

MINUTES OF THE 507th MEETING OF THE BOARD OF GOVERNORS OF DAWSON COLLEGE HELD ON WEDNESDAY SEPTEMBER 23 2020 AT 6:00 P.M. BY VIDEOCONFERENCE 3040 SHERBROOKE STREET WEST, MONTREAL, QUEBEC

PRESENT: Sonya Branco Michael Goldwax, Chair Jamie Singerman
 Francesca Cuffaro Steve Hatajlo Victoria Trim
 Diane Gauvin Azra Khan Anna Villalta
 Richard Filion Alex McComber David Wolfson
 Ioana Geles Frank Runcie

REGRETS: Anna Gagliardi
 Maurice Hughes

College Officers: Monique Magnan Glenys Ronnie
 François Paradis Pascahl Scott

Chair of Senate: Jonathon Sumner

Also Present: Leanne Bennett Carmela Gumelli Maeve Muldowney
 Isabelle Carrier Max Jones Christina Parsons
 Andréa Cole Wolfgang Krotter Mylène Saucier
 Roch Ducharme Catherine LeBel Wilson Wong
 Claire Elliott

Recording Secretary to the Board: Janet Pakulis

Agenda

- 507.1 ADOPTION OF THE AGENDA OF THE 507th MEETING**
- 507.2 ADOPTION OF THE MINUTES OF THE 505th and 506th MEETINGS**
- 507.3 CORRESPONDENCE & PRESENTATIONS**
- 507.4 REPORTS**
 - .1 Report of the Executive Committee
 - .2 Report of the Chair of the Board
 - .3 Report of the Director General
 - .4 Report of the Academic Dean
 - .5 Report of the Chair of Senate
- 507.5 BUSINESS ARISING FROM THE MINUTES**
 - .1 Ombuds Advisory Committee one position to be filled
- 507.6 NEW BUSINESS**
 - .1 Industrial Design Techniques Program 570.C0 Revision
 - .2 CRISPESH Action Plan 2020-21
 - .3 Winter 2020 Graduates
 - a. Diplomas
 - b. Attestations
 - .4 Annual Management Plan 2020-21
- 507.7 VARIA**
- 507.8 DATE OF NEXT MEETING**
- 507.9 ADJOURNMENT**

The Chair, Michael Goldwax welcomed all to the meeting.

507.1 ADOPTION OF THE AGENDA OF THE 507th MEETING

Diane Gauvin, Academic Dean requested that agenda item 507.6.1 Industrial Design Techniques Program 570.C0 Revision be tabled to the next Board meeting, October 28, 2020. It was also proposed to move agenda item 507.6.2 CRISPESH Action Plan to follow the adoption of the minutes.

It was moved by Victoria Trim, seconded by Ioana Geles, **THAT THE AMENDED AGENDA OF THE 507th MEETING BE ADOPTED.**

The motion was adopted unanimously.

507.2 ADOPTION OF THE MINUTES OF THE 505th MEETING

It was moved by Alex McComber, seconded by Francesca Cuffaro, **THAT THE MINUTES OF THE 505th MEETING BE ADOPTED.**

The motion was adopted unanimously by those eligible to vote.

ADOPTION OF THE MINUTES OF THE 506th MEETING

It was moved by Steve Hatajlo, seconded by Azra Khan, **THAT THE MINUTES OF THE 506th MEETING BE ADOPTED.**

The motion was adopted unanimously by those eligible to vote.

507.3 CORRESPONDENCE & PRESENTATION

507.4 REPORTS

.1 Report of the Executive Committee

The Chair of the Executive Committee, Richard Fillion reported that the following resolutions were adopted at a regular meeting of the Committee on September 9, 2020:

- That the Annual Management Plan for 2020-21 be presented at a special meeting of the Executive Committee on Sept 16 and then be recommended to the Board for adoption.
- That a payment of \$212,081 excluding taxes to the Fédération des cégeps be approved for the 2020-21 membership fees, legal affairs and special projects of Dawson College
- That the proposed list of signing authorities effective September 9, 2020 be approved.
- That a payment in the amount of \$156,460.87 to Optilab for internships for the year 2019-20 be approved.

Mr. Filion also reported that at a Special meeting of the Executive Committee held on September 16, 2020, it was adopted that the Annual Management Plan 2020-21 be recommended to the Board for adoption.

.2 Report of the Chair of the Board

The Chair, Michael Goldwax expressed his congratulations to all for the work involved in moving teaching online. He also reported that the Director General Search Committee met and that the position will be advertised in newspapers and on line. Mr. Goldwax wanted to emphasize on the importance that we all maintain safe protocols to fight off the corona virus and that we should never let our defences down.

