

MINUTES OF THE 519th MEETING OF THE BOARD OF GOVERNORS OF DAWSON COLLEGE HELD ON WEDNESDAY NOVEMBER 24 2021 AT 6:00 P.M. BY VIDEOCONFERENCE

PRESENT: Stéphane Beaudet Michael Goldwax, Chair Kelly Ann Morel
Michelle Carangi Angie Gugliotti Émilie Richer
Alexandrah Cardona Steve Hatajlo Jamie Singerman
Rob Cassidy Nathalie Lachance Sean Smith
Francesca Cuffaro Cynthia Martin Anna Villalta
Daniela Diaz-Jimenez Alex McComber
Diane Gauvin

REGRETS: None

College Officers: Monique Magnan Pascahl Scott
François Paradis Wai Bong Shum
Glenys Ronnie

Chair of Senate: Marianne Pelton

Also Present: Leanne Bennett Max Jones Louise Shiller
Isabelle Carrier Ani Kotchounian Donna Varrica
Andréa Cole Catherine LeBel Wilson Wong
Roch Ducharme Maeve Muldowney
Carmela Gumelli Christine Regimbal

Recording Secretary to the Board: Janet Pakulis

Agenda

- 519.1 ADOPTION OF THE AGENDA OF THE 519th MEETING**
- 519.2 ADOPTION OF THE MINUTES OF THE 518th MEETING**
- 519.3 CORRESPONDENCE & PRESENTATIONS**
- 519.4 REPORTS**
 - .1 Report of the Executive Committee**
 - .2 Report of the Chair of the Board**
 - .3 Report of the Director General**
 - .4 Report of the Academic Dean**
 - .5 Report of the Chair of Senate**

519.5 BUSINESS ARISING FROM THE MINUTES

519.6 NEW BUSINESS

- .1 Annual Financial Statements 2020-21
- .2 CRISPESH Annual Report 2020-21
- .3 Research Ethics Board (REB) Annual Report 2020-21
- .4 Dawson College Annual Report 2020-21
- .5 Construction Contract – Replacement of the J Wing roof (Daycare)
- .6 Infrastructure Program – Renovation of the Physical Education Athletics Recreational Centre (P.A.R.C.)
- .7 Contract Amendments – Renovation of Oliver’s
- .8 Review of the Policy on Sexual Violence
- .9 Short Term Financing

519.7 VARIA

519.8 DATE OF NEXT MEETING

519.9 ADJOURNMENT

The Chair, Michael Goldwax welcomed all to the meeting.

519.1 ADOPTION OF THE AGENDA OF THE 519th MEETING

The Chair asked that items 519.6.1 and 519.6.2 be presented following the adoption of the minutes.

It was moved by Sean Smith, seconded by Rob Cassidy, **THAT THE AMENDED AGENDA OF THE 519th MEETING BE ADOPTED.**

The motion was adopted unanimously.

519.2 ADOPTION OF THE MINUTES OF THE 518th MEETING

It was moved by Angie Gugliotti, seconded by Kelly Ann Morel, **THAT THE MINUTES OF THE 518th MEETING BE ADOPTED.**

The motion was adopted unanimously by those eligible to vote.

519.3 CORRESPONDENCE & PRESENTATION

François Paradis, Director of Corporate Affairs read an e-mail addressed to Board Secretary. *“I would like to express my appreciation for the excellent services I have received from Ms. Louise J. Shiller, the Ombudsperson. Ms Shiller has shown great concern for my case. Her advice was very valuable. She didn’t spare any efforts and time till my case was successfully accepted. Thanks for choosing the right person in the right place. Rafik Hana Student Nurse”.* Mr. Goldwax, Chair, commended Ms. Shiller for her work

519.4 REPORTS

.1 Report of the Executive Committee

Diane Gauvin reported that a number of staffing changes and positions were put on hold till fall 2021 and were presented at the November 10th meeting of the Executive Committee. These changes were effective immediately:

- The position of Manager of Payroll, held by Karen Guilbault was abolished and a new position of Coordinator of Payroll was created. Karen Guilbault was appointed to this position.
- A position of Administration Technician was created within the Finance department to meet the needs of the department.
- Following an analysis of responsibilities undertaken in the Science, Medical Studies and Engineering sector, a second position of Associate Dean was created.
- Following analysis of various changes of operations in the Sustainability office, the position of Administration Officer was created.

