

MINUTES OF THE 543rd MEETING OF THE BOARD OF GOVERNORS OF DAWSON COLLEGE HELD ON WEDNESDAY SEPTEMBER 11 2024 AT 6:00 P.M. IN THE BOARDROOM 5B.13, 3040 SHERBROOKE STREET WEST, MONTREAL, QUÉBEC

PRESENT: Sean Smith, Chair Linda Campione Daniel Kocur
Steve Hatajlo Karina D’Ermo Pelagia
Stéphane Beaudet Luis Dieppa Perez Nickoletopoulos
Xuan Dupuis Ken Oledan Émilie Richer
Leanne Bennett Paul Hawkins Angie Gugliotti

REGRETS: Diane Gauvin

College Officers: Max Jones Samuel V. Saint-
François Paradis Hilaire
Glenys Ronnie

Chair of Senate: Marianne Pelton

Also Present: Megan Ainscow Wilson Wong

Recording Secretary to the Board: Elise Harding

Agenda

543.1 ADOPTION OF THE AGENDA OF THE 543rd MEETING

543.2 ADOPTION OF THE MINUTES OF THE 542nd MEETING

543.3 CORRESPONDENCE & PRESENTATIONS

.1 Bylaw and Board Policies Calendar 2024-25

543.4 REPORTS

- .1 Report of the Executive Committee
- .2 Report of the Chair of the Board
- .3 Report of the Director General
- .4 Report of the Academic Dean
- .5 Report of the Chair of Senate

543.5 BUSINESS ARISING FROM THE MINUTES

543.6 NEW BUSINESS

- .1 Imposition of Capital Spending Limits
- .2 Winter 2024 Graduates
 - .1 Diplomas of College Studies
 - .2 Attestations of College Studies
- .3 Annual Management Plan 2024-25
- .4 Telus contract amendment
- .5 Mandate for printer paper

- .6 Internship payments to hospitals 2023-24
- .7 Board Elections – Ombudservices Advisory Committee
- .8 Contract amendment – Renovation of the Finance Department Offices
- .9 Permanent changes to the Staffing Plan 2024-25 – Reclassification
- .10 Appointment of Associate Director, Legal and Corporate Affairs
- .11 Adoption of the Minutes of the 542nd Meeting (In-camera)

543.7 VARIA

543.8 DATE OF NEXT MEETING

524.9 ADJOURNMENT

543.1 ADOPTION OF THE AGENDA OF THE 543rd MEETING

It was moved by Paul Hawkins, seconded by Angie Gugliotti, **THAT THE AGENDA OF THE 543rd MEETING BE ADOPTED.**

The motion was adopted unanimously.

The Chair of the Board, Sean Smith, invited everyone to join a moment of reflection for the anniversary of the Dawson shooting.

543.2 ADOPTION OF THE MINUTES OF THE 542nd MEETING

It was moved by Linda Campione, seconded by Steve Hatajlo, **THAT THE MINUTES OF THE 542nd MEETING BE ADOPTED.**

The motion was adopted unanimously.

543.3 CORRESPONDENCE & PRESENTATION

.1 Bylaw and Board Policies Calendar 2024-25

François Paradis, Director of Corporate Affairs, stated that the document included in the meeting package is a list that identifies the Bylaws and Policies to be reviewed in 2024-25.

543.4 REPORTS

.1 Report of the Executive Committee

In the absence of the Director General, Leanne Bennett, Academic Dean, presented this item. Mme. Bennett reported that:

At a special meeting of the Executive Committee on June 7th, the following were approved:

- Mr. Tommy Diamantakos was appointed Dean, Social Science and Business Technologies, SSBT-101, effective June 10th, 2024.
- A contract was awarded to Guard.me for the student support program Keep.MeSafe from July 1st, 2024 to June 30th, 2025 for an estimated amount of \$106,744 excluding taxes.

