

MINUTES OF THE 537th MEETING OF THE BOARD OF GOVERNORS OF DAWSON COLLEGE HELD ON MONDAY NOVEMBER 13, 2023 AT 6:00 P.M. IN THE BOARDROOM 5B.13, 3040 SHERBROOKE STREET WEST, WESTMOUNT, QUEBEC

PRESENT: Stéphane Beaudet Diane Gauvin Christopher Lyons
Isabelo Beli-En David Michael Goldwax Cynthia Martin
Leanne Bennett Angie Gugliotti Alex McComber
Linda Campione Steve Hatajlo Pelagia Nickoletopoulos
Karina D'Ermo Daniel Kocur Sean Smith
Derrick Essou

REGRETS: Luis Dieppa Perez
Émilie Richer
Jamie Singerman

College Officers: Monique Magnan Wai Bong Shum
François Paradis Soula Tsafaras in lieu of
Glenys Ronnie Pascahl Scott

Chair of Senate: Marianne Pelton

Also Present: Sameer Bhatnagar Christine Regimbal
Serge Brassat Alan Stewart
Max Jones

Recording Secretary to the Board: Janet Pakulis

Agenda

- 537.1 ADOPTION OF THE AGENDA OF THE 537th MEETING**
- 537.2 ADOPTION OF THE MINUTES OF THE 536th MEETING**
- 537.3 CORRESPONDENCE & PRESENTATIONS**
- 537.4 REPORTS**
 - .1 Report of the Executive Committee
 - .2 Report of the Chair of the Board
 - .3 Report of the Director General
 - .4 Report of the Academic Dean
 - .5 Report of the Chair of Senate

537.5 BUSINESS ARISING FROM THE MINUTES

537.6 NEW BUSINESS

- .1 Annual Financial Statements 2022-23
- .2 CRISPESH Audited Financial Statements 2022-23
- .3 CRISPESH Annual Report 2022-23
- .4 CRISPESH Action Plan & Budget 2023-24
- .5 Strategic Plan 2024-29
- .6 Appointment of College External Auditor for 2023-24
- .7 Dawson College Annual Report 2022-23
- .8 Forum Lease Amendment
- .9 Construction Contract – Doors & Windows J-Wing (Daycare)

537.7 VARIA

537.8 DATE OF NEXT MEETING

537.9 ADJOURNMENT

537.1 ADOPTION OF THE AGENDA OF THE 537th MEETING

The following agenda items will be presented in this order following the adoption of the minutes: 537.6.1, 537.6.2, 537.6.3 and 537.6.4. An item under Varia will be added by the DSSU.

It was moved by Karina D’Ermo, seconded by Christopher Lyons, **THAT THE AMENDED AGENDA OF THE 537th MEETING BE ADOPTED.**

The motion was adopted unanimously.

537.2 ADOPTION OF THE MINUTES OF THE 537th MEETING

It was moved by Angie Gugliotti, seconded by Derrick Essou, **THAT THE MINUTES OF THE 536th MEETING BE ADOPTED WITH ONE CORRECTION.**

The motion was adopted unanimously by those eligible to vote.

537.3 CORRESPONDENCE & PRESENTATION

None

537.4 REPORTS

.1 Report of the Executive Committee

The Chair of the Executive Committee, Diane Gauvin reported the following:

At a Special meeting of the Executive Committee on October 24, Mr. Luc St-Germain was appointed Coordinator, Building Maintenance, in the Facilities Management Department with a start date of November 13, 2023.

At a regular meeting of the Executive Committee on November 1, the position of Administrative Support Agent, Class 1 (GEAD-414) was reclassified to Administration Technician (GEAD-415) and the position of Analyst (ISIT-202) was reclassified to Specialized Analyst in Information Technology (ISIT-210).

.2 Report of the Chair of the Board

There was nothing to report.

.3 Report of the Director General

Diane Gauvin stated that Mitchell Rae Yang is the newly appointed Director of the Foundation. She also reported that there was a half day strike by the Common Front on November 6 with 3 more days to come on November 21, 22 and 23. The College will be closed during that time with no activities.

.4 Report of the Academic Dean

Leanne Bennett reported that meetings are on-going regarding Law 14. The Director Generals, Academic Deans and heads of ContEd met at Cégep André Laurendeau re Indigenous Pedagogy. Truth and Reconciliation workshops are being planned.

