Dawson COLLEGE

Section 1 – Account details

Description: *(what the account is for)*

Justification: *(why a regular account is not suitable)*

Username: *(what the account will be called)*

Start date: _____

End date: _____
(maximum one year)

List of people to have access:

Section 2 – Applicant

Full name: _____

Department: _____

☐ *I understand my responsibility to safeguard this account; and will promptly contact IST should any security concerns arise, should the group or people above change, or the needs for this account change.*

Signature _____ **Date:** _____

Section 3 – For IST use

Ticket #: _____

Approval: Signature _____ **Date:** _____