- The following purchases were approved:
 - A “Digital Control Tower (CNC with Y Axis)” from “Sirco Machinery Co. LTD” for an amount of \$202,017 excluding taxes.
 - A “Portable Digital X-Ray Unit” from “Apexium Groupe Médical Inc.” for an amount of \$229,000 excluding taxes.

At a special meeting of the Executive Committee on July 4th, the following were approved:

- Mr. Bassel Atallah was appointed Associate Dean, Creative and Applied Arts, CAAA-103 effective August 5th, 2024.
- Mr. Tim Miller was appointed Associate Dean, Science, Medical Studies and Engineering, SMSE-104, effective August 5th, 2024.
- Mr. Gabriel Di Lullo was appointed associate Director of IT Solutions, ISIT-102, effective August 12th, 2024, contingent on a reference verification.

At a regular meeting of the Executive Committee on August 28th, the following were approved:

- A payment of \$260,754, excluding taxes, to the Fédération des cégeps for the 2024-25 membership fees, legal affairs and special projects of Dawson College.
- The list of signing authorities, effective August 28th, 2024 was approved.

.2 Report of the Chair of the Board

The Chair of the Board, Sean Smith, welcomed new members Paul Hawkins, representing faculty and Xuan Dupuis, technology student. He also stated that Elise Harding will be replacing Janet Pakulis as recording secretary to the Board while she is on leave. He expressed his enthusiasm for being the Chair of the Board and his optimism for the future of Dawson College.

.3 Report of the Director General

Leanne Bennett, Academic Dean, stated that the Director General has sent her regrets and is currently representing the College in Quebec City in relation to the imposition of capital spending limits.

.4 Report of the Academic Dean

Leanne Bennett reported that 43% of applicants for Fall 2024 were certificate holders and of those who registered, 59% were certificate holders, which is a 10% increase from last year. Continuing Education has seen an important decrease in both DEC and AEC programs and that is consistent across the network. Following major ministerial revisions, new versions of Electronics Engineering Technology, Science and Social Service programs as well as the new Science, Computer Science and Mathematics program are being implemented this fall. Also, beginning this fall, in addition to the existing course withdrawal date in September, a new course drop date is being introduced in November.

The college is closely monitoring the success rate of students in the preparatory courses for the Épreuve uniforme de français examination (French exit exam). Students who began in Fall 2023 have done very well in the first two courses. However, students who placed at a lower level and are taking *renforcement* courses (beginner’s French courses that are required before registering in college-level French courses) have been less successful.

To alleviate the demands on the health care system, the Ministry of Higher Education has declared that students do not need to provide medical notes unless they are absent for 5 consecutive days or more.

.5 Report of the Chair of Senate

Marianne Pelton, Chair of Senate, stated that Senate had their first meeting of the semester on September 3, 2024, at which they heard information from Glenys Ronnie, the Director of Finance, regarding the imposition of a limit on Capital spending. They also passed their work plan for the year that contained revisions to several programs, the Institutional Student Evaluation Policy (ISEP) and Bylaw 8.

543.5 BUSINESS ARISING FROM THE MINUTES

543.6 NEW BUSINESS

.1 Imposition of Capital Spending Limits

Glenys Ronnie, the Director of Finance, reported that in April, the Board of Governors approved \$13 million for the capital budget for renovations and the purchase of computers, teaching and other equipment. On June 27, 2024, the College received a letter confirming the authorization to borrow up to \$34 million from the *Fonds de Financement* for capital purchases and renovations during 2024-25. The following month, on July 31, 2024, the Minister of Higher Education sent a letter to the College informing them that their expenditures are now capped at \$4.6 million for renovations and equipment and \$2 million for Information Technology investments or 50% of the approved budget. This decision was made unilaterally, retroactively and without regard for the CEGEPs decision-making governance body, namely their Board of Governors.