.5 Report of the Chair of Senate

Marianne Pelton reported that at their last meeting they discussed the value of “evidence-based” approaches in the orientation of the Strategic Plan. Isabelle Carrier, chair of the ISEP Committee described the ISEP workplan with the idea that there would be a broad review of ISEP to focus on evaluation and follow the guidelines given by the Commission de l'évaluation de l'enseignement collégial.

537.5 BUSINESS ARISING FROM THE MINUTES

537.6 NEW BUSINESS

.1 Annual Financial Statements 2022-23

Glenys Ronnie, Director of Finance reported on the Variance documents. A change was made to the notes: the content liability concerning a lawsuit was reduced from \$4.9 million to \$2.7 million based on new information received from legal experts.

Christine Regimbal Senior Partner at Raymond Chabot Grant Thornton (RCGT), external audit firm, discussed the mandate of the audit. She along with other members of RCGT met with Dawson administration and the Audit Committee. She reported that there were no misstatements nor deficiencies. She thanked all those concerned in the audit process for their valuable contribution. Diane Gauvin thanked Glenys Ronnie and her team for their outstanding efforts.

*Il est proposé par Sean Smith, appuyé par Steve Hatajlo, **QUE LES DOCUMENTS SUIVANTS, QUI CONSTITUENT LES ÉTATS FINANCIERS ANNUELS DU COLLÈGE DAWSON POUR L'EXERCICE TERMINÉ LE 30 JUIN 2023, SOIENT APPROUVÉS :***

- **ÉTAT DES RÉSULTATS**
- **ÉTAT DE L'ÉVOLUTION DES SOLDES DE FONDS**
- **ÉTAT DES GAINS ET PERTES DE RÉÉVALUATION**
- **ÉTAT DE LA SITUATION FINANCIÈRE**
- **ÉTAT DES FLUX DE TRÉSORERIE**
- **ANNEXES 1 À 6**
- **NOTES COMPLÉMENTAIRES TELLES QUE MODIFIÉES**

La motion est adoptée à l'unanimité

(It was moved by Sean Smith, seconded by Steve Hatajlo, **THAT THE FOLLOWING DOCUMENTS WHICH CONSTITUTE THE DAWSON COLLEGE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2023 BE APPROVED:**

- **ÉTAT DES RÉSULTATS**
- **ÉTAT DE L'ÉVOLUTION DES SOLDES DE FONDS**
- **ÉTAT DES GAINS ET PERTES DE RÉÉVALUATION**
- **ÉTAT DE LA SITUATION FINANCIÈRE**
- **ÉTAT DES FLUX DE TRÉSORERIE**
- **ANNEXES 1 À 6**
- **NOTES COMPLÉMENTAIRES TELLES QUE MODIFIÉES)**

(The motion was adopted unanimously.)

.2 CRISPESH Audited Financial Statements 2022-23

Diane Gauvin introduced Serge Brasset, interim Director of CRISPESH. For the benefit of new members, Mme Gauvin explained how CRISPESH came about and its purpose. Mr. Brasset reviewed the financial statements.

*Il est proposé par Cynthia Martin, appuyé par Christopher Lyons, **QUE LES ÉTATS FINANCIERS 2022-23 DU CRISPESH SOIENT ADOPTÉS TEL QUE PRÉSENTÉS.***

La motion est adoptée à l'unanimité.

(It was moved by Cynthia Martin, seconded by Christopher Lyons, **THAT CRISPESH AUDITED FINANCIAL STATEMENTS 2022-23 BE ADOPTED AS PRESENTED.**)

(The motion was adopted unanimously.)

.3 CRISPESH Annual Report 2022-23

Mr. Brasset stated that the Centre has assumed an important role in several cross-sector and interdisciplinary projects addressing the issue of disability inclusion. The report gives examples of success stories in applied research and knowledge transfer.

*Il est proposé par Pelagia Nickoletopoulos, appuyé par Sean Smith, **QUE LE RAPPORT ANNUEL 2022-23 DU CRISPESH SOIT ADOPTÉ TEL QUE PRÉSENTÉ.***

La motion est adoptée à l'unanimité.

(It was moved by Pelagia Nickoletopoulos, seconded by Sean Smith, **THAT THE CRISPESH ANNUAL REPORT 2022-23 BE ADOPTED AS PRESENTED.**)

(The motion was adopted unanimously.)

.4 CRISPESH ACTION PLAN AND BUDGET FORECAST 2023-24

Mr. Brasset stated that as CRISPESH develops its 2023-28 Strategic Plan, this Action Plan refers to the Centre's 2018-23 five-year strategy and outlines its priority actions to take in 2023-24.