.3 Report of the Director General

The Director General, Richard Filion reported that Dawson's Covid-19 Contingency Plan on how the college would manage an outbreak was sent to the Ministry. A set of measures are in place should a positive case with potential outbreak be reported.

He also reported that he and the Academic Dean met with two members of the AI team. They are pleased with the preliminary report and the two members will be invited to present at the next Board meeting.

Mr. Filion was happy to mention that Sustainability efforts and Virtual Vernissages were featured in McLean's magazine.

As part of the Director General's report, Francois Paradis, Director of Corporate Affairs reported on delegation exceptions to Bylaws. Since the last report he stated that on September 11, there was a purchase of 12 Protective screens at a cost of under \$1,000.

.4 Report of the Academic Dean

The Academic Dean, Diane Gauvin reported that most courses are online and only essential courses are being held on site. Will look at and evaluate Winter semester soon. There may changes, depending on what zone we're in. Will look into English Exit exams. Usually 1500 write the exams but we can only accommodate 600.

Enrolment numbers at the end of course drop: Planned 8194, right now 8508 which is 314 more than planned and we have 214 more students than last year. ContEd has a decrease of 88 students over last year, although 4% more in course seats and fewer have dropped.

Alex McComber offered his congratulations for all the work that has been done with online teaching.

.5 Report of the Chair of Senate

The Chair of Senate, Jonathon Sumner reported that at their meeting of September 15, 2020 they approved the recommendation to the Board of the Industrial Design Program Revision as well as the DG Selection process.

507.5 BUSINESS ARISING FROM THE MINUTES

.1 Ombudservices Advisory Committee Election

The Chair of the Board stated that one external position was still vacant following the June Board meeting. Michael Goldwax nominated Victoria Trim. Ms. Trim accepts the nomination and is nominated by acclamation

507.6 NEW BUSINESS

.1 Industrial Design Techniques Program 570.C0 Revision

This agenda item is tabled to the next Board meeting.

.2 CRISPESH Action Plan 2020-21

Roch Ducharme, the Director of CRISPESH (Centre de recherche pour l'inclusion des personnes en situation handicap), described what the centre's purpose is and presented the main goals of the Action Plan.

It was moved by Anna Villalta, seconded by Ioana Geles, **THAT THE BOARD OF GOVERNORS APPROVES THE CRISPESH ACTION PLAN 2020-21.**

The motion was adopted unanimously.

.3 Winter 2020 Graduates

.1 Diplomas of College Studies

Diane Gauvin presented this item and stated that the Ministry awards the Diploma of College Studies.

It was moved by Steve Hatajlo, seconded by Francesca Cuffaro, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED TO RECOMMEND TO THE MINISTER OF HIGHER EDUCATION TO AWARD A DIPLOMA OF COLLEGE STUDIES TO EACH OF THE 1533 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION.**

The motion was adopted unanimously.

.2 Attestations of College Studies

Diane Gauvin presented this item and stated that the College awards the Attestations of College Studies.

It was moved by Sonya Branco, seconded by Azra Khan, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED THAT THE 65 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION BE AWARDED AN ATTESTATION OF COLLEGE STUDIES.**

The motion was adopted unanimously.

.4 Annual Management Plan 2020-21

Richard Fillion stated that given this volatile situation, certain challenges arose in formulating the Annual Management Plan. He gave an overview of the perspective of the Plan and elaborated on the highlights which include: Program revisions; new Ultrasound Program; modernisation of the Library; review of technologies; improvement of online services; additional support to students; planning of the new site; ability of most HR services to be offered on line with access to resources within HR; monitor and evaluate the financial impact of Covid on operations and finally work closely with directors to meet all needs. Each sector will be involved in the implementation of the Annual Management Plan.

He also stated that a Covid-19 Network of Teams was put together, involving all administrative departments. These teams meet on a regular basis to evaluate the hurdles and issues we face during this pandemic.

It was moved by Jamie Singerman, seconded by Alex McComber, **THAT THE ANNUAL MANAGEMENT PLAN FOR 2020-21 BE ADOPTED.**

The motion was adopted unanimously.

507.7 VARIA

507.8 DATE OF NEXT MEETING

The next regular meeting of the Board of Governors is scheduled for October 28, 2020 and Special Board meeting on November 11.

507.9 ADJOURNMENT

The meeting adjourned at 7:06 p.m.

Signatures:

Michael Goldwax
Board Chair

François Paradis
Director, Corporate Affairs

