

DECLARATION OF EMPLOYMENT STATUS

COLLEGE: _____
SUBJECT: _____ SEMESTER: _____

APPLICANT'S IDENTIFICATION

NAME: _____ FIRST NAME: _____
ADDRESS: _____ POSTAL CODE: _____
TELEPHONE (home): _____ OFFICE: _____
SOCIAL INSURANCE NUMBER: _____

PROFESSIONAL ACTIVITIES

For every professional activity performed during the semester, please provide the following information:

NAME(S) OF EMPLOYERS	TITLE OR DATES	AVERAGE NO. OF HOURS PER WEEK

EMPLOYMENT STATUS

Considering the definition of full-time employment (see Item B) , check one or the other of the following declarations:

I currently hold full-time employment and, consequently, I shall hold dual employment.

I do not currently hold full-time employment and, consequently, I shall not hold dual employment.

DATE: _____ SIGNATURE: _____

APPENDIX II – 6

DECLARATION OF EMPLOYMENT FORM

This form must be filled out and submitted to the College with the professor's application.

A. EXPLANATIONS

1. PROFESSIONAL ACTIVITY

This expression shall signify a remunerated professional activity, carried out as an employee or as a self-employed person under contract or otherwise.

2. AVERAGE NUMBER OF HOURS PER WEEK

The average number of hours per week is not a determining factor for your status of employment. To determine whether you hold full-time employment, refer to Item B.

3. CUMULATION OF EMPLOYMENT

All of your professional activities must be declared on this form. However, the cumulation of professional activities cannot result in a person being considered holding full-time employment.

B. DEFINITION OF FULL-TIME EMPLOYMENT

Shall be considered to hold full-time employment:

1. any person who, in a declared professional activity, performs remunerated work for a length of time corresponding to the number of weekly or monthly hours worked by person holding similar full-time jobs, according to what is generally recognized in their type of work;
2. any person who, while holding full-time employment, is on leave of absence with pay;
3. any person, who, while holding full-time employment, is on availability with pay.

Any person who meets one or more of the above criteria shall declare himself/herself as holding full-time employment and shall be considered holding dual employment.

Only a person holding full-time employment or expects to hold full-time employment during the entire semester for which he/she submits his/her candidacy shall declare himself/herself as holding dual employment.