*Il est proposé par Sean Smith, appuyé par Stéphane Beudet, **QUE LE PLAN DE TRAVAIL ET LES PRÉVISIONS BUDGÉTAIRES 2023-24 DU CRISPESH SOIENT ADOPTÉS TEL QUE PRÉSENTÉS.***

La motion est adoptée à l'unanimité.

(It was moved by Sean Smith, seconded by Stéphane Beudet, **THAT THE CRISPESH ACTION PLAN AND BUDGET FORECAST 2023-24 BE ADOPTED AS PRESENTED.**)

(The motion was adopted unanimously.)

.5 Strategic Plan 2024-29

Diane Gauvin and Leanne Bennett presented the item. The process of developing the Strategic Plan began in winter 2022. A design and writing committee, working group and advisory group were struck. Consultation meetings were held from winter 2022 to winter 2023. Mme Gauvin thanked the writing committee for their unwavering efforts, namely Alan Stewart, Sameer Bhatnagar, Cathy Giulietti, Dianne Hawryluck and Ian McKenzie. Well-being for all is the overarching value of the Strategic Plan.

*Il est proposé par Sean Smith, appuyé par Derrick Essou, **QUE LE CONSEIL D'ADMINISTRATION DU COLLÈGE DAWSON ADOPTE LE PLAN STRATÉGIQUE 2024-29.***

(It was moved by Sean Smith, seconded by Derrick Essou. **THAT THE BOARD OF GOVERNORS OF DAWSON COLLEGE ADOPTS THE 2024-29 STRATEGIC PLAN.**)

Diane Gauvin presented an amendment to add a statement about indigenization.

It was moved by Diane Gauvin, seconded by Isabelo Beli-En David **THAT THE MOTION BY AMENDED BY ADDING: AS MODIFIED BY INSERTING AT THE BEGINNING OF THE DOCUMENT: DAWSON COLLEGE IS COMMITTED TO THE PROCESS OF INDIGENIZATION. TAKING LEADERSHIP FROM INDIGENOUS STUDENTS AND EMPLOYEES, WE SEEK TO WEAVE INDIGENOUS KNOWLEDGE AND WORLDVIEWS INTO THE COLLEGE'S CULTURE AND PRACTICES. AS AN ACADEMIC INSTITUTION, IT IS OUR RESPONSIBILITY TO UPHOLD THE TRUTH AND WE ARE DEDICATED TO**

CONFRONTING THE ONGOING HARM COMMITTED BY SETTLER COLONIALISM. WE ENDEAVOUR TO NURTURE A MORE INCLUSIVE AND CULTURALLY SAFE ENVIRONMENT FOR ALL.

The motion to amend was adopted unanimously.

The amended motion was adopted unanimously.

.6 Appointment of College External Auditor 2023-24

Glenys Ronnie stated that a five-year contract with RCGT was signed in 2021, although it is renewed on an annual basis. Steve Hatajlo, member of the Audit Committee commends RCGT on their high-performance level and recommends, on behalf of the Audit Committee, that their contract be renewed.

*Il est proposé par Sean Smith, appuyé par Pelagia Nickoletopoulos, **QUE RAYMOND CHABOT GRANT THORNTON SOIT NOMMÉ AUDITEUR INDÉPENDANT DU COLLÈGE DAWSON POUR L'ANNÉE FINANCIÈRE 2023-24.***

La motion est adoptée à l'unanimité

(It was moved by Sean Smith, seconded by Pelagia Nickoletopoulos, **THAT RAYMOND CHABOT GRANT THORNTON BE APPOINTED AS THE DAWSON COLLEGE EXTERNAL AUDITOR FOR THE FINANCIAL YEAR 2023-24.**)

(The motion was adopted unanimously.)

.7 Dawson College Annual Report 2022-23

Diane Gauvin stated that the College must report on their activities using a template provided by the Ministry. Data is collected from the various departments and sectors.

*Il est proposé par Angie Gugliotti, appuyé par Christopher Lyons, **QUE LE CONSEIL D'ADMINISTRATION ADOPTE LE RAPPORT ANNUEL 2022-23 DU COLLÈGE DAWSON.***

La motion est adoptée à l'unanimité.

(It was moved by Angie Gugliotti, seconded by Christopher Lyons, **THAT THE BOARD OF GOVERNORS ADOPTS THE DAWSON COLLEGE ANNUAL REPORT 2022-23.**)

(The motion was adopted unanimously.)