A revision to the 2021-22 Operating budget was presented with a motion that the Operating Budget (Revision 1) with revenues of \$102,753,000 and expenses of \$103,390,000 for a 2021-22 budgeted deficit of \$637,000 be approved.

.2 Report of the Chair of the Board

Michael Goldwax thanked Anna Villalta for chairing the October Board meeting. He also thanked Jamie Singerman and Steve Hatajlo for their participation on the Audit committee.

.3 Report of the Director General

Diane Gauvin congratulated Michael Goldwax on his recent re-election as municipal councilor for City of Hampstead and for his on-going commitment to Dawson.

Mme Gauvin also stated that following a joint presentation at the Commission Parlementaire on Bill 96, the colleges involved will once again review the Bill article by article to have yet a better understanding of the Bill.

Mme Gauvin reported that The Association for the Advancement of Sustainability in Higher Education (AASHE) recognized Dawson College as the top performer in the category of associate colleges around the world from among 350 colleges and universities. She highlighted the efforts of Chris Adam and Jenn de Vera from the Sustainability Office and confirmed that Dawson will continue to support sustainability.

.4 Report of the Academic Dean

Rob Cassidy, Academic Dean reported that 1,658 applications have been received for Winter 2022 with 905 admitted. He also mentioned that the Professional Theatre performance of A Mid Summer's Night Dream will soon come to a close. It had a successful run with attendance limited to 50% capacity. He congratulated the Professional Theatre department.

.5 Report of the Chair of Senate

Marianne Pelton, Chair of Senate stated that at their meeting of November 16, 2021 the following items were addressed:

- The Institutional Student Evaluation Policy (ISEP) committee presented its workplan for 2021-22.
- A new committee was struck with a mandate to advise Senate on issues related to Bylaw 6, which is the bylaw that governs Senate. The first order of business of the committee will be to consider the issue of student representation.
- Senate also passed motions modifying the nomenclature and composition of other Senate committees:
 - Clarify the naming of certain faculty positions.
 - Add an Academic Advisor to the Academic Planning Committee (APC).
 - Add a faculty representative to APC and the Academic Calendar Committee so that both the Social Science & Business Technologies (SSBT) and Creative and Applied Arts (CAA) pre-university sectors are represented on those committees, along with Science, Medical Studies and Engineering (SMSE) pre-university.

519.5 BUSINESS ARISING FROM THE MINUTES

519.6 NEW BUSINESS

.1 Annual Financial Statements 2020-21

Glenys Ronnie, Director of Finance introduced Christine Regimbal from the audit firm Raymond Chabot Grant Thornton (RCGT).

Ms. Ronnie reviewed the financial statements and stated that the Audit Committee met on November 15, 2021. Mr. Steve Hatajlo, Chair of the committee stated that he along with Jamie Singerman met with the auditors and are very satisfied with the audit results.

Ms. Regimbal reported that she presented and reviewed the audit report with the Audit Committee. She explained the auditors' mandate as prescribed by the Ministry. She stated that there were no significant deficiencies and reviewed the recommendations. In closing she thanked Finance, IST and other departments for their great collaboration and support.

It was moved by Anna Villalta, seconded by Stéphane Beaudet, **THAT THE FOLLOWING DOCUMENTS WHICH CONSTITUTE THE DAWSON COLLEGE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2021 BE APPROVED:**

- **État des résultats**
- **État de l'évolution des soldes de fonds**
- **État des gains et pertes de réévaluation**
- **État de la situation financière**
- **État des flux de trésorerie**

- **Annexes 1 à 5**
- **Notes complémentaires**

The motion was adopted unanimously.

The Chair and the Director General congratulated and thanked all for their outstanding work, namely Glenys Ronnie, Ani Kotchounian and the Finance team, Information Systems and Technology, Academic Systems, Facilities Management and Christine Regimbal from RCGT.

.2 CRISPESH Annual Report 2020-21

Diane Gauvin explained the role of CRISPESH and its partnership with Dawson and Cégep du Vieux Montréal.

Roch Ducharme, the Director General of CRISPESH reviewed the annual report.

It was moved by Steve Hatajlo, seconded by Angie Gugliotti, **THAT THE BOARD OF GOVERNORS APPROVES THE CRISPESH ANNUAL REPORT 2020-21.**

The motion was adopted unanimously.

