

MINUTES OF THE 518th MEETING OF THE BOARD OF GOVERNORS OF DAWSON COLLEGE HELD ON WEDNESDAY OCTOBER 27 2021 AT 6:00 P.M. BY VIDEOCONFERENCE

PRESENT: Stéphane Beaudet Angie Gugliotti Kelly Ann Morel
Michelle Carangi Steve Hatajlo Émilie Richer
Alexandrah Cardona Nathalie Lachance Jamie Singerman
Rob Cassidy Cynthia Martin Sean Smith
Daniela Diaz-Jimenez Alex McComber Anna Villalta,
Diane Gauvin Vice Chair

REGRETS: Francesca Cuffaro Michael Goldwax

College Officers: Monique Magnan Pascahl Scott
François Paradis Wai Bong Shum
Glenys Ronnie

Chair of Senate: Marianne Pelton

Also Present: Leanne Bennett Carmela Gumelli Maeve Muldowney
Isabelle Carrier Max Jones Mylène Saucier
Andréa Cole Ani Kotchounian Wilson Wong
Claire Elliott Catherine LeBel

Recording Secretary to the Board: Janet Pakulis

Agenda

- 518.1 ADOPTION OF THE AGENDA OF THE 518th MEETING**
- 518.2 ADOPTION OF THE MINUTES OF THE 517th MEETING**
- 518.3 CORRESPONDENCE & PRESENTATIONS**
- 518.4 REPORTS**
 - .1 Report of the Executive Committee**
 - .2 Report of the Chair of the Board**
 - .3 Report of the Director General**
 - .4 Report of the Academic Dean**
 - .5 Report of the Chair of Senate**

518.5 BUSINESS ARISING FROM THE MINUTES

518.6 NEW BUSINESS

- .1 Graduates – Summer 2021**
 - .1 Diplomas of College Studies**
 - .2 Attestations of College Studies**
- .2 Permanent Changes to the Staffing Plan 2021-22 (Article 12)**
 - .1 Information Systems and Technology – Position Abolished**
 - .2 Information Systems and Technology – Creation of a New Position**
- .3 Capital Budget 2021-22 Revision #1**

518.7 VARIA

518.8 DATE OF NEXT MEETING

517.9 ADJOURNMENT

The Chair, Michael Goldwax sent his regrets for this meeting. In his absence, Anna Villalta, Vice Chair presided. Ms. Villalta thanked everyone for their attendance and welcomed new members Sean Smith representing Pre-University graduates and Michelle Carangi representing Technical program graduates.

518.1 ADOPTION OF THE AGENDA OF THE 518th MEETING

It was moved by Steve Hatajlo, seconded by Rob Cassidy, **THAT THE AGENDA OF THE 517th MEETING BE ADOPTED.**

The motion was adopted unanimously.

518.2 ADOPTION OF THE MINUTES OF THE 517th MEETING

It was moved by Angie Gugliotti, seconded by Kelly Ann Morel, **THAT THE MINUTES OF THE 517th MEETING BE ADOPTED WITH CORRECTIONS.**

The motion was adopted unanimously by those eligible to vote.

518.3 CORRESPONDENCE & PRESENTATION

- .1 Bylaws and Board Policies Calendar 2021-22**

François Paradis, Director of Corporate Affairs stated that the worksheet included in the documentation is a list of all Bylaws and Policies to be reviewed in 2021-22. Diane Gauvin explained that in all likelihood, in the future, French translations may be required.

518.4 REPORTS

.1 Report of the Executive Committee

The October Executive Committee meeting was cancelled, there was nothing to report.

.2 Report of the Chair of the Board

The Chair, being absent for this meeting, there was no report.

.3 Report of the Director General

Diane Gauvin reported that the English Colleges presented their brief on Bill-96 at a Parliamentary Commission in early October and that the English Colleges will be meeting with the Deputy Minister during the week of November 1.

She also stated that the College is working on an interim Telework Policy.

A discussion will take place at the next Executive Committee meeting to decide if the November Board meeting should be held in person.

.4 Report of the Academic Dean

Rob Cassidy, Academic Dean reported that final enrolment for Fall is 8,099 for day students and 2,216 students or 6,374 course seats for Continuing Education which is down by 4% over last year.

He also mentioned that informal chats with the Community at large are taking place.

.5 Report of the Chair of Senate

There was nothing to report.

518.5 BUSINESS ARISING FROM THE MINUTES

François Paradis stated that the Bylaw which includes the Selection Process for Graduate Board members will be reviewed.

518.6 NEW BUSINESS

.1 Summer 2021 Graduates

.1 Diplomas of College Studies

Rob Cassidy presented this item and explained the process for the benefit of new members and stated that the Ministry awards the Diplomas of College Studies.

It was moved by Steve Hatajlo, seconded by Jamie Singerman, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED TO RECOMMEND TO THE MINISTER OF HIGHER EDUCATION TO AWARD A DIPLOMA OF COLLEGE STUDIES TO EACH OF THE 445 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION.**

The motion was adopted unanimously.

.2 Attestations of College Studies

Rob Cassidy presented this item and stated that the College awards the Attestations of College Studies.

It was moved by Nathalie Lachance, seconded by Stéphane Beaudet, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED THAT THE 20 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION BE AWARDED AN ATTESTATION OF COLLEGE STUDIES.**

The motion was adopted unanimously.

.2 Permanent Changes to the Staffing Plan 2021-22 (Article 12)

.1 Information Systems and Technology Position Abolished

Pascahl Scott, Director of Human Resources stated that the position of Data Processing Operator became vacant after the incumbent accepted another permanent position. After analysis, the Director of IST François Paradis, recommended that this position be abolished since it will no longer be required.

It was moved by Steve Hatajlo, seconded by Jamie Singerman, **THAT THE VACANT POSITION OF ISIT-429 BE ABOLISHED EFFECTIVE IMMEDIATELY.**

The motion was adopted by those eligible to vote.

.2 Information Systems and Technology Creation of a Position

Pascahl Scott stated that following the abolishment of position ISIT-429 and after analysis it is requested that a new Data Processing Technician position be created to meet and support the need of the department. Mr. Paradis detailed the tasks of the position.

It was moved by Anna Villalta, seconded by Steve Hatajlo, **THAT THE POSITION OF ISIT-443 BE CREATED EFFECTIVE IMMEDIATELY.**

The motion was adopted by those eligible to vote.

.3 Capital Budget 2021-22 Revision #1

Glenys Ronnie, Director of Finance, explained, for the benefit of new members, the two types of budgets that the College controls, namely the Operating Budget and the Capital Budget. Ms. Ronnie reviewed the documents and Mr. Wai Bong Shum, Director of Facilities Management listed the projects and renovations that took place and are taking place.

It was moved by Nathalie Lachance, seconded by Steve Hatajlo, **THAT THE REVISED (R#1) 2021-22 CAPITAL BUDGET WITH CUMULATIVE REVENUES OF \$35,410,000 AND EXPENSES OF \$9,784,500 BE APPROVED.**

The motion was adopted unanimously.

518.7 VARIA

518.8 DATE OF NEXT MEETING

The next regular meeting of the Board of Governors is scheduled for November 24, 2021.

518.9 ADJOURNMENT

The meeting adjourned at 6:47 p.m.

Signatures:

Anna Villalta
Board Vice Chair

François Paradis
Director, Corporate Affairs