

# English/French Placement Test Request for Exemption Form

If you are transferring from another CEGEP or have a diploma (D.E.C.) from a CEGEP or a University degree, you may be eligible for an exemption. Please take the time to read this form to see if you meet the necessary criteria. If you think you do, please fill the form out completely and send it in immediately.

Before beginning:

1. Do **NOT** fill out this form if you are a high school student.
2. Make sure to fill the form out completely and to include all relevant documentation or your exemption request may not be considered.
3. It is in your best interest to send this in immediately (including all pertinent documentation) but please make sure that it is received no later than **June 15**, or it may not be considered.
4. If possible, please print as a double-sided document.

**Please note:** If you do not receive a letter confirming that you are exempt, you must register yourself for your English and/or French Placement Test by following the instructions included in your acceptance package.

## Student Information

Please fill this section out completely, or your request will **not** be considered:

**Student Number:** \_\_\_\_\_

**Last Name:** \_\_\_\_\_

**First Name:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

Please check all that apply:

I am including a copy of my Graduation Profile

I am applying for an English Placement exemption

I am including a copy of my transcripts

I am applying for a French Placement exemption

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Please mail your request for exemption IMMEDIATELY\* to:

Dawson College  
c/o Placement Test Coordinator Office 2H.1  
4001 de Maisonneuve West  
Montreal, Quebec H3Z 3G4

\*If your request (including all pertinent documentation) is not received by **June 15**, you will need to register for and write your Placement Test(s) as indicated in the Placement Test Registration and Results portal.

### For Office Use Only

#### English

- Must Write  
 Exempt

#### French

- Must Write  
 Exempt

#### Progression Grid Updated

- Yes  
 No

## English Placement Exemption

Please check all that apply

- I have taken the Dawson College English Placement Evaluation within the last TWO years.  
Month/Year \_\_\_\_\_ Student No. used (if known) \_\_\_\_\_
- I have **successfully** completed **603-101**  
Name of C.E.G.E.P. \_\_\_\_\_ Year \_\_\_\_\_  
Please list ALL 603 English courses that you have **successfully** completed or are in the process of completing:  
\_\_\_\_\_
- The Graduation Profile sent to me, by Dawson College, indicates that I have **zero** English courses left to take.  
(please attach a copy of your Graduation Profile)

## French Placement Exemption

Please check all that apply

- I have taken the Dawson College French Placement Evaluation within the last TWO years.  
Month/Year \_\_\_\_\_ Student No. used (if known) \_\_\_\_\_
- I have **successfully** completed a **602 French course/601 français**  
Name of C.E.G.E.P. \_\_\_\_\_ Year \_\_\_\_\_  
Please list ALL 601/602 French courses that you have **successfully** completed or are in the process of completing:  
\_\_\_\_\_
- The Graduation Profile sent to me, by Dawson College, indicates that I have **zero** French courses left to take.  
(please attach a copy of your Graduation Profile)

## University or C.E.G.E.P. Graduates

**You must include (official or non-official) transcripts in order for your request to be considered.**

### University Degree

- I have a **degree** from an English/French University (please attach transcripts)  
Degree in \_\_\_\_\_ University \_\_\_\_\_ Year \_\_\_\_\_
- I have **credits** from an English/French University (please attach transcripts)  
English credits \_\_\_\_\_ French credits \_\_\_\_\_

### French C.E.G.E.P.

- I have a **D.E.C.** from a French C.E.G.E.P. (please attach transcripts)  
D.E.C. in \_\_\_\_\_ C.E.G.E.P. \_\_\_\_\_ Year \_\_\_\_\_
- I have **credits** from a French C.E.G.E.P. (please attach transcripts)  
English credits \_\_\_\_\_ French credits \_\_\_\_\_