

MINUTES OF THE 513th MEETING OF THE BOARD OF GOVERNORS OF DAWSON COLLEGE HELD ON WEDNESDAY APRIL 14, 2021 AT 6:00 P.M. BY VIDEOCONFERENCE, WESTMOUNT, QUEBEC

PRESENT: Stéphane Beaudet Carmela Gumelli Frank Runcie
Kevin Contant-Holowatyj Steve Hatajlo Jamie Singerman
Francesca Cuffaro Azra Khan Victoria Trim
Diane Gauvin Alex McComber Anna Villalta
Ioana Geles Nathan McDonald David Wolfson
Michael Goldwax, Chair Émilie Richer

REGRETS: Sonya Branco
Anna Gagliardi

College Officers: François Paradis Pascahl Scott
Glenys Ronnie Wai Bong Shum

Chair of Senate: Jonathon Sumner

Also Present: Megan Ainscow Igor Gorelyshev Katherine McWhaw
Leanne Bennett Isabelle Johnston Maeve Muldowney
Isabelle Carrier Max Jones Brian Seivewright
Andréa Cole Ani Kotchounian Louise Shiller
Michael Duckett Catherine LeBel Wilson Wong
Claire Elliott

Recording Secretary to the Board: Janet Pakulis

Agenda

- 513.1 ADOPTION OF THE AGENDA OF THE 513th MEETING**
- 513.2 ADOPTION OF THE MINUTES OF THE 512th MEETING**
- 513.3 CORRESPONDENCE & PRESENTATIONS**
- 513.4 REPORTS**
 - .1 Report of the Executive Committee
 - .2 Report of the Chair of the Board
 - .3 Report of the Director General
 - .4 Report of the Academic Dean
 - .5 Report of the Chair of Senate
 - .6 Report of the Director of Finance
 - .1 Preliminary Projected Operating Surplus – Variance from Budget 2020-21
- 513.5 BUSINESS ARISING FROM THE MINUTES**
- 513.6 NEW BUSINESS**
 - .1 Fall 2020 Graduates
 - .1 Diploma of College Studies
 - .2 Attestations
 - .2 Preliminary Capital Budget 2021-22
 - .3 Code of Conduct Policy
 - .4 Delegation of Authority – Integrated Bilateral Agreement 2021
 - .5 Sale of Parcel of Land to the Société de Transport de Montréal
 - .6 Quality Assurance Audit Self-Evaluation Plan
 - .7 Skytech Expenses 2020-21

- 513.7 VARIA
- 513.8 DATE OF NEXT MEETING
- 513.9 ADJOURNMENT

The Chair, Michael Goldwax welcomed all to the meeting as well as new student Technical program representative Nathan McDonald who is also a DSU Student Councillor.

513.1 ADOPTION OF THE AGENDA OF THE 513th MEETING

It is proposed to move agenda item 513.6.6, Quality Assurance Audit Self-Evaluation Plan, to follow the adoption of the minutes.

It was moved by Steve Hatajlo, seconded by Ioana Geles, **THAT THE AMENDED AGENDA OF THE 513th MEETING BE ADOPTED.**

The motion was adopted unanimously.

513.2 ADOPTION OF THE MINUTES OF THE 512th MEETING

It was moved by Victoria Trim, seconded by Stéphane Beaudet, **THAT THE MINUTES OF THE 512th MEETING BE ADOPTED.**

The motion was adopted by those eligible to vote.

513.3 CORRESPONDENCE & PRESENTATION

François Paradis, Director of Corporate Affairs read the following motion sent by Cathy Moore on behalf of the Nursing department, addressed to the Board of Governors regarding labour relations:

*Given that it has been more than one year since our contract expired;
Given that government representatives lack mandates to negotiate, both at the sectoral and central table;
Given that our demands are related to issues of precarity, professional autonomy, continuing education, the consolidation of the Cegep network, workload, and resources*

The Nursing Department of Dawson College denounces the attitude of the government toward this negotiation and demands that the government provide the necessary financial resources to allow for a satisfactory resolution to the negotiations for our contract.

