

MINUTES OF THE 525th MEETING OF THE BOARD OF GOVERNORS OF DAWSON COLLEGE HELD ON WEDNESDAY OCTOBER 12 2022 AT 6:00 P.M. BY VIDEOCONFERENCE

PRESENT: Stéphane Beudet Michael Goldwax, Chair Kelly Ann Morel
Isabelo Beli-En David Angie Gugliotti Alex McComber
Rob Cassidy Gigi Kaur Émilie Richer
Karina D’Ermo Steve Hatajlo Anna Villalta
Diane Gauvin Cynthia Martin

REGRETS: Michelle Carangi Jamie Singerman
Nathalie Lachance Sean Smith

College Officers: François Paradis Pascahl Scott
Glenys Ronnie Wai Bong Shum

Chair of Senate: Marianne Pelton

Also Present: Worku Aberra Carmela Gumelli Monica Lopez
Megan Ainscow Cornelia Howell Louise Shiller
Leanne Bennett Max Jones Lisa Steffen
Isabelle Carrier Ani Kotchounian Jonathon Sumner
Andréa Cole Catherine LeBel Wilson Wong
Claire Elliott

Recording Secretary to the Board: Janet Pakulis

Agenda

- 525.1 ADOPTION OF THE AGENDA OF THE 525th MEETING**
- 525.2 ADOPTION OF THE MINUTES OF THE 524th MEETING**
- 525.3 CORRESPONDENCE & PRESENTATIONS**
- 525.4 REPORTS**
 - .1 Report of the Executive Committee
 - .2 Report of the Chair of the Board
 - .3 Report of the Director General
 - .4 Report of the Academic Dean
 - .5 Report of the Chair of Senate

525.5 BUSINESS ARISING FROM THE MINUTES

525.6 NEW BUSINESS

- .1 Social Science Program Revision
- .2 Graduates – Summer 2022
 - .1 Diploma of College Studies
 - .2 Attestations of College Studies
- .3 Academic Calendar Kiuna Fall 2022 - Revision
- .4 Acquisition – Ultrasound Equipment
- .5 Short Term Financing – Régime d'emprunts temporaires
- .6 Mandate for Servers and Storage Solutions

525.7 VARIA

- .1 Delegation of authority – Replacement of the centralized HVAC control system

525.8 DATE OF NEXT MEETING

524.9 ADJOURNMENT

The Chair, Michael Goldwax thanked everyone for their attendance and welcomed new member Isabelo Beli-En David, student in a Technical Program.

525.1 ADOPTION OF THE AGENDA OF THE 525th MEETING

Agenda item 525.6.1 will presented following the adoption of the minutes. Agenda item number 525.7.1 will be added under Varia.

It was moved by Angie Gugliotti, seconded by Anna Villalta **THAT THE AMENDED AGENDA OF THE 525th MEETING BE ADOPTED.**

The motion was adopted unanimously.

525.2 ADOPTION OF THE MINUTES OF THE 524th MEETING

It was moved by Anna Villalta, seconded by Angie Gugliotti, **THAT THE MINUTES OF THE 524th MEETING BE ADOPTED WITH CORRECTIONS.**

The motion was adopted unanimously by those eligible to vote.

525.3 CORRESPONDENCE & PRESENTATION

None

525.4 REPORTS

.1 Report of the Executive Committee

The Chair of the Executive Committee, Diane Gauvin reported the following:

At a Special meeting of the Executive Committee on September 21 2022, the fall academic calendar was modified to reflect The Climate Strike Action Day.

At the regular meeting of the Executive committee October 3, 2022, the following resolutions were adopted:

That Mr. Samuel Vallery Saint-Hilaire be appointed Project Manager, Renovations and Infrastructure, in Facilities Management with a start date of October 31 2022 and that the following positions be abolished since to longer required: The vacant position of HRSV-418; the vacant position FAMA-447 and the vacant position CAAA-201.

.2 Report of the Chair of the Board

The Chair, Michael Goldwax stated that Rob Cassidy, Academic Dean has decided to leave Dawson at the beginning of December. He thanked Mr. Cassidy for his valued contribution to Dawson. He also stated that a Special Board meeting will be called for October 17 to begin the Selection Process for the new Academic Dean.