The Chair thanked Roch Ducharme and his team for their outstanding work.

.3 Research Ethics Board (REB) Annual Report 2020-21

To be presented at the next Board meeting.

.4 Dawson College Annual Report 2020-21

The Director General stated that all colleges must submit an annual report as prescribed by the Ministry. She reviewed the highlights of the report.

It was moved by Francesca Cuffaro, seconded by Michelle Carangi, **THAT THE BOARD OF GOVERNORS ADOPTS THE DAWSON COLLEGE ANNUAL REPORT 2020-21.**

The motion was adopted unanimously.

.5. Construction Contract – Replacement of the J Wing roof (Daycare)

Wai Bong Shum, Director of Facilities Management stated that because of the heritage value of the building, the City of Westmount and the Ministère de la Culture et Communications required that the existing asphalt shingle roof be replaced by a copper roof. A public call for tenders was posted, four companies picked up the documents, four companies submitted bids and all met the bid requirements. The lowest conforming bidder is Toitures Trois Étoiles Inc.

It was moved by Sean Smith, seconded by Francesca Cuffaro, **THAT THE CONTRACT FOR THE REPLACEMENT OF THE J WING ROOF BE AWARDED TO TOITURES TROIS ÉTOILES INC. IN THE AMOUNT OF \$555,550 EXCLUDING TAXES.**

The motion was adopted unanimously.

.6 Infrastructure Program – Renovation of the Physical Education Athletics Recreational Centre (P.A.R.C.)

Wai Bong Shum stated that the Ministry of Higher Education launched an application process to finance renovation, upgrade, construction projects or improvement of sports and recreational infrastructure under the *programme de soutien aux infrastructures sportives et récréatives scolaires et d'enseignement supérieur*.

The college intends to submit a proposal for the transformation of P.A.R.C.

The ministry will fund 66 2/3% of the eligible cost up to a maximum of \$5,000,000. In this project, the College would be responsible the difference, \$1,559,000. The project must be completed before December 31, 2025. The College's intention is to fund its contribution through the accumulated renovations allocations which are projected to amount to \$12.2 million at June 30, 2022. In the event that there is a cost overrun, the College will have to cover the difference.

- 1) It was moved by Nathalie Lachance, seconded by Steve Hatajlo, **QUE LE COLLÈGE DAWSON AUTORISE LA PRÉSENTATION DU PROJET POUR LA RÉNOVATION DU CENTRE SPORTIF AU MINISTÈRE DE L'ÉDUCATION DANS LE CADRE DU PROGRAMME DE SOUTIEN AUX INFRASTRUCTURES SPORTIVES ET RÉCRÉATIVES SCOLAIRES ET D'ENSEIGNEMENT SUPÉRIEUR;**

The motion was adopted unanimously.

- 2) It was moved by Francesca Cuffaro, seconded by Nathalie Lachance, **QUE SOIT CONFIRMÉ L'ENGAGEMENT DU COLLÈGE DAWSON À PAYER SA PART DES COÛTS ADMISSIBLES AU PROJET ET À PAYER LES COÛTS D'EXPLOITATION CONTINUE DE CE DERNIER, À ASSUMER TOUT DÉPASSEMENT DE COÛTS GÉNÉRÉ PAR LES TRAVAUX ET À NE PAS ACCORDER DE CONTRAT RELATIF À DES COÛTS DIRECTS AVANT LA SIGNATURE D'UNE CONVENTION D'AIDE FINANCIÈRE AVEC LE MINISTÈRE;**

The motion was adopted unanimously.

- 3) It was moved by Michelle Carangi, seconded by Steve Hatajlo, **QUE LE COLLÈGE DAWSON DÉSIGNE MADAME DIANE GAUVIN, DIRECTRICE GÉNÉRALE, COMME PERSONNE AUTORISÉE À AGIR EN SON NOM ET À SIGNER EN SON NOM TOUS LES DOCUMENTS RELATIFS AU PROJET MENTIONNÉ CI-DESSUS.**

The motion was adopted unanimously.