.8 Forum Lease Amendment

Wai Bong Shum, Director of Facilities Management stated that in May 24, 2023, a resolution was carried to meet the immediate space needs for an additional 3,370 square meters of space to relocate the Nursing department and additional classrooms to the Forum for an approximate amount of \$13,320,000.

Leasehold improvements in preceding amendments (1 to 6) have consistently been integrated into the annual base rate. However, the 7th lease amendment is being treated as a separate entity from this base rate. Consequently, the cost for leasehold improvement was not included in the version presented at the earlier Board meeting.

*Il est proposé par Sean Smith, appuyé par Angie Gugliotti, **QUE LE CONSEIL D'ADMINISTRATION AUTORISE LA DIRECTRICE GENERALE A SIGNER LA PROPOSITION DE BAIL PRESENTEE AVEC 'INVESTISSEMENT FORUM CANADIEN INC', AINSI QUE TOUT DOCUMENT AFFERENT, POUR UN MONTANT APPROXIMATIF DE 17 532 000 \$ EXCLUANT LES TAXES SUR CINQ ANS, SOUS RESERVE DE CONFIRMATION DE FINANCEMENT DU MINISTERE.***

La motion est adoptée à l'unanimité.

(It was moved by Sean Smith, seconded by Angie Gugliotti, **THAT THE BOARD OF GOVERNORS AUTHORIZES THE DIRECTOR GENERAL TO SIGN THE LEASE PROPOSAL AND ANY RELATED DOCUMENTS WITH "INVESTISSEMENT FORUM CANADIEN INC", FOR AN APPROXIMATE AMOUNT OF \$17,532,000 EXCLUDING TAXES OVER FIVE YEARS, SUBJECT TO CONFIRMATION OF FUNDING FROM THE MINISTRY).**

(The motion was adopted unanimously.)

.9 Construction Contract – Doors & Windows J-Wing (Daycare)

Wai Bong Shum stated that the doors and windows of the J Wing have reached the end of their useful life. The building is listed in the Quebec cultural heritage register, therefore replacement must be carried out using traditional methods. Following the tendering process, the lowest bid is about 20% higher than the architect's estimated value. Given the labor shortage of this specialized field, the current unstable and overheated market conditions, the college concludes that the price is within a reasonable range.

*Il est proposé par Sean Smith, appuyé par Pelagia Nickoletopoulos, **QUE LE CONSEIL D'ADMINISTRATION ATTRIBUE LE CONTRAT DE REMPLACEMENT DES PORTES ET DES FENÊTRES DE L'AILE J (GARDERIE) À "9218-9778 QUÉBEC INC." ET ENREGISTRÉ SOUS LE NOM DE "MENUISERIE AUTHENTIQUE" POUR UN MONTANT DE 571 717,51 \$ EXCLUANT LES TAXES.***

La motion est adoptée à l'unanimité

(It was moved by Sean Smith, seconded by Pelagia Nickoletopoulos, **THAT THE BOARD OF GOVERNORS AWARDS THE REPLACEMENT OF DOORS AND WINDOWS IN WING J (DAYCARE) CONTRACT TO "9218-9778 QUÉBEC INC." AND REGISTER UNDER THE NAME OF "MENUISERIE AUTHENTIQUE" IN THE AMOUNT OF \$571,717.51 EXCLUDING TAXES.**)

(The motion was adopted unanimously.)

537.7 VARIA

.1 Request from DSSU

Karina D'Ermo stated that 420,000 Support Staff, Professionals and Faculty will be on strike November 21, 22 and 23, with a mandate for unlimited strikes. This situation is difficult on everyone's emotions and it is recommended that the Board write a letter to the Support Staff, Professionals and Faculty in support of their on-going strike action.

*Il est proposé par Karine D'Ermo, appuyé par Cynthia Martin, **QUE LE PRÉSIDENT ÉCRIVE UNE LETTRE AUX EMPLOYÉS AU NOM DU CONSEIL D'ADMINISTRATION EN SUPPORT AUX NÉGOTIATIONS COLLECTIVES.***

La motion est adoptée avec 14 en faveur.

(It was moved by Karine D'Ermo, seconded by Cynthia Martin, **THAT THE CHAIR WRITES ON BEHALF OF THE BOARD A LETTER TO EMPLOYEES IN SUPPORT OF LABOUR NEGOTIATIONS.**)

(The motion was adopted with 14 in favour.)

537.8 ADJOURNMENT

The meeting adjourned at 8:05 p.m.

Signatures:

Michael Goldwax
Board Chair

François Paradis
Director, Corporate Affairs