.3 Report of the Director General

Diane Gauvin reiterated the Chair's comments on Mr. Cassidy's departure and that she along with the Dawson Community wish him all the best.

She reported that dialogues are on-going with the Ministry on Bill-96 and that she sits on a number of sub-committees to that effect.

Mme Gauvin congratulated five faculty members who were nominated by their students to receive the 2021-22 Director General's Award of Excellence. Board member, Émilie Richer, Mathematics, is one of the recipients, along with Donal Gill, Political Science; Jaya Nilakantan, Computer Science; Gregory Polakoff, Humanities and Angela Rose Lapierre, Biology. The recipients will be honoured at Ped Day October 14. Congratulations to all.

.4 Report of the Academic Dean

Rob Cassidy, Academic Dean, stated that his decision to leave Dawson was a difficult one, but one for a family relocation.

Mr. Cassidy also stated that works and talks are on-going on Bill-96 with the various departments within the College.

.5 Report of the Chair of Senate

Mariane Pelton, Chair of Senate stated that they met on September 20 and October 11, 2022 and reported on the following:

- Senate has made some changes to increase student voice, including a routine report from student representatives in the reports stage of the meeting, and electing a student to the Agenda Committee of Senate
- On September 20 Senate moved to recommend the Social Science program revision to the Board and on October 11 Senate moved to recommend the Kiuna First Nations Social Science program.
- Senate discussed and endorsed the change to the Academic Calendar to accommodate the Student Climate Strike.
- The Director General and the Academic Dean consulted with Senate on options for the implementation of the competencies to prepare students for the French exit exam under Bill 96.
- Senate discussed and formulated feedback on the process documents for the selection of the Academic Dean, and populated a subcommittee to develop interview questions for Senate's interview of the candidate.

525.5 BUSINESS ARISING FROM THE MINUTES

None

525.6 NEW BUSINESS

.1 Social Science Program Revision

Rob Cassidy, Academic Dean introduced Cynthia Martin, Program Coordinator of the Social Science Program. Ms Martin introduced the writing team and acknowledged the work by all involved. Mr. Worku Aberra, Chairperson, Economics department presented a power point presentation and reviewed the changes in detail.

The Chair, Michael Goldwax thanked the writing committee for their tremendous work on this revision, and Diane Gauvin, Director General thanked all for their outstanding effort for this revision to come to fruition after several years of very diligent work.

It was moved by Gigi Kaur, seconded by Kelly Ann Morel, **THAT THE REVISION TO THE SOCIAL SCIENCE PROGRAM (300.A1) BE ADOPTED BY THE BOARD OF GOVERNORS, WITH AN IMPLEMENTATION DATE OF FALL 2023.**

The motion was adopted unanimously.

.2 Summer 2022 Graduates

.1 Diplomas of College Studies

Rob Cassidy stated that the Ministry awards the Diplomas of College Studies.

It was moved by Alex McComber, seconded by Angie Gugliotti, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED TO RECOMMEND TO THE MINISTER OF HIGHER EDUCATION TO AWARD A DIPLOMA OF COLLEGE STUDIES TO EACH OF THE 388 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION.**

The motion was adopted unanimously.

.2 Attestations of College Studies

Rob Cassidy presented this item and stated that the College awards the Attestations of College Studies.

It was moved by Anna Villalta, seconded by Angie Gugliotti, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED THAT THE 16 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION BE AWARDED AN ATTESTATION OF COLLEGE STUDIES.**

The motion was adopted unanimously.

.3 Academic Calendar Kiuna Fall 2022 - Revision

Rob Cassidy stated that the original Kiuna Academic Calendar did not account for the October 3, 2022 election day and now the calendar must be extended by one day with the last day of class taking place on December 15, 2022.

It was moved by Anna Villalta, seconded by Cynthia Martin, **THAT THE TEACHING AND EVALUATION DATES PRESENTED IN THE REVISED FALL 2022 ACADEMIC CALENDAR KIUNA BE APPROVED.**

The motion was adopted unanimously.

.4 Acquisition – Ultrasound Equipment

Wai Bong Shum, Director of Facilities Management stated that in the preliminary Capital Budget for 2022-23, \$171,098.80 was budgeted for this equipment. Following a public tendering process, the result exceeded \$300,000 and therefore requires approval from the Board of Governors.