.7 Contract Amendment – Renovation of Oliver’s

Wai Bong Shum stated that at the June 2021 Board meeting a contract was awarded to PlanIT Construction in the amount of \$355,630 for the renovation of Oliver’s. The project ran into unforeseeable site condition which caused delays and additional expenditures. The current accepted additional expenditures are \$35,544 which represents an increase of 9.99% to the original contract. As the contract moves forward, there will be more expenditures. The architect projects the additional expenditures over 10% to be \$9,000 which totals an increase of \$44,563.

- 1) It was moved by Angie Gugliotti, seconded by Steve Hatajlo, **THAT THE BOARD OF GOVERNORS AUTHORIZES THE COLLEGE TO AMEND THE CONTRACT FOR THE RENOVATION OF OLIVER’S WITH PLANIT CONSTRUCTION, FOR AN INCREASE UP TO THE AMOUNT OF \$44,563 EXCLUDING TAXES.**

The motion was adopted unanimously.

- 2) It was moved by Francesca Cuffaro, seconded by Angie Gugliotti, **THAT THE BOARD OF GOVERNORS DELEGATES TO THE EXECUTIVE COMMITTEE THE POWER TO AUTHORIZE ANY FURTHER AMENDMENTS TO THE CONTRACT FOR THE RENOVATION OF OLIVER’S WITH PLANIT CONSTRUCTION, EXCEEDING \$44,563 UP TO \$100,000 EXCLUDING TAXES.**

The motion was adopted with one abstention.

.8 Review of the Policy on Sexual Violence

Monique Magnan, Director of Student Services stated that the Policy was adopted in April 2019 and came into effect in September 2019. The Policy needs to be reviewed each year for the first two years following its implementation. Two surveys were sent, one to students and the other to staff. She reviewed the changes to the Policy.

It was moved by Sean Smith, seconded by Stéphane Beaudet, **THAT THE PROPOSED CHANGES TO THE POLICY ON SEXUAL VIOLENCE BE ADOPTED EFFECTIVE IMMEDIATELY.**

The motion was adopted unanimously.

.9 Short-Term Financing

Glenys Ronnie presented this item and reviewed long term debt and short-term financing. In order for the College to establish and maintain new short-term borrowing, the Board must mandate the parties set forth in the resolution the authority to sign a line of credit agreement on an annual basis and sign all transaction confirmations to either borrow or repay the short-term financing throughout the year.

It was moved by Francesca Cuffaro, seconded by Nathalie Lachance, **THAT**

ATTENDU QUE, CONFORMÉMENT À L'ARTICLE 78 DE LA LOI SUR L'ADMINISTRATION FINANCIÈRE (RLRQ, CHAPITRE A-6.001), LE COLLÈGE DAWSON (L' « EMPRUNTEUR ») SOUHAITE INSTITUER UN RÉGIME D'EMPRUNTS, VALIDE JUSQU'AU 31 DÉCEMBRE 2022, LUI PERMETTANT D'EFFECTUER DES EMPRUNTS PAR MARGE DE CRÉDIT AUPRÈS DU MINISTRE DES FINANCES, À TITRE DE RESPONSABLE DU FONDS DE FINANCEMENT, POUR FINANCER SES PROJETS D'INVESTISSEMENT POUR LESQUELS UNE SUBVENTION EST ACCORDÉE PAR LA MINISTRE DE L'ENSEIGNEMENT SUPÉRIEUR (LES « PROJETS »);

ATTENDU QUE LE MONTANT DES EMPRUNTS À CONTRACTER EN VERTU DE CE RÉGIME D'EMPRUNTS NE DEVRA PAS EXCÉDER LES MONTANTS AUTORISÉS PAR LA MINISTRE DE L'ENSEIGNEMENT SUPÉRIEUR, CONFORMÉMENT À LA LOI SUR LES COLLÈGES D'ENSEIGNEMENT GÉNÉRAL ET PROFESSIONNEL (RLRQ, CHAPITRE C-29) ET À LA LOI SUR L'ADMINISTRATION FINANCIÈRE;

ATTENDU QUE LES PROJETS SERONT FINANCÉS UNIQUEMENT AUPRÈS DU MINISTRE DES FINANCES, À TITRE DE RESPONSABLE DU FONDS DE FINANCEMENT;