CONSIDÉRANT que le 31 juillet 2024, la ministre de l'Enseignement supérieur a transmis une lettre aux cégeps pour les informer des allocations pour les volets infrastructures et ressources informationnelles pour l'année 2024-2025 ;

CONSIDÉRANT que dans cette lettre, les cégeps étaient informés de l'imposition d'un niveau d'investissement autorisé, à savoir qu'ils étaient désormais assujettis à un montant maximal permis pour la réalisation des travaux pour l'année visée ;

CONSIDÉRANT que cette décision a été communiquée durant l'été, alors que les conseils d'administration des cégeps avaient déjà adopté leur budget d'investissement 2024-25 ;

CONSIDÉRANT que cette décision d'imposer des restrictions budgétaires a été prise unilatéralement, rétroactivement et sans aucune consultation préalable des cégeps ;

CONSIDÉRANT que le rapport du Vérificateur général du Québec à l'Assemblée nationale déposé pour l'année 2023-2024 quant à la Gestion du parc immobilier des cégeps fait état que deux tiers des bâtiments des cégeps sont en mauvais état et que les investissements prévus couvrent moins de la moitié des besoins à venir ;

CONSIDÉRANT que l'assujettissement des cégeps au niveau d'investissement déterminé par la ministre de l'Enseignement supérieur a pour effet de mettre en péril la réalisation de leur mission ;

CONSIDÉRANT que cette décision sans précédent a été prise en non-respect de l'instance de gouvernance décisionnelle des cégeps, soit leur conseil d'administration.

Il est proposé par Pelagia Nickoletopoulos, appuyé par Daniel Kocur,

QUE LE CONSEIL D'ADMINISTRATION DÉNONCE LA LETTRE DU 31 JUILLET 2024 TRANSMISE AUX CÉGEPS PAR LA MINISTRE DE L'ENSEIGNEMENT SUPÉRIEUR AINSI QUE L'IMPOSITION PAR LE GOUVERNEMENT DU QUÉBEC D'UN NIVEAU D'INVESTISSEMENT INCOMPATIBLE AVEC LA RÉALITÉ DES CÉGEPS;

QUE LE CONSEIL D'ADMINISTRATION DEMANDE AU GOUVERNEMENT DE RENONCER À CETTE MESURE ET DE METTRE EN ŒUVRE DES RÈGLES BUDGÉTAIRES PERMETTANT AUX CÉGEPS DE RÉALISER ADÉQUATEMENT LEUR MISSION ;

QUE LE CONSEIL D'ADMINISTRATION MANDATE LE PRÉSIDENT DU CONSEIL D'EN INFORMER LA MINISTRE DE L'ENSEIGNEMENT SUPÉRIEUR.

La motion est adoptée à l'unanimité.

.2 Winter 2024 Graduates

.1 Diplomas of College Studies

Leanne Bennett presented this item and explained that the Ministry awards the Diplomas of College Studies.

*Il est proposé par Stéphane Beaudet, appuyé par Angie Gugliotti, **QUE TOUTES LES PIÈCES JUSTIFICATIVES AYANT ÉTÉ FOURNIES ET VÉRIFIÉES, IL EST RÉSOLU DE RECOMMANDER À LA MINISTRE DE L'ENSEIGNEMENT SUPÉRIEUR D'ACCORDER UN DIPLÔME D'ÉTUDES COLLÉGIALES À CHACUN DES 1734 ÉTUDIANTS DONT LE NOM APPARAÎT SUR LA DEMANDE DE CERTIFICATION CI-JOINTE.***

La motion est adoptée à l'unanimité.

(It was moved by Stéphane Beaudet, seconded by Angie Gugliotti, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED TO RECOMMEND TO THE MINISTER OF HIGHER EDUCATION TO AWARD A DIPLOMA OF COLLEGE STUDIES TO EACH OF THE 1734 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION.**)

(The motion was adopted unanimously.)

.2 Attestations of College Studies

Leanne Bennett presented this item and stated that the College awards the Attestations of College Studies.

