



Incomplete Work Agreement

Student Name:

Course #: - - Section:

Course Title:

All work assigned is to be completed and handed in to the teacher no later than
_____ (YYYY-MM-DD)

Outline of the agreement between the student and the teacher:

The Incomplete Deadline is the date by which the teacher must hand in the revised grade to the Registrar's Office. The IT deadline for the winter semester is 10 working days after the deadline for the submission of grades. The IT deadline for the fall and summer semesters is 5 working days after late registration of the following semester. (ISEP 2012 P.33, Article 2.3)

Signature: _____
(Faculty)

(Student)