

PLACEMENT TEST - REGISTRATION AND RESULTS

After admission to Dawson College and before beginning their studies, newly admitted students are **required** to complete an English and/or French Placement Evaluation. These tests(s) are **not** pass/fail and are used to measure aptitudes in English and/or French so that we may place students in the appropriate English and/or French course.

These test(s) are mandatory and must be written in order to give you access to register for your classes at Dawson College.

French Placement Test

The vast majority of students who have graduated from a Quebec high school in the past three (3) years do not need to write a French Placement test. French Placement results for these students are automatically generated using final Sec. 5 French grades. Students can access their French Placement result in the Placement Test Registration and Results module (located in your My Dawson account, under [My College Services](#)).

It is your responsibility to check for your result. If it is not available on the stated date, please contact the [Placement Test Coordinator](#). Don't forget to include your full name and Dawson student number in your email.

Students who have been educated outside of Quebec or who have graduated from a Quebec high school more than three (3) years ago **must** write their French Placement Test. This is **not** a pass/fail test but rather a diagnostic tool to place you in your first French class. For more information about the French Placement Test, please refer to the [Placement Test webpage](#).

Please note:

- The French Placement Test is an online test that can only be accessed through your My Dawson account.
- The test will **only** be available during the period of [December 12, 2018 - January 7, 2019](#).
- Students who must write their French Placement Test will receive an email with full instructions and the required access code.
- If you do not receive the email 48 hours before online access opens, please email the [Placement Test Coordinator](#). Don't forget to check your junk mail for the email.

English Placement Test

All new students are **required** to write their English Placement Test. This is **not** a pass/fail test but rather a diagnostic tool used to accurately place students into their first English course. For more information about the English Placement Test, please refer to the [Placement Test webpage](#).

Please note:

- The English Placement Test can **only** be written at Dawson College and will be offered on [December 12, 2018](#).
- Students **must** register themselves for this test (please see instructions below).
- Registration will **open** on [Wednesday, November 28, 2018](#).

How to Register

1. In your [My Dawson account](#) please go to "[My College Services](#)" on the left-hand navigation pane.
You may need to expand the menu by clicking on the downward arrows.
2. Next click on "[Placement Test Registration and Results](#)" and follow the on-screen instructions (click Register to start)
3. Once you have completed your registration, please print a copy of your Confirmation Receipt. Bring it, your Photo ID, 2 blue pens, and 2 pencils with you to the test(s).

Should you have any remaining questions or concerns, please read the [Placement Test webpage](#) before contacting the [Placement Coordinator, Ms. Toni Lynn Hakem](#), as it may answer your question(s). Don't forget to make sure you include your full name and Dawson student number in your email. Thank you for your understanding.

HOW DO I KNOW IF I NEED TO WRITE MY PLACEMENT TEST(S)?

If you are transferring from another CEGEP or have a degree from a CEGEP or University, you may be eligible for an exemption. Please consult the exemption form located in the Placement Test portal to see if you meet the criteria. If you think you do, please fill the form out and send it in **immediately** to the address listed at the bottom of it.

If you have a result from a Placement Test written within the last two (2) years at Dawson College, you **do not** need to write the associated test. Please do not apply for an exemption if you have a result for that language course.

In **most** cases, the following applies:

If you...	Must write English	Must write French	Explanation
Graduated with your Sec V from a Quebec high school in the past 3 years	√		Ministerial French Sec V grades from high school are used to generate a French Placement result. A conditional French Placement should be available to you now and your final Placement result will be available before course registration. If you completed your Secondary V French course more than 3 years ago, you must write the French placement test.
Went to another CEGEP and are transferring to Dawson College			If you have written your placement tests in the past 2 years and successfully completed said courses, you do not need to write either Placement Test. Please check the Placement Test portal for results; you do not need to apply for an exemption if you have a result.
Went to high school outside of Quebec	√	√	If you believe you should be exempt from one or both of the tests, thoroughly read the exemption request form , fill it out, and get it back to us by the deadline. Include all requested documentation. The form is available to you in the portal.
Went to high school outside of Canada	√	√	If you believe you should be exempt from one or both of the tests, thoroughly read the exemption request form , fill it out, and get it back to us by the deadline. Include all requested documentation. The form is available to you in the portal. Please remember that exemptions for writing the tests will be granted <u>based on completion of English and French courses</u> , not solely on the language of instruction
Already have a DEC			If you already have a DEC you do not need to rewrite either test. Your previously completed English and French courses will be automatically credited.
Already have a University degree	√	√	If you believe you should be exempt from one or both of the tests, thoroughly read the exemption request form , fill it out, and get it back to us by the deadline. Include all requested documentation. The form is available to you in the portal. Please remember that exemptions for writing the tests will be <u>granted based on completion of English and French courses</u> , not solely on the language of instruction at the university.
Graduated with your Sec V from a Quebec adult education sector high school in the past 3 years	√		If you have graduated from an adult education sector in Quebec in the past three years, it is possible that your French Placement result will be generated based on your adult ed grades. Please check the Placement Test portal for confirmation. You will only be prompted to register for the test(s) that you must write, i.e. if you have a result you do not need to write the associated test.