*Il est proposé par Linda Campione, appuyé par Stéphane Beaudet, **QUE TOUTES LES PIÈCES JUSTIFICATIVES AYANT ÉTÉ FOURNIES ET VÉRIFIÉES, IL EST RÉSOLU QUE LES 62 ÉTUDIANTS DONT LES NOMS APPARAISSENT SUR LA DEMANDE DE CERTIFICATION CI-JOINTE SE VOIENT ACCORDER UNE ATTESTATION D'ÉTUDES COLLÉGIALES.***

La motion est adoptée à l'unanimité.

(It was moved by Linda Campione, seconded by Stéphane Beaudet, **THAT ALL SUPPORTING DOCUMENTS HAVING BEEN SUPPLIED AND VERIFIED, BE IT RESOLVED THAT THE 62 STUDENTS WHOSE NAMES APPEAR ON THE ATTACHED REQUEST FOR CERTIFICATION BE AWARDED AN ATTESTATION OF COLLEGE STUDIES.**)

(The motion was adopted unanimously.)

.3 Annual Management Plan 2024-25

In the absence of the Director General, Leanne Bennett, Academic Dean, presented this item. Mme. Bennett elaborated on the highlights of the plan which include: the space deficit, the implementation of law 14, lobbying for the exemption for Indigenous students from the provisions in the Charter of the French language and creating a management position to oversee Indigenous initiatives.

*Il est proposé par Ken Oledan, appuyé par Daniel Kocur, **QUE LE PLAN DE GESTION ANNUEL 2024-25 SOIT ADOPTÉ.***

La motion est adoptée à l'unanimité.

(It was moved by Ken Oledan, seconded by Daniel Kocur, **THAT THE ANNUAL MANAGEMENT PLAN FOR 2024-25 BE ADOPTED.**)

(The motion was adopted unanimously.)

.4 Telus Contract Amendment

François Paradis, Director of Information Systems & Technology, stated that the College had a three-year mutual agreement contract with Telus for cellular phone service, which should have terminated last July. As of July 4th, Colleges have the obligation to obtain such services via the *Centre d'Acquisition Gouvernementales*. However, the start of the new group purchase has been pushed back to February 2025. This has forced us to extend the Telus contract monthly. The estimated total value of the contract until March 2025 is \$182,884 before taxes, an increase of 84% over the original contract amount that was approved by the Board in June 2021.

*Il est proposé par Daniel Kocur, appuyé par Linda Campione, **QUE LE CONSEIL D'ADMINISTRATION APPROUVE UNE EXTENSION AU CONTRAT EN GRÉ À GRÉ AVEC TELUS POUR LA TÉLÉPHONIE CELLULAIRE, JUSQU'AU 30 AVRIL 2025, ET POUR UNE VALEUR TOTALE ESTIMÉE DE 182 884 \$ HORS TAXES.***

La motion est adoptée à l'unanimité.

(It was moved by Daniel Kocur, seconded by Linda Campione, **THAT THE BOARD OF GOVERNORS APPROVES THE EXTENSION OF THE MUTUAL AGREEMENT WITH TELUS FOR CELLULAR PHONE SERVICE, UP TO APRIL 30TH, 2025, FOR A TOTAL ESTIMATED VALUE OF \$182,884 BEFORE TAXES.**)

(The motion was adopted unanimously.)

.5 Mandate for Printer Paper

François Paradis, Director of Corporate Affairs, reported that the College is required to purchase printer paper via the *Centre d'Acquisition Gouvernementales*. A mandate was given last spring to "Papier D'Impression Haut Volume" for an estimated value of \$125,000 over a two-year duration. The Director General is authorized to join group purchase mandates up to \$500,000.

