- 501.7 VARIA**
- 501.8 DATE OF NEXT MEETING**
- 501.9 ADJOURNMENT**

501.1 ADOPTION OF THE AGENDA OF THE 501st MEETING

It was agreed to address items 501.6.1, 501.6.4, 501.6.2 and 501.6.3, in this order, immediately following the adoption of the minutes.

It was moved by Ioana Geles, seconded by Azra Khan, **THAT THE AGENDA OF THE 501st MEETING BE ADOPTED AS AMENDED.**

The motion was adopted unanimously.

501.2 ADOPTION OF THE MINUTES OF THE 500th MEETING

It was moved by Anna Villalta, seconded by Francesca Cuffaro, **THAT THE MINUTES OF THE 500th MEETING BE ADOPTED.**

The motion was adopted unanimously by those eligible to vote.

501.3 CORRESPONDENCE & PRESENTATIONS

- .1 François Paradis, Director of Corporate Affairs stated that the Board Training session held on October 30 was very informative and shared the results with the members.

501.4 REPORTS

.1 Report of the Executive Committee

The Chair of the Executive Committee, Richard Filion reported that the following motions were adopted at the regular meeting of the Executive Committee on October 30, 2019.

That Wilson Wong be appointed Coordinator of Continuing Education and Community Services.

That the position of STSV-442 Administrative Support Agent, Class II be created to support the needs of the Student AccessAbility Centre.

.2 Report of the Chair of the Board

Michael Goldwax reported that he along with Diane Gauvin, Maeve Muldowney & Meng Rong just returned from an exploratory mission to China. They met with the President, Deans and professors of Ningbo Second Technician College; Ningbo City College of Vocational Technology and Ningbo College of Health Sciences. They also met with Government officials from Hangzhou and visited schools while there. They met with officials from the Nanjing Polytechnic Institute to discuss the current agreement and further evaluate what other programs can be developed with and for them. The meetings were successful and both sides are optimistic about future relations. There will be subsequent meetings and will report back to the Board and Senate concerning next steps.

.3 Report of the Director General

The Director General had nothing to report.

.4 Report of the Academic Dean

The Academic Dean, Diane Gauvin reported on the exploratory mission to China and stated that the meetings were successful. She thanked Maeve Muldowney, Meng Rong and Michael Goldwax for being members of this delegation.

.5 Report of the Chair of Senate

The Chair of Senate, Jonathon Sumner had the following to report on their October 20th meeting:

A motion was passed to recommend the Professional Photography program revision to the Board.

Senate unanimously adopted a motion recommending the following:

- A moratorium on the closure of the Accounting and Management Technology (410.B0), Marketing and Management Technology (410.D0), and Office Systems Technology (412.A0) programs be declared;
- a thorough and transparent study of these programs be carried out that includes broad participation from all relevant employment sectors as well as from faculty of the affected programs; and
- That the Academic Dean communicate this motion to the Comité national des programmes d'études professionnelles et techniques (CNPEPT) through the relevant channels.

Senate passed some updates to the rules for setting the academic calendar, notably that the fall semester, including examination and buffer days, end no later than December 23 inclusively.

To increase transparency and the involvement of the larger Dawson community, Senate also resolved that working documents would be distributed to everyone (all faculty, current students and employees) in the same way they are distributed to Senators on the posting day specified in the Senate schedule.

501.5 BUSINESS ARISING FROM THE MINUTES

There was nothing to report.

501.6 NEW BUSINESS

.1 Annual Financial Statements 2018-19

Glenys Ronnie, Director of Finance reported on highlights of the statements and provided information pursuant to the 2018-19 operating fund results.

Michael Goldwax, in the absence of the Chair of the Audit Committee, Sonya Branco, stated that he, Sonya Branco and Steve Hatajlo, members of said committee, met the external auditors, Raymond Chabot Grant Thornton (RCGT) on October 28. He stated they were pleased with the auditors work, recommendations and management responses. Mr. Goldwax reported that the Audit Committee is recommending the adoption of the financial statements. Michael Goldwax also wanted it to be noted that RCGT stated that collaborations between all Dawson departments concerned

and the RCGT team went exceptionally well.

Christine Regimbal, partner at RCGT explained the auditors' mandate and stated that they were very satisfied with the cooperation they received by members of the College and commented on the high quality of work performed. She addressed some deficiencies. She also commented on IT's exceptional work.

It was moved by Anna Villalta, seconded by Anna Gagliardi, **THAT THE FOLLOWING DOCUMENTS WHICH CONSTITUTE THE DAWSON COLLEGE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2019 BE APPROVED:**

- État des résultats
- État de l'évolution des soldes de fonds
- État des gains et pertes de réévaluation
- État de la situation financière
- État des flux trésorerie
- Annexes 1 à 6
- Notes complémentaires

The motion was adopted unanimously.

.2 Research Ethics Board (REB) 2018-19 Annual Report

Diane Gauvin introduced Daniel Tesolin. Mr. Tesolin explained the REB's purpose and reported on their activities.

It was moved by Franck Runcie, seconded by Diane Gauvin, **THAT THE BOARD OF GOVERNORS RECEIVES THE REB 2018-19 ANNUAL REPORT.**

The motion was adopted unanimously.

.3 CRISPESH Annual Report 2018-19

Richard Filion introduced Roch Ducharme, the Director of CRISPESH. Mr. Ducharme gave background information on CRISPESH for the benefit of those who were not familiar with its mission. Mr. Ducharme reviewed the report and summarized the report's key points along with its financial statements which are in good standing.