It was moved by Anna Villalta, seconded by Alex McComber, **THAT THE BOARD OF GOVERNORS AUTHORIZES THE COLLEGE TO AWARD A CONTRACT FOR THE ACQUISITION AND SERVICE OF THE ULTRASOUND MACHINES TO “CANON MEDICAL SYSTEMS CANADA LIMITED”, IN THE AMOUNT OF \$321,124.50 EXCLUDING TAXES.**

The motion was adopted unanimously.

.5 Short-Term Financing – Régime d'emprunts temporaires

Glenys Ronnie, Director of Finance stated that The *Ministère de l'Enseignement supérieur* finances capital expenditures by short-term debts through the auspices of the Fonds de financement of the Ministère des Finances. In order for the College to maintain new short-term borrowings and respective processes, the Board must mandate the parties set for in the resolution the authority to: sign a line of credit agreement on an annual basis, and sign all transaction confirmations to either borrow or repay the short-term financing throughout the year.

ATTENDU QUE, conformément à l'article 78 de la Loi sur l'administration financière (RLRQ, chapitre A-6.001), le Collège Dawson (l'« Emprunteur ») souhaite instituer un régime d'emprunts, lui permettant

d'effectuer des emprunts par marge de crédit auprès du ministre des Finances, à titre de responsable du Fonds de financement, pour financer ses projets d'investissement pour lesquels une subvention est accordée par la ministre de l'Enseignement supérieur (les « Projets »);

ATTENDU QUE le montant des emprunts à contracter en vertu de ce régime d'emprunts ne devra pas excéder les montants autorisés par la ministre de l'Enseignement supérieur, conformément à la Loi sur les collèges d'enseignement général et professionnel (RLRQ, chapitre C-29) et à la Loi sur l'administration financière;

ATTENDU QUE les Projets seront financés uniquement auprès du ministre des Finances, à titre de responsable du Fonds de financement;

ATTENDU QU'il est opportun, à cet effet, d'autoriser le régime d'emprunts en vertu duquel l'Emprunteur peut effectuer des emprunts par marge de crédit auprès du ministre des Finances, à titre de responsable du Fonds de financement, et d'en approuver les conditions et modalités;

ATTENDU QUE, conformément à l'article 83 de la Loi sur l'administration financière, l'Emprunteur souhaite, dans le cadre de ce régime d'emprunts, que le pouvoir d'emprunter et celui d'approuver les conditions et les modalités des emprunts soient exercés par au moins deux de ses dirigeants;

ATTENDU QUE le deuxième alinéa de l'article 83 de cette loi précise que lorsqu'il s'agit d'effectuer un emprunt à court terme ou par marge de crédit, le pouvoir peut être exercé par un membre du personnel autorisé par l'organisme, pouvant agir seul;

ATTENDU QUE ce régime d'emprunts doit être autorisé par la ministre de l'Enseignement supérieur, conformément à la Loi sur les collèges d'enseignement général et professionnel et à la Loi sur l'administration financière;

ATTENDU QU'il y a lieu de reconduire la convention de marge de crédit conclue entre l'Emprunteur et le ministre des Finances, à titre de responsable du Fonds de financement;

PROPOSÉ PAR ANNA VILLALTA, APPUYÉ PAR ANGIE GUGLIOTTI, IL EST EN CONSÉQUENCE RÉSOLU :

1. QUE, sous réserve de l'autorisation requise de la ministre de l'Enseignement supérieur, l'Emprunteur soit autorisé à instituer un régime d'emprunts, lui permettant d'effectuer des emprunts par marge de crédit auprès du ministre des Finances, à titre de responsable du Fonds de financement, pour financer ses projets d'investissement pour lesquels une subvention est accordée par la ministre de

l'Enseignement supérieur (les « Projets »), selon les limites et caractéristiques suivantes :