.6 Internships in Hospitals 2023-24

Leanne Bennett, Academic Dean, stated that stages are a requirement in several medical programs. The *Ministère de l'Enseignement Supérieur (MES)* and the *Ministère de la Santé et des Services Sociaux (MSSS)* sets the rates at which the College will pay the internships sites for the services rendered. This year, the Biomedical Laboratory Technology program has a payment that is greater than \$300,000 and therefore requires approval from the Board of Governors.

Il est proposé par Paul Hawkins, appuyé par Angie Gugliotti, QU'UN PAIEMENT AU MONTANT DE 319 937,44 \$ AU CENTRE UNIVERSITAIRE DE SANTÉ MCGILL POUR DES STAGES POUR L'ANNÉE 2023-24 SOIT APPROUVÉ.

La motion est adoptée à l'unanimité.

(It was moved by Paul Hawkins, seconded by Angie Gugliotti, **THAT A PAYMENT IN THE AMOUNT OF \$319,937.44 TO THE MCGILL UNIVERSITY HEALTH CENTRE FOR INTERSHIPS FOR THE YEAR 2023-24 BE APPROVED.**)

(The motion was adopted unanimously.)

.7 Board Election – Ombudservices Advisory Committee

François Paradis, Director of Corporate Affairs, explained the role of the Ombudservices advisory committee which includes ensuring that all Dawson students receive fair and equitable treatment within the College system. He also stated that at the last meeting of the Board of Governors on June 5th, 2024, three Board members were nominated to join the Committee. Stéphane Beaudet who was absent at the meeting, later accepted the nomination. This leaves one position open.

Angie Gugliotti nominated Daniel Kocur. Mr.Kocur accepts the nomination. There being no further nominations, Daniel Kocur was declared a member of the Ombudservices committee.

.8 Contract Amendment – Renovation of the Finance Department Offices

Samuel V. Saint-Hilaire, Director of Facilities Management, explained that on February 26, 2024, the Board of Governors awarded a contract to Montarville Gestion et Construction Inc., valued at \$347,957. However, due to unforeseen circumstances the costs have increased to an estimated amount of \$149,393.50 or 42.93% over the original value of the contract.

Il est proposé par Daniel Kocur, appuyé par Xuan Dupuis, QUE LE CONSEIL D'ADMINISTRATION AUTORISE LE COLLÈGE À MODIFIER LE CONTRAT POUR LA RÉNOVATION DES BUREAUX DU SERVICE DES FINANCES AVEC MONTARVILLE GESTION ET CONSTRUCTION INC., POUR UNE AUGMENTATION ALLANT JUSQU'À 149 393,50 \$ AVANT TAXES.

La motion est adoptée à l'unanimité.

(It was moved by Daniel Kocur, seconded by Xuan Dupuis, **THAT THE BOARD OF GOVERNORS AUTHORIZES THE COLLEGE TO AMEND THE CONTRACT FOR THE RENOVATION OF THE FINANCE DEPARTMENT OFFICES WITH MONTARVILLE GESTION ET CONSTRUCTION INC., FOR AN INCREASE UP TO THE AMOUNT OF \$149,393.50 EXCLUDING TAXES.**)

(The motion was adopted unanimously.)

.9 Permanent Changes to the Staffing Plan 2024-2025 Reclassification (Article 12)

In the absence of Pascahl Scott, Director of Human Resources, Leanne Bennett presented this item. Mme. Bennett explained that following discussions with François Paradis, it was concluded that the combination of the two roles of Director of Corporate Affairs and Director of Information Systems & Technology was no longer viable given the workload and the increased complexity of the legal and corporate dossier. In the interim, Diane Gauvin will act as the Director of Corporate Affairs.

- i) *Il est proposé par Steve Hatajlo, appuyé par Stéphane Beaudet, **QUE LE POSTE DE DE DIRECTEUR TECHNOLOGIES & SYSTÈMES D'INFORMATION ET DES AFFAIRES CORPORATIVES (ISIT-105) SOIT RECLASSIFIÉ À TITRE DE DIRECTEUR TECHNOLOGIES & SYSTÈMES D'INFORMATION (ISIT-101) À COMPTER DU 12 SEPTEMBRE 2024.***

La motion est adoptée à l'unanimité.