ATTENDU QUE TOUT EMPRUNT TEMPORAIRE EFFECTUÉ AUPRÈS D'INSTITUTIONS FINANCIÈRES POUR LE FINANCEMENT DES PROJETS, DOIT, À L'ÉCHÉANCE OU DÈS QUE POSSIBLE, ÊTRE FINANCÉ AUPRÈS DU MINISTRE DES FINANCES, À TITRE DE RESPONSABLE DU FONDS DE FINANCEMENT;

ATTENDU QU'IL EST OPPORTUN, À CET EFFET, D'AUTORISER LE RÉGIME D'EMPRUNTS EN VERTU DUQUEL L'EMPRUNTEUR PEUT EFFECTUER DES EMPRUNTS PAR MARGE DE CRÉDIT AUPRÈS DU MINISTRE DES FINANCES, À TITRE DE RESPONSABLE DU FONDS DE FINANCEMENT, ET D'EN APPROUVER LES CONDITIONS ET MODALITÉS;

ATTENDU QUE, CONFORMÉMENT À L'ARTICLE 83 DE LA LOI SUR L'ADMINISTRATION FINANCIÈRE, L'EMPRUNTEUR SOUHAITE, DANS LE CADRE DE CE RÉGIME D'EMPRUNTS, QUE LE POUVOIR D'EMPRUNTER ET CELUI D'APPROUVER LES CONDITIONS ET LES MODALITÉS DES EMPRUNTS SOIENT EXERCÉS PAR AU MOINS DEUX DE SES DIRIGEANTS;

ATTENDU QUE CE RÉGIME D'EMPRUNTS DOIT ÊTRE AUTORISÉ PAR LA MINISTRE DE L'ENSEIGNEMENT SUPÉRIEUR, CONFORMÉMENT À LA LOI SUR LES COLLÈGES D'ENSEIGNEMENT GÉNÉRAL ET PROFESSIONNEL ET À LA LOI SUR L'ADMINISTRATION

FINANCIÈRE;

IL EST EN CONSÉQUENCE RÉSOLU :

- 1. QUE, SOUS RÉSERVE DE L'AUTORISATION REQUISE DE LA MINISTRE DE L'ENSEIGNEMENT SUPÉRIEUR, L'EMPRUNTEUR SOIT AUTORISÉ À INSTITUER UN RÉGIME D'EMPRUNTS, VALIDE JUSQU'AU 31 DÉCEMBRE 2022, LUI PERMETTANT D'EFFECTUER DES EMPRUNTS PAR MARGE DE CRÉDIT AUPRÈS DU MINISTRE DES FINANCES, À TITRE DE RESPONSABLE DU FONDS DE FINANCEMENT, POUR FINANCER SES PROJETS D'INVESTISSEMENT POUR LESQUELS UNE SUBVENTION EST ACCORDÉE PAR LA MINISTRE DE L'ENSEIGNEMENT SUPÉRIEUR (LES « PROJETS »), SELON LES LIMITES ET CARACTÉRISTIQUES SUIVANTES :**
 - a) LE TAUX D'INTÉRÊT PAYABLE SUR LES EMPRUNTS SERA ÉTABLI SELON LES CRITÈRES DÉTERMINÉS PAR LE GOUVERNEMENT EN VERTU DU DÉCRET NUMÉRO 432-2018 DU 28 MARS 2018, TEL QUE CE DÉCRET PEUT ÊTRE MODIFIÉ OU REMPLACÉ DE TEMPS À AUTRE;**
 - b) LES EMPRUNTS PAR MARGE DE CRÉDIT SERONT RÉALISÉS EN VERTU D'UNE CONVENTION DE MARGE DE CRÉDIT À INTERVENIR AVEC LE MINISTRE DES FINANCES, À TITRE DE RESPONSABLE DU FONDS DE FINANCEMENT, CONFORMÉMENT AUX CONDITIONS ET AUX MODALITÉS QUI Y SONT ÉTABLIES;**
 - c) LE MONTANT DES EMPRUNTS EFFECTUÉS PAR MARGE DE CRÉDIT NE DEVRA, EN AUCUN TEMPS, EXCÉDER LES MONTANTS AUTORISÉS PAR LA MINISTRE DE L'ENSEIGNEMENT SUPÉRIEUR EN VERTU DE LETTRES D'AUTORISATION QU'ELLE DÉLIVRE DE TEMPS À AUTRE.**
- 2. QUE LES PROJETS SOIENT FINANCÉS UNIQUEMENT AUPRÈS DU MINISTRE DES FINANCES, À TITRE DE RESPONSABLE DU FONDS DE FINANCEMENT;**
- 3. QU'AUX FINS DE DÉTERMINER LE MONTANT DES EMPRUNTS AUQUEL RÉFÈRE LE PARAGRAPHE 1C), IL NE SOIT TENU COMPTE QUE DU SOLDE DES EMPRUNTS EN COURS ET NON ENCORE REMBOURSÉS CONTRACTÉS AUPRÈS DU MINISTRE DES FINANCES, À TITRE DE RESPONSABLE DU FONDS DE FINANCEMENT, INCLUANT LE MONTANT DES EMPRUNTS TEMPORAIRES CONTRACTÉS AUPRÈS D'INSTITUTIONS FINANCIÈRES POUR LES PROJETS ANTÉRIEUREMENT À LA PRÉSENTE RÉSOLUTION;**

