

# Bylaw Number 2B

## CONCERNING

## SUPPLEMENTAL STUDENT FEES

### **Adoption into force:**

December 7, 1998 (BOG 356.6.2)

### **Amendment/Revision:**

October 29, 2001 (BOG 378.6.4)

March 17, 2003 (BOG 388.6.5)

May 8, 2006 (BOG 414.6.1.2)

April 26, 2010 (BOG 441.6.9)

April 11, 2011 (BOG 448.6.4)

June 13, 2011 (BOG 449.6.6)

April 8, 2013 (BOG 460.6.3)

May 11, 2015 (BOG 474.2)

September 27, 2018 (BOG 494.6.3)

October 28, 2020 (BOG 508.6.8)

February 22, 2022 (BOG 521.6.14)

February 25, 2025 (BOG 546.6.13)

### **Effective**

Summer 2025 Semester

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**BYLAW NUMBER 2B**  
**CONCERNING**  
**SUPPLEMENTAL STUDENT FEES**

**Article 1 GENERAL PROVISIONS**

1.01 Definitions

The definitions set forth in clause 1.01 of Bylaw Number 1 apply to Bylaw Number 2B. In this bylaw, the following expressions mean:

- a) "Semester": semester of study, specifically: Fall, Winter or Summer.
- b) "Full-time student": a student considered full-time by the Ministry.
- c) "Part-time student": a student who is not full-time as defined above.

1.02 Designation

The title of this bylaw is "Bylaw concerning Supplemental Student Fees" and is designated Bylaw Number 2B.

1.03 Scope

This bylaw, which establishes the fees chargeable to students in conformity with Article 24.5 of the Act, applies to full-time and part-time students registered in credit courses. Unless otherwise noted in the text, these fees are also chargeable to students registered at Kiuna Institution

Notwithstanding the previous paragraph, students in programs funded by Emploi-Québec are exempt from paying fees.

1.04 Revenues

The College is responsible for the administration of the sums collected by virtue of this bylaw.

1.05 Publication

The schedule of fees payable by virtue of this bylaw, including deadlines for payment, and the College refund policy, shall be published on the College's website and shall be included in the timetable available to students prior to registration.

1.06 Fee Assessment

Fees provided for in this bylaw are payable at the time of registration.

**Article 2 STUDENT SERVICES FEE**

2.01 Student Services Fee

All students shall be assessed a student services fee to partially offset the costs of the following services:

- a) Athletics
- b) Socio-cultural activities
- c) Para-academic activities
- d) General orientation
- e) First year office
- f) Health services
- g) Book loans
- h) Psychological counselling
- i) Recreational sports
- j) Financial aid services
- k) Job placement

These fees are assessed as follows:

Dawson students:

	Fees per course	Maximum per semester
Fall 2022 – Winter 2023	\$28.75	\$115
Fall 2023 – Winter 2024	\$29.00	\$116
Fall 2024 – Winter 2025	\$29.25	\$117
Fall 2025 – Winter 2026	\$29.50	\$118
Fall 2026 – Winter 2027	\$29.75	\$119

Students registered at the Kiuna Institution: For part-time students, \$25 per course per semester. For full-time students, \$113 per semester until Winter 2023, and \$116 per semester from Fall 2023.

2.02 Refunds

Fees outlined in this article are refundable when a student officially withdraws from a course or courses before the first day of classes as stipulated in the Academic

Calendar, otherwise such fees are non-refundable. The refund must be requested in writing by the student.

### **Article 3 CONVOCATION FEE**

#### 3.01 General Provisions

All potential graduates will be assessed a convocation fee of \$20 once per diploma or attestation to help offset the cost of convocation ceremonies.

#### 3.02 Timing of the Assessment

Students in pre-university programs shall be assessed the first time they register for the fourth semester of their program of studies. Students in technical programs shall be assessed the first time they register for the sixth semester of their program of studies. AEC students shall be assessed the first time they register for the last semester of their program of studies.

#### 3.03 Refunds

The convocation fee is refundable in full to the student who officially withdraws from the College no later than the course drop deadline date as determined by the Minister, otherwise, the convocation fee is non-refundable.

### **Article 4 EFFECTIVE DATE**

#### 4.01 Effective Date

This bylaw and any amendments thereto are effective for the session immediately following the date of adoption by the Board. This bylaw and any amendments thereto shall have no retroactive effect.