Approved April 12, 2021 by Nursing Faculty

513.4 REPORTS

.1 Report of the Executive Committee

Diane Gauvin, Chair of the Executive Committee reported that at the regular meeting of the Executive Committee held on March 31, 2021 the final enrolment projection of 8150 for fall 2021 was approved. Also approved was the Operating Budget (revision #2) with revenues of \$98,500,000 and expenses of \$99,605,000 for a 2020-21 budgeted deficit of \$1,105,000.

.2 Report of the Chair of the Board

The Chair, Michael Goldwax reported that the process for the selection of the new Academic Dean is on going. The next meeting of the Selection Committee will be held on April 19 with subsequent meetings to follow. He also stated that Alex McComber stepped down from the Selection Committee. Mr. Goldwax thanked Mr. McComber for his valued assistance. The Chair also reported that the Ombuds report will be presented, following consultation with the Advisory Committee, at the June 8 Board meeting.

.3 Report of the Director General

The Director General, Diane Gauvin reported that Devis discussions are on-going with the Ministry. She also stated that she is waiting for an announcement from the Ministry that English colleges will be capped at their enrolment of 2019.

She reported that the process regarding the new building is going forward. The Dossier d'opportunité (DO) for the project is now with the Conseil du trésor.

.4 Report of the Academic Dean

The Academic Dean, Carmela Gumelli reported the following:

Winter 2021 teaching activities:

In planning for Winter 2021, different levels of essential in-person activities had been developed as explained at the last Board meeting. Following a directive from the Government announced last week, as of April 12, only Level 1 and Level 2.1 activities will be allowed on campus. All other activities as well as non-teaching activities have been cancelled.

Fall 2021 Admissions update:

A total of 12810 applications have been received for Fall 2021. This represents an increase of 16.1% compared to Fall 2020.

- Science – increase of 27%
- Social Science – increase of 8.5%
- ALC – increase of 22.5%
- Pre-u programs – increase of 16.5%
- Technical programs – increase of 15.1%

Given the high enrolment numbers in Winter 2021, the number of spaces available is lower than previous years which has put a lot of pressure on

admissions. Actual cut-offs for some programs, especially Science, are significantly higher than previous years.

.5 Report of the Chair of Senate

The Chair of Senate, Jonathon Sumner reported on Senate's meetings of March 16 and April 6, 2021:

- Senate approved the minor revision to the CRLT program;
- elected a new Chair for the next academic year, Marianne Pelton;
- approved article 5 of the Code of Conduct with a few minor amendments,
- and had a lengthy debate regarding student representation on Senate. After considerable debate, Senate adopted a motion "to recommend that the Board retain the Senate's current composition while the Senate explores how to improve student representation"

.6 Report of the Director of Finance

Glenys Ronnie, Director of Finance highlighted that an appropriation of the accumulated surplus will be presented at an upcoming Board meeting. The projected surplus as at June 30 is estimated at 12.2 mln.

513.5 BUSINESS ARISING FROM THE MINUTES

513.6 NEW BUSINESS

.1 Fall 2020 Graduates

.1 Diplomas of College Studies

Carmela Gumelli, Academic Dean presented this item and stated that the Ministry awards the Diploma of College Studies.

It was moved by Steve Hatajlo, seconded by Alex McComber, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED TO RECOMMEND TO THE MINISTER TO AWARD A DIPLOMA OF COLLEGE STUDIES TO EACH OF THE 505 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION.**

The motion was adopted unanimously.

.2 Attestations

Carmela Gumelli, Academic Dean presented this item and stated that the College awards the Attestations of College Studies.

It was moved by Stéphane Beaudet, seconded by Francesca Cuffaro, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED THAT THE 47 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION BE AWARDED AN ATTESTATION OF COLLEGE STUDIES.**

The motion was adopted unanimously.