4. **QUE TOUT EMPRUNT TEMPORAIRE EN COURS CONTRACTÉ AUPRÈS D'INSTITUTIONS FINANCIÈRES POUR LES PROJETS SOIT, À L'ÉCHÉANCE OU DÈS QUE POSSIBLE, RÉALISÉ AUPRÈS DU MINISTRE DES FINANCES, À TITRE DE RESPONSABLE DU FONDS DE FINANCEMENT;**
5. **QU'AUX FINS DE CONSTATER CHAQUE EMPRUNT OU UN REMBOURSEMENT DE CAPITAL OU D'INTÉRÊT SUR LES MARGES DE CRÉDIT, L'EMPRUNTEUR SOIT AUTORISÉ À REMETTRE AU MINISTRE DES FINANCES, À TITRE DE RESPONSABLE DU FONDS DE FINANCEMENT, UNE CONFIRMATION DE TRANSACTION;**
6. **QUE:**
LE/LA DIRECTEUR/-TRICE GÉNÉRAL/E;
LE/LA DIRECTEUR/-TRICE DES ÉTUDES;
LE/LA DIRECTEUR/-TRICE DES FINANCES; OU
LE/LA COORDINATEUR/-TRICE DES SERVICES FINANCIERS;
- DE L'EMPRUNTEUR, POURVU QU'ILS SOIENT DEUX AGISSANT CONJOINTEMENT, SOIT AUTORISÉ, POUR ET AU NOM DE L'EMPRUNTEUR, À SIGNER TOUTE CONFIRMATION DE TRANSACTION AUX FINS DE CONSTATER CHAQUE EMPRUNT CONTRACTÉ AUX TERMES DES MARGES DE CRÉDIT OU TOUT REMBOURSEMENT D'EMPRUNT SUR CES MARGES;**
7. **QUE :**
LE/LA DIRECTEUR/-TRICE GÉNÉRAL/E;
LE/LA DIRECTEUR/-TRICE DES ÉTUDES;
LE/LA DIRECTEUR/-TRICE DES FINANCES; OU
LE/LA COORDINATEUR/-TRICE DES SERVICES FINANCIERS;
- POURVU QU'ILS SOIENT DEUX AGISSANT CONJOINTEMENT, SOIT AUTORISÉ, POUR ET AU NOM DE L'EMPRUNTEUR, À SIGNER LA CONVENTION DE MARGE DE CRÉDIT, À CONSENTIR À TOUT AJOUT OU MODIFICATION NON SUBSTANTIELLEMENT INCOMPATIBLE AVEC LES DISPOSITIONS DES PRÉSENTES ET À POSER TOUS LES ACTES ET À SIGNER TOUS LES DOCUMENTS NÉCESSAIRES OU UTILES POUR DONNER PLEIN EFFET AUX EMPRUNTS PAR MARGE DE CRÉDIT;**
- QUE LA PRÉSENTE RÉOLUTION REMPLACE TOUTES LES RÉOLUTIONS ANTÉRIEUREMENT ADOPTÉES POUR LES MÊMES FINS**

The motion was adopted unanimously.

519.7 VARIA

519.8 DATE OF NEXT MEETING

The next regular meeting of the Board of Governors is scheduled for February 22, 2022.

519.9 ADJOURNMENT

The meeting adjourned at 8:15 p.m.

Signatures:

Michael Goldwax
Board Chair

François Paradis
Director, Corporate Affairs