It was moved by Anna Villalta, seconded by Francesca Cuffaro, **THAT THE BOARD OF GOVERNORS APPROVES THE CRISPESH ANNUAL REPORT 2018-19.**

The motion was adopted unanimously.

.4 Professional Photography Program Revision

Diane Gauvin introduced this item and explained that the revision is in response to new objectives and standards set by the Ministry. Laurel Breidon, Chair of the department presented and explained the revisions and stated that a new course named Innovation in Image Making has been added. She also went on to explain in a very interesting and informative way what the job of a photographer is in real life. Diane Gauvin thanked all who were involved in the revision, namely Laurel Breidon, Martin Segal and Madeleine Bazerghi.

It was moved by Diane Gauvin, seconded by Azra Khan, **THAT THE REVISIONS TO THE PROFESSIONAL PHOTOGRAPHY PROGRAM (570.F0) BE ADOPTED BY THE BOARD OF GOVERNORS.**

The motion was adopted unanimously.

.5 Appointment of College External Auditors for 2019-20

Glenys Ronnie, Director of Finance stated that the firm Raymond Chabot Grant Thornton was appointed as the College external auditors by the Board in February 2014 for a period of five years ending 2017-18. Subsequent to a two year audit by the Vérificateur général du Québec, the contract was amended by the Board in February 2017 to adjust for the two year interruption and now extends until 2019-20.

The Audit Committee, after consultation with the Director General and the Director of Finance, is recommending that the contract with the existing firm be renewed.

It was moved by Ioana Geles, seconded by Anna Gagliardi, **THAT RAYMOND CHABOT GRANT THORNTON BE APPOINTED AS THE DAWSON COLLEGE EXTERNAL AUDITORS FOR THE YEAR 2019-20 AT A FEE OF \$40,500 BEFORE TAXES.**

The motion was adopted unanimously.

.6 Annual Report 2018-19

Richard Filion presented the College's Annual Report 2018-19. He noted that this report is a legal requirement under the Colleges' Act, and must be submitted to the Ministry by December 1, 2019. The report has taken on a format to follow a standardized template for all cégeps. The core of the report reflects on the implementation status of the Strategic Plan.

It was moved by Anna Villalta, seconded by Ioana Geles, **THAT THE BOARD OF GOVERNORS ADOPTS THE DAWSON COLLEGE ANNUAL REPORT 2018-19.**

The motion was adopted with one abstention.

.7 Summer 2019 Graduates

.1 Diplomas of College Studies

Diane Gauvin presented this item and stated that the Ministry awards the Diploma of College Studies.

It was moved by Anna Gagliardi, seconded by Anna Villalta, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED TO RECOMMEND TO THE MINISTER OF HIGHER EDUCATION TO AWARD A DIPLOMA OF COLLEGE STUDIES TO EACH OF THE 386 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION.**

The motion was adopted unanimously.

.2 Attestations of College Studies

Diane Gauvin presented this item and stated that the College awards the Attestations of College Studies.

It was moved by Francesca Cuffaro, seconded by Anna Villalta, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED THAT THE 33 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION BE AWARDED AN ATTESTATION OF COLLEGE STUDIES.**

The motion was adopted unanimously.

.8 Delegation of Authority – Acquisition of Diagnostic Imaging Equipment

Wai Bong Shum, Director of Plant & Facilities reported that a call for tenders was posted for the acquisition of the diagnostic imaging equipment with an expected closing date in December 2019. Early acquisition of this equipment is required and due to the timeline cannot wait until the next Board meeting. Therefore delegation to the Executive Committee is requested.

It was moved by Ioana Geles, seconded by Diane Gauvin **THAT THE BOARD OF GOVERNORS, UNDER CLAUSE 9.01 OF BYLAW 10, DELEGATES TO THE EXECUTIVE COMMITTEE THE POWER TO AUTHORIZE THE ACQUISITION OF FOUR (4) DIAGNOSTIC IMAGING EQUIPMENT (FLUOROSCOPY IMAGING SYSTEM, COMPUTERIZED TOMOGRAPHY SCANNER, MAMMOGRAPHIC X-RAY SYSTEM AND DUAL-ENERGY X-RAY ABSORPTIOMETRY SCANNER).**

The motion was adopted unanimously.

.9 Construction Contract – Copper Roof – E Wing

Wai Bong Shum stated that a call for tenders was posted for the restoration of the copper roof in the E wing. Five companies picked up the tendering documents and four submitted bids.

It was moved by Frank Runcie, seconded by Anna Villalta, **THAT THE BOARD OF GOVERNORS AWARDS THE CONTRACT FOR “RÉFECTION SECTORIELLE DE LA TOITURE DE CUIVRE AILE E” TO COUVERTURES MONTRÉAL-NORD INC. IN THE AMOUNT OF \$1,433,950 BEFORE TAXES.**

The motion was adopted unanimously.

501.7 VARIA

Anna Gagliardi, Board member and teacher at Villa Maria, recently brought her class to Dawson’s CRLT department. Anna would like to thank the CRLT department for their wonderful hospitality and outstanding information session.

Open House was held on October 27th and despite the rain that day, the turnout was approximately 14,000 people.

There was a reminder that Dawson’s Holiday Party will be held on December 6.

501.8 DATE OF NEXT MEETING

The next regular meeting of the Board of Governors is scheduled for February 25, 2020.

501.9 ADJOURNMENT

The meeting adjourned at 7:45 p.m.

Signatures:

Michael Goldwax
Chair

François Paradis,
Director, Corporate Affairs