.2 Preliminary Capital Budget 2021-22

Glenys Ronnie stated that each year the Capital Budget Committee receives departmental requests for computers and accessories, software, office and specialized equipment as well furnishings. All requests are vetted as to need and compatibility with existing equipment and any required renovations planned. The 2021-22 Ministry allocations represent estimates based on the information available. Allocations will be confirmed by the Ministry at a later date. Ms. Ronnie reviewed the documents with the Board members.

It was moved by Victoria Trim, seconded by Jamie Singerman, **THAT THE PROPOSED PRELIMINARY 2021-22 CAPITAL BUDGET WITH REVENUES OF \$33,627,000 AND EXPENSES OF \$12,325,000 BE APPROVED.**

The motion was adopted unanimously.

.3 Code of Conduct Policy

Monique Magnan, Director of Student Services presented this item. She began her presentation by thanking all involved in the 18 month process. She stated that this policy reflects Dawson's values, well being and respect and that this policy will apply to all members of the Dawson Community, as well as visitors and contractors who come to the College. Michael Goldwax, Chair, thanked the committee for their outstanding work.

It was moved by Anna Villalta, seconded by Alex McComber **THAT THE BOARD OF GOVERNORS ADOPTS THE CODE OF CONDUCT POLICY AS PRESENTED, WITH AN EFFECTIVE DATE OF AUGUST 1, 2021.**

It was moved by Kevin Contant-Holowtyj, seconded by Nathan McDonald, **THAT IN ARTICLE 9.1, "IN CASES WHERE STUDENTS ARE INVOLVED" BE REPLACED WITH "TO ALL WHO ARE INVOLVED".**

Following a vote of three in favour and eight against the motion was not carried.

It was moved by Kevin Contant-Holowtyj, **THAT IN ARTICLE 10, "AT THEIR DISCRETION BE STRIKED" AND "MAY" BE REPLACED WITH "MUST". The motion was not seconded.**

It was also moved by Kevin Contant-Holowtyj to add a fourth point to 10.1 namely "One ad-hoc members added by the Dawson Student Union". There was no seconder, the motion was not carried.

Following these motions, the original resolution was adopted with seven in favour, five abstentions and two against.

.4 Delegation of Authority – Integrated Bilateral Agreement 2021

Wai Bong Shum, Director of Facilities Management presented this item by stating that the Federal Minister of Infrastructure and Communities announced the approval of projects submitted under the Integrated Bilateral Agreement (IBA) for the investing in Canada infrastructure program. The College obtains a subsidy of \$1,787,700 conditional to begin work by September 30, 2021, provisional acceptance of the work by December 2021 and the signature of an agreement between the college and the Ministry of Higher Education. The projects include the renovation of G and H wing washrooms, roofing replacement of J wing and restoration of main entrance stone walls. The IBA projects require that they begin as soon as possible, consequently the College is unable to wait for the next Board meeting.

- i) It was moved by Francesca Cuffaro, seconded by Victoria Trim, **THAT THE BOARD OF GOVERNORS DELEGATES TO THE EXECUTIVE COMMITTEE THE AUTHORITY TO AWARD CONTRACTS FOR THE RENOVATION OF G AND H WINGS WASHROOMS, THE ROOFING REPLACEMENT OF J WING AND RESTORATION OF MAIN ENTRANCE STONE WALLS.**

The motion was adopted unanimously.

- ii) It was moved by Steve Hatajlo, seconded by Francesca Cuffaro, **THAT THE BOARD OF GOVERNORS DELEGATES TO THE DIRECTOR GENERAL THE AUTHORITY TO SIGN THE INTEGRATED BILATERAL AGREEMENT, AND ALL RELATED ADDENDA WITH THE MINISTRY OF HIGHER EDUCATION.**

The motion was adopted unanimously.

.5 Sale of Parcel of Land to the Société de Transport de Montréal (STM)

Wai Bong Shum presented this item and explained that the STM approached the College to buy a small parcel of land to allow clearance of an elevator shaft at the Atwater metro station. The addition of the elevator will benefit the general public and the Dawson Community. Following consultation with the lawyers at the Fédération des cégeps, it was recommended that a sale of a portion of the property was a safe course of action.