- a) le taux d'intérêt payable sur les emprunts sera établi selon les critères déterminés par le gouvernement en vertu du décret numéro 513-2022 du 23 mars 2022, tel que ce décret peut être modifié ou remplacé de temps à autre;
 - b) les emprunts par marge de crédit seront réalisés en vertu de la convention de marge de crédit conclue avec le ministre des Finances, à titre de responsable du Fonds de financement, conformément aux conditions et aux modalités qui y sont établies;
 - c) le montant des emprunts effectués par marge de crédit ne devra, en aucun temps, excéder les montants autorisés par la ministre de l'Enseignement supérieur en vertu de lettres d'autorisation qu'elle délivre de temps à autre.
2. QUE les Projets soient financés uniquement auprès du ministre des Finances, à titre de responsable du Fonds de financement;
 3. QU'aux fins de déterminer le montant des emprunts auquel réfère le paragraphe 1c), il ne soit tenu compte que du solde des emprunts en cours et non encore remboursés contractés auprès du ministre des Finances, à titre de responsable du Fonds de financement, incluant le montant des emprunts temporaires contractés auprès d'institutions financières pour les Projets antérieurement à la présente résolution;
 4. QU'aux fins de constater chaque emprunt ou un remboursement de capital ou d'intérêt sur la marge de crédit, l'Emprunteur soit autorisé à remettre au ministre des Finances, à titre de responsable du Fonds de financement, une confirmation de transaction;
 5. QUE:
Le/La directeur/-trice général/e;
Le/La directeur/-trice des études;
Le/La directeur/-trice des finances; ou
Le/La coordinateur/-trice des services financiers;

de l'Emprunteur, pourvu qu'ils soient deux agissant conjointement, soit autorisé, pour et au nom de l'Emprunteur, à signer la convention de marge de crédit, à consentir à tout ajout ou modification non substantiellement incompatible avec les dispositions des présentes et à poser tous les actes et à signer tous les documents nécessaires ou utiles pour donner plein effet aux emprunts par marge de crédit;

6. QU'en plus des dirigeants identifiés au paragraphe 5 : Les agentes de la gestion financière;

de l'Emprunteur, soient autorisés, pour et au nom de l'Emprunteur, à signer toute confirmation de transaction nécessaire pour conclure un emprunt par marge de crédit ou effectuer tout remboursement sur cette marge;

7. QUE la présente résolution remplace toutes les résolutions antérieurement adoptées pour les mêmes fins.

The motion was adopted unanimously.

.6 Mandate for Servers and Storage Solutions

François Paradis, Director of IST stated that the College participates in a group purchase with the *Centre d'Acquisition Gouvernementales* (CAG) for servers and storage. The current contract ended on October 1, 2022. The new contract begins March 1, 2023 for an initial period of two years, and an optional year which would end on February 28, 2026.

It was moved by Steve Hatajlo, seconded by Anna Villalta, **THAT THE COLLEGE MANDATES THE CENTRE D'ACQUISITION GOUVERNEMENTALES WITH THE CONTRACT FOR SERVEURS ET SOLUTIONS DE STOCKAGE, FROM MARCH 1, 2023 TO FEBRUARY 28, 2026, FOR AN ESTIMATED VALUE OF \$405,694 BEFORE TAX.**

The motion was adopted unanimously.

525.7 VARIA

.1 Delegation of authority – Replacement of the centralized HVAC control System

Wai Bong Shum stated that on February 22, 2022, the Board awarded a contract to *Honeywell Limitée* in the amount of \$453,590 for the replacement of a centralized HVAC (Heating, Ventilation, Air Conditioning) control system.

Due mostly to a backlog in a critical component, the controllers, the work could not be completed before the start of classes. Honeywell is citing logistical issues and has indicated cost overruns which, according to them, could be in excess of \$100,000.

It was moved by Angie Gugliotti, seconded by Stéphane Beaudet, **THAT THE BOARD OF GOVERNORS DELEGATES TO THE EXECUTIVE COMMITTEE ANY DECISION NECESSARY TO THE COMPLETION OF THE WORK AND THE CLOSEOUT OF THE CONTRACT TO HONEYWELL LIMITÉE FOR THE REPLACEMENT OF A CENTRALIZED HVAC CONTROL SYSTEM.**

The motion was adopted with two abstentions.

525.8 DATE OF NEXT MEETING

The next regular meeting of the Board of Governors is scheduled for November 14, 2022.

François Paradis stated that a Special Board meeting will be held on Monday October 17 to begin the process for the selection of the new Academic Dean. The meeting will be hybrid.

525.9 ADJOURNMENT

The meeting adjourned at 7:17 p.m.

Signatures:

Michael Goldwax
Board Chair

François Paradis
Director, Corporate Affairs