- ii) *Il est proposé par Steve Hatajlo, appuyé par Angie Gugliotti, **QUE FRANÇOIS PARADIS SOIT NOMMÉ À COMPTER DU 12 SEPTEMBRE 2024. (ARTICLE 12)***

La motion a été adoptée à l'unanimité des personnes habiles à voter.

- i) (It was moved by Steve Hatajlo, seconded by Stéphane Beaudet, **THAT THE POSITION OF DIRECTOR OF INFORMATION SYSTEMS AND TECHNOLOGY AND CORPORATE AFFAIRS (ISIT-105) BE RECLASSIFIED TO DIRECTOR OF INFORMATION SYSTEMS AND TECHNOLOGY (ISIT-101) EFFECTIVE SEPTEMBER 12, 2024.**)

(The motion was adopted unanimously.)

- ii) (It was moved by Steve Hatajlo, seconded by Angie Gugliotti, **THAT FRANÇOIS PARADIS BE APPOINTED TO THE POSITION AS OF SEPTEMBER 12, 2024 (ARTICLE 12).**)

(The motion was adopted unanimously by those eligible to vote.)

.10 Appointment of Associate Director, Legal and Corporate Affairs

In the absence of Pascahl Scott, Leanne Bennett presented this item. Mme. Bennett stated that the new position of Associate Director of Corporate and Legal affairs was created at the Board of June 5, 2024. The position was posted and advertised once. The selection committee interviewed two candidates.

- i) *Il est proposé par Steve Hatajlo, appuyé par Xuan Dupuis, **QUE GABRIELLE GAYRARD SOIT NOMMÉE DIRECTRICE ADJOINTE DES AFFAIRES CORPORATIVES ET JURIDIQUES, ISIT-106.***

La motion est adoptée avec une abstention.

- ii) *Il est proposé par Steve Hatajlo, appuyé par Daniel Kocur, **QUE GABRIELLE GAYRARD SOIT NOMMÉE À COMPTER DU 4 NOVEMBRE 2024 (ARTICLE 12).***

La motion a été adoptée à l'unanimité des personnes habiles à voter.

- i) (It was moved by Steve Hatajlo, seconded by Xuan Dupuis, **THAT GABRIELLE GAYRARD BE APPOINTED ASSOCIATE DIRECTOR, CORPORATE AND LEGAL AFFAIRS, ISIT-106.**)

(The motion was adopted with one abstention.)

- ii) (It was moved by Steve Hatajlo, seconded by Daniel Kocur, **THAT GABRIELLE GAYRARD BE APPOINTED AS OF NOVEMBER 4, 2024 (ARTICLE 12).**)

(The motion was adopted unanimously by those eligible to vote.)

.11 Adoption of the Minutes of the 542nd Meeting (In-Camera)

It was moved by Steve Hatajlo, seconded by Daniel Kocur, **THAT THE MEETING BE MOVED IN CAMERA.**

It was moved by Steve Hatajlo, seconded by Angie Gugliotti, **THAT THE IN-CAMERA MINUTES OF THE 542ND MEETING BE ADOPTED.**

The motion was adopted unanimously.

It was moved by Pelagia Nickoletopoulos, seconded by Steve Hatajlo, **THAT THE MEETING BE MOVED OUT OF CAMERA.**

543.7 VARIA

543.8 DATE OF NEXT MEETING

The next regular meeting of the Executive Committee is scheduled for October 1st, 2024.

The next regular meeting of the Board of Governors is scheduled for October 15th, 2024

543.9 ADJOURNMENT

The meeting adjourned at 7:22 p.m.

Signatures:

Sean Smith
Board Chair

François Paradis
Director, Corporate Affairs