It was moved by Stéphane Beaudet, seconded by Kevin Contant-Holowatyj, **THAT THE BOARD OF GOVERNORS AUTHORIZES THE TRANSACTION FOR THE SALE OF A PARCEL OF LAND WITH THE SURFACE AREA OF 14.0 M² AND A VOLUME OF 8.5 M³ UNDERGROUND TO THE SOCIÉTÉ DE TRANSPORT DE MONTRÉAL IN THE AMOUNT OF UP TO \$1,000 EXCLUDING TAXES.**

The motion was adopted with one abstention.

.6 Quality Assurance Audit Self-Evaluation Plan

Katherine McWhaw, Coordinator of the Quality Assurance and Planning Office presented this item by stating that the Commission d'évaluation de l'enseignement collegial (CEEC) is conducting its second cycle of the evaluation of college quality assurance mechanisms and the report must be submitted in June 2020. The first step in this process is the development of an evaluation plan which is to identify the key components of the audit. Ms McWhaw reviewed the mechanisms.

It was moved by Alex McComber, seconded by Anna Villalta, **THAT THE BOARD OF GOVERNORS ADOPTS THE SELF-EVALUATION PLAN FOR THE COLLEGE'S QUALITY ASSURANCE AUDIT.**

The motion was adopted with two abstentions.

.7 Skytech Expenses 2020-21

François Paradis, Director of Information Systems Technologies presented this item and stated that the College has maintenance and support agreements with Skytech. The combined costs for these contracts for 2020-21 is \$468,801 which represents an increase of 7.5% over last year. Though the contracts have been approved separately by the Board, the timing of the payments occurs as one disbursement which needs Board approval.

It was moved by Jamie Singerman, seconded by Steve Hatajlo, **THAT PAYMENT OF SKYTECH EXPENSES OF \$468,801 (BEFORE TAX) BE APPROVED.**

The motion was adopted unanimously.

513.7 VARIA

It was moved by Kevin Contant-Holowatyj, seconded by Nathan McDonald:

BE IT RESOLVED THAT THE BOARD OF GOVERNORS FORM A SPECIAL COMMITTEE TASKED WITH THE CREATION OF A NEW BY-LAW ON STUDENT REPRESENTATION AND STUDENT ADVOCACY WITHIN THE COLLEGE WITH THE AIM OF ENSURING BETTER REPRESENTATION OF STUDENTS ON THE COLLEGE'S COMMITTEES.

BE IT FURTHER RESOLVED THAT THE COMMITTEE WILL BE COMPOSED OF A TOTAL OF FIVE (5) VOTING MEMBERS: TWO (2) AD-HOC MEMBERS APPOINTED BY THE BOARD OF GOVERNORS AND THREE (3) STUDENTS APPOINTED BY THE ACCREDITED STUDENT ASSOCIATION.

BE IT FURTHER RESOLVED THAT THIS COMMITTEE BE CHAIRED BY A DIRECTOR OF THE COLLEGE APPOINTED BY THE DIRECTOR GENERAL.

BE IT FURTHER RESOLVED THAT THE COMMITTEE WILL PRESENT TO THE BOARD OF GOVERNORS A DRAFT AMENDMENT OF THE BY-LAW WITHIN TEN (10) MONTHS OF THE PASSING OF THIS RESOLUTION.

After discussion, **IT WAS MOVED BY ÉMILIE RICHER, SECONDED BY KEVIN CONTANT-HOLOWATYJ TO TABLE THIS ITEM TO A FUTURE BOARD MEETING.**

The motion was adopted with twelve in favour.

513.8 DATE OF NEXT MEETING

The next regular Board meeting is scheduled for June 8, 2021.

513.9 ADJOURNMENT

The meeting adjourned at 9:13 p.m.

Signatures:

Michael Goldwax
Board Chair

François Paradis
Director, Corporate Affairs