

Bylaw Number 7

CONCERNING

SPECIAL CONDITIONS FOR ADMISSION

(Administrative Version)

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BYLAW NUMBER 7

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Relevant sections of the Colleges' Act appear in boxes and have been inserted for information purposes only. The number appearing in the box corresponds to the section number of the Act.

Article 1 GENERAL PROVISIONS

1.01 Definitions

The definitions set forth in Article 1.01 of Bylaw Number 1 apply to Bylaw Number 7.

19. Subject to this Act, the College Education Regulations and the regulations enacted pursuant to section 18.01, 18.02 or 18.1, a college may make bylaws respecting:

...

- (e) the special conditions for the admission of students or certain categories of students, taking into account the restrictions or conditions affecting the exercise of this power set out in the College Education Regulations, and any special conditions established by the Minister under the College Education Regulations for the admission to a program.

College Education Regulations

2. A person who meets the following requirements may be admitted to a program leading to a Diploma of College Studies:

...

- (4) the person meets any special conditions for admission established by the College pursuant to section 19 of the General and Vocational Colleges Act.

...

Notwithstanding the foregoing, a college may admit a person who has received instruction which it deems equivalent.

Article 2 SPECIAL CONDITIONS FOR ADMISSION

- 2.01 In order to ensure that a student is being admitted to a program consistent with his/her interests and aptitudes, the admission process may include tests, interviews, references, and a review of letters of intent or portfolios.
- 2.02 Admission to certain programs may be restricted to applicants with specified minimum overall and/or prerequisite averages.
- 2.03 To meet professional requirements, students admitted to certain programs may be required to submit immunization certificates and/or medical certificates prior to registration.
- 2.04 Before being applied, any special condition must have been submitted to Senate and have received the approval of the Academic Dean.

Article 3 EQUIVALENT PREPARATION

Applicants who do not possess a Quebec Secondary School Diploma and who are Canadian citizens or Permanent Residents will have their applications judged on the following:

- most recent academic documents (regular and adult)
- any courses currently being followed
- letter of intent
- relevant experience
- equivalency tests if deemed necessary

Decisions reached on these applicants must be approved by the Registrar and will be documented and kept in the student's permanent record.